



OFFICE OF THE SENIOR VICE PRESIDENT —  
BUSINESS AND FINANCE

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Re:	Release:	1821
	Service Requests:	82172
	Programs:	PPWIAPP
	Copy Members:	CPWSTART
	Include Members:	None
	DDL Members:	None
	Bind Members:	None
	CICS Maps:	PPIAPP0
	CICS Help:	EDB0137G (new), EDB0388G (new)
	Forms:	None
	Table Updates:	System Messages Table
	Urgency:	Date Mandated (see Timing of Installation below)

This release addresses the following Service Request:

### **Service Request 82172**

Service Request 82172 asks that the Staff and Academic Reduction in Time (START) program be reactivated. The SR asks for changes to the System Messages Table, Consistency Edits, and EDB Inquiry function IAPP.

Service Request 82172 provides the following background information:

In 2003, in response to the California State budget crisis, the University established the Staff and Academic Reduction in Time (START) program. This program was initially effective from June 2003 through June 2005 and then was extended through June 2006.

With the current 2008 California State budget crisis the University is once again considering salary saving programs. The Campus Human Resource Officers (CHRO's) have recommended that the START program be re-activated. An item is being presented to The Regents at the May 2008 meeting recommending re-establishment of the START program. It is anticipated that The Regents will approve this at the May 2008 Regents meeting. The proposed program would be effective from July 1, 2008 through June 30, 2010.

The proposed START program allows an employee to reduce his/her appointment time from 10% to 50% for a period of at least one month (or 2 bi-weekly periods for biweekly-paid employees). In return, the employee receives full UCRP service credit and vacation and sick leave accrual at the pre-reduction rate.

The original START PPS Release 1482, <http://www.ucop.edu/payroll/REL2003/R1482/> established following processes:

A process to establish the percentage amount of START reduction

A process to pass the START reduction time on the monthly UCRS interface file so that UCRS service can be credited

A process to generate vacation and sick leave accrual at the employee's pre- START rate

Reporting of START participation

PPS Release 1648 extended START for an additional year beyond the original two-year program:  
<http://www.ucop.edu/payroll/REL2005/R1648/>

Most of the original, basic START functionality that was established in Release 1482 has been retained in PPS, and it is assumed that this will be verified through testing.

The Regents approved, at the May 2008 meeting, re-establishment of the START program.

## **Programs**

### **PPWIAPP**

This program is the screen processor for the IAPP function (Appointment/Distribution).

The following START data elements were added to the IAPP screen:

- START Reduction % (EDB0495)
- START Begin Date (EDB0496)
- START End Date (EDB0497)

To accommodate the above-mentioned START data elements, the Leave of Absence (LOA) and Senior Leadership compensation Group (SLCG) data elements were repositioned.

### **Copy Members**

#### **CPWSTART**

This copy member contains the initial date value of the Staff and Academic Reduction in Time (START) Program Begin Date, START Program End Date, and the valid START DOS Code(s).

The values of START-BEG-PROGRAM-DATE and START-END-PROGRAM-DATE were modified to have the new valid dates.

### **CICS Maps**

#### **PPIAPP0**

This map is used by screen processor program PPWIAPP.

This screen map was modified to add appropriate labels and data fields for displaying the Start Reduction %, START Begin Date, and START End Date. This screen map also was modified to reposition the LOA and SLCG data elements.

### **CICS Helps**

New CICS Help texts for the following groups were loaded into the CICS Help file. The appropriate CICS Help was displayed when the PF1 key was pressed on the following:

**Group Help** was created for the following labels:

- LOA (label) - Leave of Absence (New)
- SLCG (label) - Senior Leadership Compensation Group (New)

**Group Help and Data Element Help** were reactivated for the following:

- START (label) – Staff and Academic Reduction in Time
- EDB 0495 (START Reduction %)
- EDB 0496 (START Begin Date)
- EDB 0497 (START End Date)

### **CICS Help Anchors**

Anchors for the following were modified on the IAPP screen:

- LOA (Label / Group Level)
- SLCG (Label / Group Level)
- START (Label / Group Level)
- EDB 0137 (LOA start date)
- EDB 0138 (LOA return date)
- EDB 0139 (LOA type)
- EDB 0495 (START percent)
- EDB 0496 (START begin date)
- EDB 0497 (START end date)
- EDB 0388 (SLCG grade level)
- EDB 0389 (SLCG effective date)

### **Table Updates**

#### **Systems Messages Table**

This contains system messages used by programs. The systems messages for the START program Begin and End Dates were changed.

#### **Installation Instructions**

A separate Installation Instructions document is provided for this release.

#### **Test Plan**

A separate Test Plan document is provided for this release.

#### **Timing of Installation**

The timing of this release is **date mandated**. This release may be installed earlier **but not later than July 1, 2008**, the beginning of the START program.

*Note that the schedule for the actual implementation of the START Program will be determined at each campus. If the START Program Begin Date is not July 1, 2008, the START Program Begin Date stored in copymember CPWSTART must be modified to reflect the campus's actual implementation of the START program.*

Beatrice Cardona, et al  
May 30, 2008

As usual, campuses are encouraged to install this release in as timely a fashion as possible and in the normal numeric sequence.

If there are any questions, please send electronic mail to [Pamela.Torres@ucop.edu](mailto:Pamela.Torres@ucop.edu) or call 510-987-0741.

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