

**Test Plan**  
**RELEASE 1744**

**UPTE Dues Changes**

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## **Testing Overview**

This test plan addresses the test runs and cases constructed to verify the correct installation of Release 1744. The test is made up of the following components:

1. Control Table Data Base (CTL) Initial Load (LOADCTL)
2. Employee Data Base (EDB) Initial Load (LOADEDDB)
3. Benefits Rates Table Listing (RUN004L)
4. Compute – B1 Pay Cycle (RUNB1)
5. Online Rush Checks testing

## **Control Table (CTL) Initial Load (LOADCTL)**

### **Description**

This job loads the DB2 CTL database.

### **Verification**

Ensure that the DB2 CTL has been successfully restored by verifying normal completion of the job and ensuring that all tables have been successfully loaded into the data base. The members in PDS UDB2CTL already reflect the updates applied to the DB2 Control tables.

## **Employee Data Base (EDB) Initial Load (LOADEDDB)**

### **Description**

This job loads the EDB database for the compute run.

### **Verification**

In order to assure successful completion of this job, verify that the EDB has been successfully restored by verifying normal completion of the job and ensuring that all tables have been successfully loaded into the data base.

## **Benefits Rates Table Listing (RUN004L)**

### **Description**

This job lists the Benefits Rates Table using the new report format.

### **Verification**

Compare the listing with the one provided in the reports PDS member PPP0414 and the sample on the following page. Note that in the GTN section starting on page 11, there are no longer columns for CAP2 and CAP GROSS. This confirms that the new version of the report program has been successfully installed.

PPP0414 /PPCTR14 /111506		UNIVERSITY OF CALIFORNIA-SYSTEMWIDE				Page No.
11						
RETN: See Rpts Disp Schedule/Dist.		Control File Maintenance				Run Date
12/07/06		Benefits Rates Table				Run Time
12:34:45						
EARNINGS EFFECTIVE DATE: 00/00/00		BARG UNIT: 00	REP:	SPCL HNDLG:	DIST UNIT:	
GROSS-TO-NET						
GROSS-TO-NET	RATE/		THRESHOLD	REDUCED DED	DEDUCTION	
NUMBER	AMOUNT	CAP	PERCENTAGE	AMOUNT	PERCENTAGE	
073	1.5000	50.0000				
075	.9960	55.0000				
077	2.2000	89.5200	.3000	44.7600	1.0000	
088	20.0000					
163	1.3500	65.0000				
370	1.3000	22.0000				
371	1.3000	40.0000				
374	.5000	99999.9999				
375	1.3000	40.0000				
376	1.3000	40.0000				
377	1.1500	99999.9999				
378	1.3500	65.0000				
455	.4750	99999.9999				
456	1.5000	50.0000				
457	1.3000	40.0000				
458	1.3500	65.0000				
459	1.3500	65.0000				
460	2.2000	89.5200	.3000	44.7600	.9237	
461	1.3000	40.0000				
462	1.5000	50.0000				
463	1.3000	40.0000				
474	.9200	99999.9999				
486	1.5000	50.0000				

## **Compute – B1 Pay Cycle (RUNB1)**

### **Description**

This job runs the standard B1 Compute Process for End Date 11/18/06. Note that this is the *second bi-weekly cycle for November*. A PAR listing (PPP440) is among the output provided. It includes a run of PPP250 before and after the compute for viewing the EDB records of the test cases.

### **Verification**

The grid on the following page contains test cases which can be verified using the PPP4401 PAR report together with the PPP250 reports.

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EmpID	GTN	Unit	AREP	Earnings	Deductions		Total	Comments
					U balance	2nd bi weekly		
979799901	371	TX	C	\$1,137.60	14.79	14.79	29.58	Employee has a single covered TX appointment and is enrolled in TX dues (GTN 371). There is a U balance of \$14.79 from the first-bi-weekly. The employee is paid \$1137.60 in the second bi-weekly, and \$14.79 is taken for dues which reflects the new 1.3% dues percentage. The total for the two bi-weeklies is \$29.58, so no cap is applied. This verifies that the new dues amount and the cap are being applied correctly.
979799902	371	TX	C	\$1,823.20	23.70	16.30	40.00	Employee has a single covered TX appointment and is enrolled in TX repped dues (GTN 371). There is a U balance of \$23.70 from the first bi-weekly. In the second bi-weekly, the employee is paid \$1,823.20 and the new \$40 cap is reached, so only \$16.30 is taken. The annual earnings for this employee is greater than \$30,000. This verifies that the new cap has been applied correctly.
979799922	370	99	S	\$2,136.80	22.00	0	22.00	Employee has a single uncovered appointment and is enrolled in unrepped UPTE Dues (GTN 370). There is a U balance of \$22.00 from the first bi-weekly, which is the new cap, so no dues are taken in the second bi-weekly. This verifies that the new cap has been applied correctly across cycles.
979799926	376	HX	C	\$1,068.40	13.89	2.41	16.30	Employee has a covered HX appointment and a covered TX appointment and is enrolled in both HX dues (GTN 376) and TX dues (GTN371) which have a shared cap of \$40. There are U balances of \$13.89 for 376 and \$11.85 for 371 from the first bi-weekly. In the second bi-weekly, the employee is paid 1068.40 on the HX appointment and 911.60 on the TX appointment. The shared (new) cap of \$40 is applied. \$11.85 is taken for 371, but only \$2.41 is taken for 376. This verifies that the new cap is applied correctly across linked units.
	371	TX	C	\$911.60	11.85	11.85	23.70	
							40.00	
979799928	376	HX	C	\$1068.40	13.89	13.89	27.78	Employee has a covered HX appointment (GTN 376) and a covered NX appointment (non-UPTE GTN 077) so there's no shared cap. There are U balances of \$13.89 for 376 and \$41.32 for 077 from the first bi-weekly. In the second bi-weekly, the employee is paid \$1068.40 on the HX appointment and \$1871.20 on the NX appointment. \$13.89 is taken for 376 and \$41.32 is taken for 077. The total UPTE dues is \$27.78, so the \$40 cap is not reached. This verifies that non-UPTE units are not affected by the new caps.
	077	NX	C	\$1871.20	41.32	41.32	82.64	
979799950	375	RX	C		23.40		23.40	Employee has a covered RX appointment and a covered TX appointment and is enrolled in both RX (GTN 375) and TX (GTN 371) dues. There is a U balance of
	371	TX	C	\$1,800.00		16.60	16.60	

