

**SR 81946**

July 24, 2007

Revised July 30, 2007

**SR81946 Requirements  
DOS Code Modification**

**Objective:**

**To modify the attributes of base PPS DOS Codes**

**Project Type:**

This is an update to the Description of Service Table, table #10.

**Requested by:**

DOS Code Committee

**Analyst:**

Patty Yamashita, Payroll Coordination

Shelley Dommer, HR/B ISS

**Due Date(s):**

August 31, 2007

The changes requested in this service request are the result of the first phase of the Description of Service (DOS) Code review project. This review covers the following Corporate Personnel System (CPS) types of service:

- ☞ AB- Additional Compensation – Stipend (Covered Compensation)
- ☞ AL – Additional Compensation – Honorarium & Stipends (Uncovered Compensation) - NEW
- ☞ AU – Perquisites
- ☞ EA – Employment Allowances
- ☞ HD – Health Sciences Compensation Plan – APU Scale Differential
- ☞ HR – Health Sciences Compensation Plan – Fiscal Year Base
- ☞ HO - Health Sciences Compensation Plan – Bonus/Incentive Pay – Other/Non-Clinical - NEW
- ☞ HY – Health Sciences Compensation Plan – Negotiated Component
- ☞ HZ – Health Sciences Compensation Plan – Bonus/Incentive/Clinical/Default
- ☞ TF – Taxable Fringe Benefits – Not for Service - NEW

This service request asks that base PPS DOS codes be amended and established in order to obtain consistency in the reporting of compensation in the CPS. Because campuses have established unique PPS DOS codes, each campus will receive separate documents describing the changes that should be made to the local DOS codes. However, these local campus codes will not be added to the base PPS DOS table.

Testing of the DOS codes should be carried through to the UCRS Interface file (PPI730).

A summary of the base PPS DOS Table changes are in the following table and the pdf attachment consists of the UPAY 650 forms.

PPS DOS codes:

PPS DOS	Description of Code	Action	Description of Action
CHA	Chancellor- Housing Allowance	Add	New
EHA	Employee Housing Allowance	Add	New
FHA	Faculty Housing Allowance	Add	New
HDS	HSCP X Diff Stipend	Add	New
HXS	HSCP X Stipend	Add	New
HYS	HSCP Y Stipend	Add	New
HZS	HSCP Z Stipend	Add	New
MV2	Moving Expense – AP	Add	New
PHR	Temporary Housing Reimbursement	Add	New
PRG	Perquisite Memo Housing	Add	New
RIP	Relocation Incentive Payment	Add	New
SAS	Staff Administrative Stipend	Add	New
TID	Travel of Indefinite Duration	Add	New
BSE	Base Salary – Suspense	Change	NSETC from ST to NN
EAA	Executive Auto Allowance	Change	Change name, pay category, and tax method
FEL	NRA PDD Fellow/Scholar	Change	FCP (aka CPS) from AF to AL
FEN	PDS-Fellow/Scholar Stipend	Change	FCP from AF to AL
HON	Honorarium	Change	FCP from AB to AL
MAT	HSCP/SFT Add'l Comp Suspense	Change	NSETC from ST to NN
OSB	Off-Scale Compensation-Suspense	Change	NSETC from ST to NN
STP	Stipend	Change	Delete Staff Object Code
TPR	Tax Preparation Reimbursement	Change	Change tax method
RTB	Reduction in Time Stipend	Delete	Program no longer exists















**PAYROLL/PERSONNEL  
DESCRIPTION OF SERVICE TABLE  
UPAY650 (R05/01) R1347**

PREPARED BY: \_\_\_\_\_ DATE: *7/17/07*

AUTHORIZED BY: *[Signature]* DATE: *07/17/07*

A C D	TABLE NO.	SEQUENCE NUMBER	DESC. OF SERVICE	TH NO.	DESCRIPTION	ABBREVIATED DESCRIPTION	SUBJECT GROSSER											PRE- PROC.	CALC RTN.	POST PROC.	CALC FACTOR																																						
							PAY CAT	TP MNS	TOT	PRT	PCA	PWT	WCS	WNS	W.L.	W.L.	PRE- PROC.					CALC RTN.	POST PROC.	CALC FACTOR																																			
A	10		HZS	1	HSCP Z STIPEND	HSCP Z STP	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	76	71	80																																
					HOURS BALANCE ELEMENT NUMBERS											DOLLAR BALANCE ELEMENT NUMBERS											OBJECT CODES											INDICATORS											INTERFACE CODES										
																											1000											2MNNNYNN											9AL										

