

Janet Kennedy

From: Janet Kennedy
Sent: Friday, February 13, 2009 3:23 PM
To: Janet Kennedy
Subject: FW: CTL Update: START Program 2009

From: Janet Kennedy
Sent: Friday, February 13, 2009 3:22 PM
To: PAY-L@LISTSERV.UCOP.EDU
Subject: CTL Update: START Program 2009

Service Request 82491 START Program 2009

Service Request 82491 asks for an update to PPS to support the recently reduced minimum percentage of the Staff and Academic Reduction in Time (START) Program effective March 1, 2009. Minimum percentage is to be reduced from 10% to 5%.

This will be accomplished with an update to the value range on the Data Element Table for the START percent data element.

Therefore, at the request of Human Resources and Benefits, the appropriate transaction is made available via FTP. Campuses should obtain the transaction at:

PAYDIST.CTL2009.CARDLIB (DET2491)

The transaction must be applied to PPS so as to be effective by March 1, 2009. It may be processed any time prior to this date. The policy change is effective March 1 for Monthly and Semi-Monthly pay cycles and March 8 for Bi-Weekly pay cycles.

As always, these updates should be applied to production only as approved by your campus Payroll manager. We suggest making a backup of the updated control tables either through an unload or an image copy after updating your production tables.

Functional questions regarding this change should be addressed to Jennifer Damico at <mailto:Jennifer.Damico@ucop.edu>. Jennifer may be contacted by telephone at (510) 987-0686.

Technical questions may be addressed to me at <mailto:Janet.Kennedy@ucop.edu>, or call (510)587-6128.