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							40.00	
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## Online Rush Checks Testing

### Description

This test uses the online rush checks screens to verify rush checks processing.

### Rush Checks data entry

1. From the main menu, enter SPCL to view the Special Processes Menu
2. Enter function code OPT1, and employee ID 979799943 and press enter.
3. Press F11 to view the rush checks earnings and deductions entry screen.
4. Enter the data shown in the screen print below:

```
PPRC110-E1735                Special Processes                12/07/06 11:00:20
                                Rush Check Opt1 Earns & Deds    Userid: PAYMLG
ID: 979799943 Name: UPTEDUES, TEST43                Page 1 of 1

Trn PayEnd Cy Dst Ttl L/A/C/F/P/S          Rte/Amt S  DOS  Time  H%  RAI  WS
AP  081506 M  11  9610 3404918    19900      1 0423900  REG  10000  %

      GTN Amount  S Q Y  GTN Amount  S Q Y  GTN Amount  S Q Y  GTN Amount  S Q Y
RF
DS
PCT
SUS
Next Func:      ID:      Name:      SSN:
Par Control Number:      Check Number:
P0502 Transaction successfully edited - press update key for completion
===>
F:  1-Help      2-Cancel      4-Print      5-Update
F:      9-Jump      10-PrevFunc
```

5. Press F5 to commit the update

### Verification

This employee is enrolled in RX dues (GTN 375). A rush check of \$4239 is paid on an RX title. The new 1.3% dues amount would be \$55.10, but it is capped at \$40.

This verifies that the new dues amount and cap are being correctly applied in online rush checks.

Compare the PPRCAUDT1 report generated by the entry with the one below.

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PPRCAUDT1/PPRCAUDT/103101 UNIVERSITY OF CALIFORNIA-SYSTEMWIDE										PAGE NO.
000001										RUN DATE
RETN: SEE RPTS DISP SCHEDULE/DIST.										CHECK DATE
12/07/06										
RUSH CHECKS PAYROLL AUDIT REPORT										
12/07/06										
979799943 UPTEDUES, TEST43 DEPT: CHANCELLORS OFFICE LAST PAY: FIRST										
*****										
ACTIVE ON EDB: EUC: RX ESH: EBEUC: RX EBERC: C EMP REL:										
RUSH CHECK	NET PAY	2,904.39	TOTAL GROSS	4,239.00	FWT GROSS	4,173.22	OASDI GROSS	4,239.00	MEDCR GROSS	
4,239.00										
000153	4Y DCP PLAN: Y		RETR GROSS	4,239.00	STATE GROSS	4,173.22			SUM GROSSES	
25,302.44										
FAU: 112600	TAX CD: FED-S000	ST-S000/000	STUDENT STAT: 1	RETR-U	SP RETR-	FICA-E	INS RED-	PRI PAY SCHED:		
MO										
	Y 0Y 0Y	733 DCP REGULAR	65.78	___ 009	MEDICARE	61.47	___ 013	OASDI	262.82	
---										
	0Y 0Y Y	014 FEDERAL TAX	710.86	___ 012	CA STATE TAX	193.68	___ 375	UPTE RX DUES	40.00	
---										
		111 UCRS-REDUCT	19.00	___C				DEDUCTION SUM	1,353.61	
AP 3-404918-	-19900-	-1	ERC TYP TUC DUC SHC COV TTLE SB RET DOS	GROSS	RATE	TIME H	TIME %	PERIOD		
-A			RX C 9610 MD 0 REG	4,239.00	4,239.00	% 176.00	1.0000	08/15/06-M-	-	