

Release 1766
Service Request 81862

Low Wage Increases for Non-Represented Employees

Installation Instructions

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Introduction

This document provides installation instructions for release 1766. Please review these instructions carefully before proceeding with the installation.

Installation Sequence

Bind Member installation

1. Install the **one-time** Bind members listed in the following table:

Bind Members	Installed?
PPO1766A	
PPO1766B	

COBOL Program Preparation

2. COBOL Program Installation

At UCOP, all COBOL programs pass through the DB2 pre-compiler, whether or not the program contains embedded SQL, to resolve INCLUDE references. Your site may have different requirements.

Note: The "SPAS" designation indicates that a module needs to be compiled and linked into the appropriate SPAS loadlib. If only "SPAS" is indicated in the Compile column, then the module is either a called procedure, or only called by a stored procedure. The SPAS package bind differs from that used for CICS dual-use binds. If the SPAS application is running, a STOP and START PROCEDURE is required to install the new version.

"DUAL" programs must be compiled twice and linked into batch and online libraries ("LOADLIB" and "OLOADLIB" respectively). "CICS" programs must be CICS pre-compiled and compiled once and linked into OLOADLIB. "BATCH" programs must be compiled once and linked into the batch LOADLIB only.

- a) Install, compile and link the **One-time** programs listed in the following table.

PROGRAM	DB2 Pre-Compile	Compile	Package Bind?	Done?
PPO1766A	Yes	Batch	No	
PPO1766B	Yes	Batch	No	

Plan Binds

3. Bind the Plans listed in the following table.

Bind Plans	Done?
PPO1766A	
PPO1766B	

Testing

4. Execute and verify the rest of the test plan, per supplied instructions.
5. Perform any desired additional campus testing.
6. Execute and verify the rest of the test plan, per supplied instructions.

Install in Production

- 1 Create JCL for one-time program PPO1766A. Test JCL(RUNOTP) and test JCL(RUNOTF), Preliminary and Final runs respectively, can be used as samples. The Run Specification Record for PPO1766A is the same as for PPP910 (i.e., UPAY677).
- 2 In addition, create JCL for one-time reporting program PPO1766B. Test JCL(RUNONET2) can be used as a model.
- 3 Run PPP900 to load the Pay Scale table. **NOTE: Even though Pay Scale rates are not applicable, the Effective Dates of the low wage increase are retrieved from the Pay Scale table.** Two sample input transactions have been provided to generate the Pay Scale transaction header record; they are:

CARDLIB(PPP900TR), which establishes the default effective date for all pay schedules other than BW (no UPAY form), and

CARDLIB(PPP900CT), which establishes the optional BW effective date and optional alternate costing effective date (UPAY 693).

Consult with your campus offices responsible for administering the special low wage increase adjustment to confirm the appropriate values.

- 4 Run one-time program PPO1766A in Preliminary (PRLM1) mode. The output file to DD PLMTRNOT will be used as input to DD PLMTRNIN in the subsequent step.
- 5 Run one-time program PPO1766A in Final (FINAL) mode.

Retain the input file from DD PLMTRNIN. **This file must be saved to provide input to the one-time reporting program PPO1766B and the Retroactive Pay Process.**

Retain the output file to DD EDBTRANS for input to batch EDB File Maintenance.

Retain the output file to DD COSTFILE for input to the Costing process.

Run Considerations

Action Code “43” is assigned by PPO1766A for EDB update transactions as well as costing transactions. If this Action Code assignment is not desired at the campus level, PPO1766A must be modified (refer to fields “FLMN-DIST-ACTION1” and “XCSF-ACTION-CODE”). In addition, other values assigned to fields in the costing record may not be appropriate, and therefore the responsibility of the campus to modify the logic as necessary.

- 6 Run normal batch EDB File Maintenance with the EDB update transactions produced by PPO1766A in FINAL mode to DD EDBTRANS. Confirm the results. Run dependent processes, such as History HDB update.
- 7 Perform the normal costing process, starting with PPP960 reading the Costing transactions produced by PPO1766A in FINAL mode to DD COSTFILE.
- 8 Run PPO1766B in production.

The *input file* required is the Preliminary Adjustment File produced from the one-time program PPO1766A.

The output Electronic Tab-delimited Report file produced by execution of the one-time program PPO1766B should be delivered to UCOP via ftp as soon as practicable after all processes have been completed but not later than **August 6, 2007**.

The length of the file is 143 and the record format is RECFM=FB. It will be the campus' responsibility to properly allocate space for this dataset during the ftp transfer. The file should be sent to vsftp.ucop.edu using the dataset name:

/ftphome/ftpusr*/put/hrb/URLOWWGE.Y2007, where '*' is the campus ID. For example,

/ftphome/ftpusr**1**/put/hrb/URLOWWGE.Y2007 for UC Berkeley

/ftphome/ftpusr**10**/put/hrb/URLOWWGE.Y2007 for UC Merced.

- 9 The following output file is listed to reflect the destination of the output file produced from PPO1766B:

DD Name	Destination
AUGMNTIN	Electronic Tab-delimited Report File to be delivered to UCOP as soon as practicable after all retroactive processes have been completed if any, and not later than August 6, 2007.