



OFFICE OF THE SENIOR VICE PRESIDENT –
BUSINESS AND FINANCE

OFFICE OF THE PRESIDENT
1111 Franklin Street
Oakland, California 94607-5200

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BEATRICE CARDONA
WEN TANG

BARBARA VANDEN BORRE
SUNGSOO YANG

Re:	Release:	1852
	Service Requests:	82209
	Error Reports:	None
	Programs:	PPCPAPDR, PPHPARP1, PPNETDTK, PPP400, PPP560, PPP561, PPP563
	Copy Members:	CPLNKNET, CPWSCBRO (new), CPWSXC3T
	Include Members:	None
	DDL Members:	None
	Bind Members:	None
	CICS Maps:	None
	CICS Help:	DDSE, ANCH
	Forms:	UPAY894
	Table Updates:	System Messages Table
	Urgency:	Not Urgent (see Timing of Installation below)

This release addresses the following Service Request:

Service Request 82209

Service Request 82209 provides the following information as background:

The Consolidated Billing process was implemented in May 2000 in order to facilitate the reconciliation of health care premiums with the employee coverage levels entered in the Employee Data Base (EDB). Subsequently, UCLA implemented a local enhancement to automate the creation of certain Consolidated Billing adjustment transactions.

These enhancements to the Consolidated Billing functionality have been identified by the Controllers and the Vice Chancellors-Administration as an extremely important cost-savings measure that will improve the efficiency and timeliness of the Consolidated Billing adjustment process.

Overview of PPS Modifications

PPS will be modified so that Consolidated Billing will generate one-time (DS) contribution transactions where the difference between the anticipated premium and the actual premium collected is greater than zero for medical, dental, and vision plans, and the items are one month older (90 days) than the current adjustment period (typically 60 days). The transactions are marked as coming from Consolidated Billing.

The compute will create a separate entry in the deduction/reduction/contribution segment of the PAR file record for the Consolidated Billing one-time contributions, which will be marked with a Special Transaction value of 'C' instead of 'O' (for one-time).

Consolidated Billing will exclude the returning one-time deductions from the normal processing, but will pass them on to the Historical Premium Activity update process to match them against the entries that generated them.

Programs

PPCPAPDR

PPCPAPDR builds the Consolidated Payroll Activity file for PS, DS, and RF transactions. It was modified to set the special transaction field to 'C' if the new origin field for the DS transaction is 'C'.

PPHPARP1

PPHPARP1 is called by PPP564 to produce a report of unreconciled premiums in employee and department order. It was modified to also include HPA table entries where the match indicator is '6', and to include a new column on the report ('AUTO') that displays a 'Y' for those entries; the amounts are not included in totals.

PPNETDTK

PPNETDTK is called by net pay calculation programs to determine the deductions to be taken. It was modified to create a distinct entry in the PAR deduction/reduction/contribution segment when there are automatic one-time amounts, and set the special transaction field to 'C'.

PPP400

PPP400 performs Gross-to-Net processing within the compute and creates a PAR file from the EDB and the preliminary PAR file with gross-to-net activity. It was modified to accumulate the automatic one-time amounts separately from the normal one-time amounts, for both the GTN and the matching GTN, and call PPNETDTK when the automatic amounts are not zero.

PPP560

PPP560 creates a preliminary benefits enrollment file. It was modified to bypass the normal processing of deductions/reductions/contributions if the special transaction field on the PAR is 'C'; they are written to a new output file for subsequent processing by PPP561.

PPP561

PPP561 creates the final benefits enrollment file and maintains the Historical Premium Activity (HPA) table. It was modified to read the new output file of bypassed transactions from PPP560 and match them to HPA records that had previously generated DS transactions (the match indicator in the HPA table is '6'); if successful, it will update the match indicator to '7'. A bypassed transaction that cannot be matched will be reported on the PPP561 report. This process happens after the normal transactions from PPP560 have updated the HPA table, and before PPP561 looks for other HPA table adjustments to make. After PPP561 merges those adjustments into the enrollment file as usual, PPP561 will, if the DS batch number on the revised parameter file is not zero, generate DS transactions for entries on the HPA table where the following are all true:

- the difference between the anticipated premium and the actual premium collected is a positive, non-zero amount (DIFF-AMT > 0, MATCH-IND = '1' OR '2' OR '3')
- the unreconciled premium is one and only one month older than the oldest month that can be adjusted and reported to the insurance carriers. Systems Parameter 39 is used to control the number of months that can be adjusted, and is typically 2 months (expressed as 60 days). There is a hard-coded value in PPP561 (WS-MAX-ADJUST) that enforces the maximum 2 month adjustment period. Most (if not all) locations will have DS transactions generated for items that are 3 months (90 days) old.

The DS transactions use the contribution GTN of the plan associated with the premium (the process first checks for an active GTN; if not successful, it then checks for an inactive GTN); the transactions also includes a new field (origin, column 81 of the DS transaction) to indicate that the transaction was generated by Consolidated Billing.

The DS transaction file includes a BAA batch header record and uses the (non-zero) batch number from the revised parameter file.

PPP563

PPP563 reads the HPA table to report unreconciled exceptions. It was modified to also include HPA table entries where the match indicator is '6' on the PPP5634 report (AGED RECONCILIATION), and include a new column on the report ('AUTO') that displays a 'Y' for those entries. If the match indicator is '6', the HPA table entries are reported in a new grouping within benefit plan ('Employees for whom one-time transactions were created'); the amounts are not included in totals.

Copy Members

CPLNKNET

CPLNKNET defines a linkage area for PPNETxxx programs. It was modified to include accumulators for the one-time amounts generated by Consolidated Billing.

CPWSCBRO

CPWSCBRO defines the Consolidated Billing bypassed activity interface record.

CPWSXC3T

CPWSXC3T defines the record layout of the C3/O3/H3 (and HA/DA/LA/PS/DS/RF) pay input transaction. It was modified to include a 1-character XC3T-ORIGIN field in the XCT3-ELEMENTS definition of the record.

CICS Help

CICS Help Texts

New CICS Help texts for the following will be loaded into the CICS Help file. The appropriate CICS Help will be displayed in functions IDDN and IDDC when the PF1 key is pressed:

- PAR 4320G (group-level help for SSC)
- PAR 4260 (Modified Transaction Code within the SSC help)

CICS Help Anchors

- The Help text associated with PAR 4260 will be anchored to the group help PAR 4320G.

Forms

UPAY894

UPAY894 contains the layout for the run specification for program PPP561. It was modified to include a 3-digit field in columns 14 – 16 for the batch number to be used for the DS transactions. A value of all zeros will indicate that no DS transactions are to be generated.

Table Updates

System Messages Table

The System Messages table will be updated with new messages for PPP561.

Installation Instructions

A separate Installation Instructions document is provided for this release.

Test Plan

A separate Test Plan document is provided for this release.

Beatrice Cardona, et al
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Timing of Installation

The timing of this release is **not urgent**.

As usual, campuses are encouraged to install this release in as timely a fashion as possible and in the normal numeric sequence.

If there are any questions, please send electronic mail to Caroline.Rider@ucop.edu, or call (949-837-1784).

Caroline Rider