

Release 1822

**Service Request 82216
Remove SSN from Monthly Union Deduction
Reporting**

Detail Design

June 16, 2008

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Introduction

Service Request 82216

Service Request 82216 asks that the Social Security Number be removed from the PPS program that reports on union deductions.

The service request provides the following background information:

As part of its ongoing effort to protect an employee's privacy, the University has removed the Social Security Number (SSN), from Payroll Personnel System screens, reports and files where it is not essential to the functionality.

Accordingly, Labor Relations has requested that the SSN be removed from the monthly union deduction reporting files that are provided to the unions by UC Office of the President.

Using the source files created by the campuses' monthly dues deduction processing and transmitted to the Office of the President, the Payroll Interface Process merges the data and generates 10 union deduction files for pick up by the various unions.

Overview of PPS Modifications

Control Table Database

The Bargaining Unit Table (BUT) maintenance process will be updated to prevent the BUF-SSN-MASK-LNGTH field from being modified. The SSN Mask field will be removed from the Control Table Maintenance Report for the Bargaining Unit table. System Message 01-712 will be removed from the System Messages Table.

Union Deduction File and Report

The Social Security Number will be removed from the Union Deduction File and the Standard Union Dues Deduction Report.

Forms

Form UPAY565E – Bargaining Unit Table Agency Fee Information will be modified to remove SSN Mask Length field.

Programs

Modified Programs

PPCTBUFE

Program PPCTBUFE edits the transactions that will update the PPPBUF (Bargaining Unit Agency Fee) control table. The program will be modified to remove the SSN Mask Length field edits. References to obsolete system message 01-712 will be removed.

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PPCTBUFU

Program PPCTBUFU updates the PPPBUF (Bargaining Unit Agency Fee) control table. The program will be modified to remove the references to the BUF-SSN-MASK-LNGTH field. The BUF table column names will be added to the BUF table insert.

PPCTR17

Program PPCTR17 prints the Bargaining Unit Table (control table 17). The program will be updated to remove the SSN Mask field from the CONTROL FILE MAINTENANCE report for the Bargaining Unit Table. In addition, the calls to the BUF table will be modified to remove the BUF-SSN-MASK-LNGTH field.

PPCTT17F

PPCTT17F is the transaction manager for updates to the Agency Fee data of the Bargaining Unit Table (control table 17). The references to the SSN Mask Length field will be removed from the program.

PPP495

Program PPP495 creates the Union Deduction File and the Standard Union Deduction Report. The program will be modified to remove the Social Security Number from positions 24 – 32 of the Union Deduction File. The field will be filled with spaces. Refer to Attachment A for the revised Union Deduction File Record Layout. All references to the Social Security Number appearing on the Standard Union Deduction Report will be removed.

Copy Members

CPWSXIC2

Copylib CPWSXIC2 contains installation constants. The IDC-UNION-SSN-MASK field will be replaced with one byte of filler to maintain the current length of the copylib.

CPCTBUFI

Copylib CPCTBUFI defines the working input for the update of the PPPBUF table. The BUFI-SSN-MASK-LNGTH field will be replaced with one byte of filler to maintain the current length of the copylib.

CPWSRBUF

CPWSRBUF defines a row of the PPPBUF CTL table. The RBUF-SSN-MASK-LNGTH field will be replaced with one byte of filler to maintain the current length of the copylib.

CPWSBUFT

CPWSBUFT defines a work area for bargaining unit agency fee data. The BUFT-SSN-MASK-LNGTH field will be replaced with one byte of filler to maintain the current length of the copylib.

CPWSXBUT

CPWSXBUT defines the VSAM record layout of the Bargaining Unit Table records, which is constructed by PPXBUUTL. The XBUT-SSN-MASK-LNGTH field will be replaced with one byte of filler to maintain the current length of the Agency Fee segment.

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Include Members

PPPVZBUF

PPPVZBUF is the record layout for view PPPVZBUF_BUF, the full table view of table PPPBUF. The BUF SSN Mask Length field will be removed from the view. One byte of filler will be added to maintain the current length of the view.

Forms

UPAY565E Agency Fee Information

The SSN Mask Length field and the associated legend at the bottom of the form will be removed. Refer to Attachment B for the updated form.

Control Table Updates

System Messages Table

The following message will be removed:

- 01-712 (BARG UNIT TBL - SSN MASK VALUE MUST BE NUMERIC (0-9))

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Attachments

Attachment A – Revised Union Deduction File Record Layout (PPP495) - Partial.
Attachment B – Revised UPAY565E Form.

Attachment A – Revised Union Deduction File Record Layout (PPP495) - Partial

Union Deduction File Record Layout (PPP495)				
Position	Length/ Format	Field Description	N/A	Comments
1 – 2	2	Title Unit Code		
3				
4 – 12	9	Employee ID		
13				
14 – 22	9	Prior Employee ID		Only if prior employee ID exists, otherwise blanks
23				
24 – 32	9	Filler		
33				
34 – 63	30	Employee Name		
64				
65 – 74	10 mm/dd/ccyy	Pay Period End Date		
75				
76 – 77	2	PAR Record Type		85 – Current Payroll Activity 82 – Rush Hand-Drawn Check 80 – Hand Drawn Check 75 – Overpayment 70 – Cancellation
78				
79 – 89	11 -zzzzzz9.99	Unit Earnings		
90				
91 – 99	9 -zzzz9.99	Unit Earnings - Hours		
100				
101 – 111	11 -zzzzzz9.99	Non-Unit Earnings		
112				
113 – 121	9 -zzzz9.99	Non-Unit Earnings - Hours		
122				
123 – 125	3	GTN Number		
126				
127 – 136	10 -zzzzz9.99	GTN Amount		
137				
138	1	Deduction Transaction Type		blank – normal deduction type 'O' – Onetime deduction 'R' – Refund
139				

Attachment B – Revised UPAY565 Form



**PAYROLL/PERSONNEL
 BARGAINING UNIT TABLE
 UPAY565E (R05/08) R182X
 AGENCY FEE INFORMATION**

A/C/D 1	BUC 2 3 4 5 6			R E P 7	S H C 8	D U C 9	UDUE GTN 10 12	AGENCY FEE GTN 13 15	16	AGENCY FEE GTN "G" BALANCE VALUE 22 23 24			CHARITY GTN 1 25 27	CHARITY GTN 2 28 30	CHARITY GTN 3 31 33	LINK (MULTI-UNIT) 34	UDUE BASE 35 36	AGENCY FEE BASE 37 38	BUC ORGANIZATION LINK 39	PER-ITEM CHARGE 40
	17	17	17																	
	17			F																
	17			F																
	17			F																
	17			F																

UDUE Base and Agency Fee Base

- Blank - Non-CALC "15" GTNs
- AA - All Units; All Earnings Dates
- AC - All Units; Current Month Only
- UA - Unit Earnings Only; All Earnings Dates
- UC - Unit Earnings Only; Current Month Only

Per - Item Charge

- A - Agency Fee / Charity Only
- D - Dues Only
- B - Both Dues and Agency Fee / Charity
- N - No Per - Item Charge

PREPARED BY:	DATE
APPROVED BY:	DATE

RETN: ACCOUNTING - UNTIL ACTION TAKEN