



OFFICE OF THE SENIOR VICE PRESIDENT —  
BUSINESS AND FINANCE

OFFICE OF THE PRESIDENT  
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|     |                  |                     |
|-----|------------------|---------------------|
| Re: | Release:         | 1729                |
|     | Service Request: | 81595               |
|     | Programs:        | PPOT1729 (One-time) |
|     | Copymembers:     | none                |
|     | Include Members: | None                |
|     | DDL Members:     | None                |
|     | Bind Members:    | PPOT1729            |
|     | CICS Maps:       | None                |
|     | Forms:           | None                |
|     | Table Updates:   | None                |
|     | Urgency:         | Date Mandated       |

### **Service Request 81595**

Service Request 81595 asked that a one-time process be developed to produce a report and an electronic data file in tab-delimited format of the base pay change(s) for each SX employee who receives a rate adjustment as part of the 2006 SX wage implementation. Below is the **background** information quoted from Service Request 81595. Refer to Service Request 81595 for the specific details.

### **Background**

The University and the American Federation of State, County and Municipal Employees (AFSCME) union reached agreement in 2004 on a new contract covering employees in the Service (SX) unit. The wage article for this agreement includes the following increase, effective October 1, 2006:

The University shall increase the ranges and individual rates for each Service Unit employee by three percent (3%), effective October 1, 2006, provided the funding is allocated to the University as a general range adjustment pursuant to the State Budget Act as finally adopted and in accordance with Article 8 – Duration, §A.1.c.

UCOP will make available a one-time PPS program (SR 81579) to implement the ATB increase for eligible employees in open range titles.

The reporting program may be modeled on similar past reporting programs released in conjunction with ATB programs, such as R1708. The program will only have as input the file generated from the ATB Program.

## **Programs**

### **PPOT1729**

A one-time process has been developed to produce a report and an electronic report data file of the base pay change(s) for each SX employee who received a rate adjustment as part of the 2006 SX wage implementation. The Final SX Range Adjustment file produced from the existing Range Adjustment Process (PPP910) and the Final ATB Adjustment File produced from PPOT1724 (Release 1724) are used as inputs.

Two versions of a Base Pay Change report are displayed. One version is sorted in order of Employee Name and displays the title 'Central Office Report of Base Pay Changes - SX'. The other version is sorted by Employee Name within Home Department (EDB 0114) and displays the title 'Departmental Report of Base Pay Changes - SX'.

In addition, an electronic data file in tab-delimited format is produced containing the same data as displayed on the one-time detail Central Office report.

## **Bind Members**

### **PPOT1729**

PPOT1729 contains one-time bind statements for one-time program PPOT1729.

## **Test Plan**

An installation Test Plan is provided with this release.

## **Installation Instructions**

Installation Instructions are provided as a separate document.

## **Production JCL**

The test JCL provided with this release to run one-time PPOT1729 can be used as a model to create the production one-time JCL.

## **Timing of Installation**

The installation of this release is *Date Mandated*.

This release must be installed, and the one-time program must be run as soon as practicable after all base pay changes affecting SX Covered employees under the current SX contract have been completed. In order to promote compliance with the SX unit agreement, it is requested that the electronic tab-delimited data file be provided to UCOP via FTP not later than the date specified below.

The SX Electronic Tab-delimited data file produced by execution of the one-time program associated with this release should be delivered to UCOP via ftp as soon as practicable after all processes have been completed but not later than **December 8, 2006**. The LRECL for this file is 161 and the record format is RECFM=FB. It will be the campus' responsibility to properly allocate space for this dataset during the ftp transfer. The file should be sent to vsftp.ucop.edu using the dataset name of:

/ftphome/ftpusr\*/put/cbg/SXWAGES.Y2006, where '\*' is the one-byte or two-byte campus ID. For example,  
/ftphome/ftpusr1/put/cbg/SXWAGES.Y2006 for UC Berkeley  
/ftphome/ftpusr10/put/cbg/SXWAGES.Y2006 for UC Merced.

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As usual, campuses are encouraged to install this release in as timely a fashion as possible and in the normal numeric sequence.

If there are any questions, please send electronic mail to [Baskar.Chitravel@ucop.edu](mailto:Baskar.Chitravel@ucop.edu) or call at (510) 987-0692.

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