



OFFICE OF THE SENIOR VICE PRESIDENT –  
BUSINESS AND FINANCE

OFFICE OF THE PRESIDENT  
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December 16, 2008

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Re:           Release:                           1845  
          Service Requests:           82311  
          Error Reports:             None  
          Programs:                 PPP466, PPP467 (new)  
          Copy Members:           CPWSXFSA  
          Include Members:       None  
          DDL Members:           None  
          Bind Members:          PPP467  
          CICS Maps:             None  
          CICS Help:             None  
          Forms:                 UPAY929  
          Table Updates:         None  
          Urgency:                Date Mandated (see Timing of Installation below)

This release addresses the following Service Request:

**Service Request 82311**

Service Request 82311 asks for modifications to the Payroll/Personnel System to create semi-monthly flexible spending account files containing enrollment and deduction information for participants.

Service Request 82311 provides the following background information:

The CONEXIS vendor has been chosen to administer the Health Care and Dependent Care flexible spending accounts as of 1/1/09. This vendor will need semi-monthly files with demographic information and deductions.

Modifications to the Payroll/Personnel System will be needed so that campuses produce files and deliver them to UCOP for consolidation.

**Programs**

**PPP466**

PPP466 creates the file that is sent to the outside vendor, SHPS. It was modified to bypass the update of the PPPSHP table.

**PPP467 (new)**

PPP467 is a new program to create the CONEXIS file. It reports any employee who is either enrolled in Health FSA or DepCare FSA on the EDB, or who had deduction activity for Health FSA or DepCare FSA on the PAR data that is processed by PPP467. It will be scheduled to run twice a month. Each time the PPPSHP table will be used to bypass PAR data that has already been processed. However, regardless of PAR activity or not, enrolled employees will be reported on every file.

### **Copy Members**

#### CPWSXFSA

This copy member defines the Working Storage layout of the CONEXIS file.

### **Bind Members**

#### PPP467

PPP467 is the plan bind for new program PPP467.

### **Forms**

#### UPAY929

UPAY929 is the new form that describes the specification card options for the new program PPP467.

### **Installation Instructions**

A separate Installation Instructions document is provided for this release.

### **Test Plan**

A separate Test Plan document is provided for this release.

### **Timing of Installation**

The timing of this release is **date mandated**.

This release must be installed after **Compute: First cycle for December Earnings paid in January (MO ending 12/31/08, XX)**, and before **Produce CONEXIS Semi-monthly file S1JAN09 (due at UCOP 01/02/09)**, in the 2008 Year-End Processing Sequence document.

As usual, campuses are encouraged to install this release in as timely a fashion as possible and in the normal numeric sequence.

If there are any questions, please send electronic mail to Alex.Tayag@ucop.edu, or call (510) 987-9175.

Alex Tayag