



OFFICE OF THE SENIOR VICE PRESIDENT –
BUSINESS AND FINANCE

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BEATRICE CARDONA
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Re:	Release:	1839
	Service Requests:	82345
	Error Reports:	2182
	Programs:	None
	Copy Members:	None
	Include Members:	None
	DDL Members:	None
	Bind Members:	None
	CICS Maps:	None
	CICS Help:	EDB0385
	Forms:	None
	Table Updates:	PPPCTT, PPPDET
	Urgency:	Date Mandated (see Timing of Installation below)

This release addresses the following Service Request and Error Report:

Service Request 82345

Service Request 82345 asks to add a new Special Training Code. The new code will be “E” which stands for “Exempt – No Training Required”.

Service Request 82345 provides the following background information:

In 2006 the University embarked on legally mandated Sexual Harassment training. The population of staff personnel program employees to be trained included all HEERA identified supervisors as well as non-HEERA supervisors, i.e. an employee who supervised only one other employee. PPS Release 1710 in 2006 established a new EDB data element to be used to identify a non-HEERA supervisor for purposes of Sexual Harassment Training. The EDB Data Element 0385, Special Training Code, was established with a single valid value of ‘S’. At that time it was anticipated that additional values might someday be needed to identify other special training circumstances.

The University is now beginning another round of Sexual Harassment training and it has been determined that there is a need to identify employees who are exempt from training. The general selection of employees for training is based on broad categories of employee in the Learning Management System, e.g. all employees with Employee Relation Code A, B, C or D. The selection does not provide for specific exclusion of an individual employee. A new value of ‘E’ must be added the valid values for EDB0385 to allow the LMS to be able to identify a specific employee to be excluded. The value of ‘E’ will indicate that the employee is exempt from Sexual Harassment training. Campuses will be responsible for identifying and coding of individual employee records for both Non-HEERA Supervisor status (S) and Exempt from Training (E).

Error Report 2182

The help screen for EDB0385 did not have a PF4 (copy) function. The ability to copy over the selected Special Training Code from the help screen was added.

CICS Helps

EDB0385

Code indicating the type of Special Training required of an employee. A new Special Training Code was added.

Table Updates

PPPCTT

PPPCTT contains translations of values of selected data elements; a single value may have multiple entries of different lengths. The translation of the new Special Training Code was added. The translation of Special Training Code "S" was changed to mixed case.

PPPDET

PPPDET contains data on each of the EDB data elements, including its format, permitted values, starting position in batch EDB update transactions, and the EDB edit/update routines (consistency, implied maintenance, and Gross-To-Net) that should be triggered when the data element is updated. A new permitted Special Training Code 'E' was added.

Installation Instructions

A separate Installation Instructions document is provided for this release.

Test Plan

A separate Test Plan document is provided for this release.

Timing of Installation

The timing of this release is **date mandated**. This release must be installed into production by campuses that will be using the Learning Management System for Sexual Harassment Training. For campuses in the first group of live LMS, this release must be installed by November 1 to start identification of employees to be excluded from training. Campuses that are going live with the LMS at a later date should have this release installed by that time.

As usual, campuses are encouraged to install this release in as timely a fashion as possible and in the normal numeric sequence.

If there are any questions, please send electronic mail to Pamela.Torres@ucop.edu or call 510-987-0741.

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