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SR82495
Leave Transfers - 120-Day TOE Process

Objective:

This service request modifies the leave transfer of expense process so that the accrued through date is used to determine the 120-day expense transfer cutoff.

Project Type:

This is a modification to the Payroll/Personnel System (PPS).

Requested by:

University Controllers

Analyst:

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Payroll Coordination

Due Date(s):

Urgent

Background:

Release 1848 provided the following 120-Day Transfer of Expense (TOE) related enhancements to the expense distribution process:

- Allow for the bypass of expense transfers involving credits.
- Use the Month-End Date that the payroll expense was discovered instead of the Transaction Date to determine the 120-day expense transfer cutoff.
- Change the system warning message for expense transfers over 120 days.
- For Zero Gross Transfers, use the sum of all the benefits that will be transferred in deciding the Credit or Debit applied to a restricted fund for the 120 day rule.

Current Process:

The Month-End Date of TOE ET Month is used when processing leave transfers of expense.

Proposed Process:

Leave transfers of expense (TL) should be processed according to the 120-Day Rule. The accrued through date should be used as the begin date for the 120-day check.