

Dennis Clouse

From: Maxine Gerber
Sent: Thursday, December 06, 2007 1:50 PM
To: Dennis Clouse
Cc: Carrie Gatlin; Kathy Taylor
Subject: FW: Year-End Table Updates - Advance & Arrears

The PAY-L below signified the completion of the following PPS SRs. Please move them to the completed directory:

82011
 82024
 81991
 82031
 82037

From: Maxine Gerber
Sent: Thursday, November 29, 2007 12:36 PM
To: pay-l
Subject: Year-End Table Updates - Advance & Arrears

Once again this year, transactions to perform the various year-end control table updates are being made available by ftp.

There are normally three sets of updates at this time of year:

- **Advance Benefits Plan Updates**
- **Arrears Benefits Plan Updates**
- **Tax-year Table Changes**

This note is to announce the availability of both the Advance and Arrears Benefits Plan updates. The Tax-year Table Changes will be available in December.

Each control table update package consists of one dataset which must be processed at the proper point in time during the month of December. Please note that processing the table updates either too late or too early may result in improper employee deductions and/or improper departmental charges.

Advance Benefits Rates Updates and Related Table Changes

Benefits Rates Table updates and related changes for advance programs must be applied to your control tables after completion of all payroll processing for the month of November but prior to the first compute for December earnings. If you are following the '2007 Year-End Processing Sequence' document, available on the web, these updates are step 7 on that schedule.

This year, we again have some campus differences so there are actually two advance datasets.

- 1) UCLA should pick up and process the dataset MRADV07B which includes the KM bargaining unit transactions. This dataset contains 2537 transactions.
- 2) All other campuses should pick up and process the dataset MRADV07A, which contains 2053 transactions:

The MRADV07x datasets contain the following:

- 1) A transaction to update System Parameter 249, HI MAX MEDICARE REFUND.
- 2) Transactions to update the BRT:
 - a) Medical Plan Rates for 2008 (Note 1)
 - b) Dental Plan Rates for 2008
 - c) Vision Plan rates for 2008
 - d) Legal Plan Rates for 2008
- 3) The following plans did not have any rate changes for 2008, therefore no transactions are being provided for them:
 - a) AD&D Rates
 - b) Supplemental Life Rates

Process dataset MRADV07A or B as appropriate for your location through the CTL update stream. As always, we suggest unloading the updated DB2 control tables as a backup or making an imagecopy.

NOTE 1: Only UCLA should have the rates for the KM bargaining unit.

Arrears Benefits Rates Updates

Dataset MRARR07 contains Benefits Rates Table updates for arrears programs that must be applied to your control tables after the last compute for December earnings but before the first compute for January earnings and before the January (second) execution of program PPP570, the Benefits Premium Audit, or the reports produced by that program will reflect incorrect rates. The application of these transactions is step 26 in the Year-End Processing sequence.

MRARR07 contains the following:

1. System Parameter table updates for the Life/AD&D, Disability, Broker/Admin and Workers' Comp for Post-doctoral scholars for 2008.
2. BRT updates for Supplemental Disability.

Process dataset MRARR07 through the CTL update stream.

Technical Details

The datasets identified above are members of the cardlib PAYDIST.CTL2007.CARDLIB on the Payroll ftp site. The year-end tax table member will be added to this library as it becomes available and will be announced.

Functional questions should be addressed to Julia Sills of the Payroll Coordinator's Office (510-987-0944; Julia.Sills@ucop.edu).

Technical questions may be addressed to me at Maxine.Gerber@ucop.edu.

Maxine Gerber