A C D	TABLE NO.	SEQUENCE NUMBER	DESC. OF SERVICE	TH NO.	DESCRIPTION	ABBREVIATED DESCRIPTION	SUBJECT GROSSER											PRE- PROC.	CALC RTN.	POST PROC.	CALC FACTOR																																						
							PAY CAT	TP MNS	TOT	PRT	PCA	PWT	WCS	WNS	W.L.	W.L.	PRE- PROC.					CALC RTN.	POST PROC.	CALC FACTOR																																			
	10			1			47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	76	71	80																																
					HOURS BALANCE ELEMENT NUMBERS											DOLLAR BALANCE ELEMENT NUMBERS											OBJECT CODES											INDICATORS											INTERFACE CODES										

A C D	TABLE NO.	SEQUENCE NUMBER	DESC. OF SERVICE	TH NO.	DESCRIPTION	ABBREVIATED DESCRIPTION	SUBJECT GROSSER											PRE- PROC.	CALC RTN.	POST PROC.	CALC FACTOR																																						
							PAY CAT	TP MNS	TOT	PRT	PCA	PWT	WCS	WNS	W.L.	W.L.	PRE- PROC.					CALC RTN.	POST PROC.	CALC FACTOR																																			
	10			1			47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	76	71	80																																
					HOURS BALANCE ELEMENT NUMBERS											DOLLAR BALANCE ELEMENT NUMBERS											OBJECT CODES											INDICATORS											INTERFACE CODES										

*To establish HSCP Special Stipend Codes*

*BASE*  
 RETN ACCOUNTING:  
 UNIL ACTION TAKEN  
*BK, DV, RV, IR*  
*SP, LA, SD*





**PAYROLL/PERSONNEL  
DESCRIPTION OF SERVICE TABLE**  
UPAY650 (R05/01) R1347

PREPARED BY:	DATE:
AUTHORIZED BY: <i>[Signature]</i>	DATE: 07/24/07

*pg 9 of 9*

\* **C 10 021 OSB 1**

A C D	TABLE NO.	SEQUENCE NUMBER	DESC. OF SERVICE	THRU NO.	DESCRIPTION	ABBREVIATED DESCRIPTION	SUBJECT GROSSES										PRE- PROC.	CALC RTL	POST PROC.	CALC FACTOR																						
							PAT CAT	TY MRS	TOT	PMT	PCA	PWT	WCR	PRM	W.C.	W.L.				P.P.	60	61	62	63	64	70	71															
1	2-3	4	6	7	9	10	11	35	36	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	70	71	80												
					HOURS BALANCE ELEMENT NUMBERS	DOLLAR BALANCE ELEMENT NUMBERS					OBJECT CODES					INDICATORS					INTERFACE CODES																					
10	11	14	15	18	19	22	23	26	27	30	31	34	35	38	39	42	43	46	47	50	51	54	55	58	59	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	80
2																																										

\* **C 10 022 MAT 1**

A C D	TABLE NO.	SEQUENCE NUMBER	DESC. OF SERVICE	THRU NO.	DESCRIPTION	ABBREVIATED DESCRIPTION	SUBJECT GROSSES										PRE- PROC.	CALC RTL	POST PROC.	CALC FACTOR																						
							PAT CAT	TY MRS	TOT	PMT	PCA	PWT	WCR	PRM	W.C.	W.L.				P.P.	60	61	62	63	64	70	71															
1	2-3	4	6	7	9	10	11	35	36	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	70	71	80												
					HOURS BALANCE ELEMENT NUMBERS	DOLLAR BALANCE ELEMENT NUMBERS					OBJECT CODES					INDICATORS					INTERFACE CODES																					
10	11	14	15	18	19	22	23	26	27	30	31	34	35	38	39	42	43	46	47	50	51	54	55	58	59	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	80
2																																										

**C 10 PFQ 1**

A C D	TABLE NO.	SEQUENCE NUMBER	DESC. OF SERVICE	THRU NO.	DESCRIPTION	ABBREVIATED DESCRIPTION	SUBJECT GROSSES										PRE- PROC.	CALC RTL	POST PROC.	CALC FACTOR																						
							PAT CAT	TY MRS	TOT	PMT	PCA	PWT	WCR	PRM	W.C.	W.L.				P.P.	60	61	62	63	64	70	71															
1	2-3	4	6	7	9	10	11	35	36	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	70	71	80												
					HOURS BALANCE ELEMENT NUMBERS	DOLLAR BALANCE ELEMENT NUMBERS					OBJECT CODES					INDICATORS					INTERFACE CODES																					
10	11	14	15	18	19	22	23	26	27	30	31	34	35	38	39	42	43	46	47	50	51	54	55	58	59	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	80
2																																										

**Base**  
RETN: ACCOUNTING:  
UNTIL ACTION TAKEN

OSB: S/T TO NN  
MAT: ✓  
PFQ: 2lb NN NOT SUBJ RET, NOT COV COMP