



OFFICE OF THE SENIOR VICE PRESIDENT —  
BUSINESS AND FINANCE

OFFICE OF THE PRESIDENT  
1111 Franklin Street  
Oakland, California 94607-5200

August 21, 2006

BEATRICE CARDONA  
HAI DOAN  
RENATA ELLIS

WEN TANG  
BARBARA VANDEN BORRE

Re:	Release:	1718
	Service Request:	81578
	Programs:	PPOT1718 (One-time)
	Copymembers:	none
	Include Members:	None
	DDL Members:	None
	Bind Members:	PPOT1718
	CICS Maps:	None
	Forms:	None
	Table Updates:	None
	Urgency:	Date Mandated

### **Service Request 81578**

Service Request 81578 asked that a one-time process be developed to produce a report and an electronic data file in tab-delimited format of the base pay change(s) for each EX employee who receives a rate adjustment as part of the 2006 EX wage implementation. Below is the **background** information quoted from Service Request 81578. Refer to Service Request 81578 for the specific details.

### **Background**

The University and the American Federation of State, County and Municipal Employees (AFSCME) union reached agreement in 2004 on a new contract covering employees in the Patient Care Technical (EX) unit. The wage article for this agreement includes the following increase, effective September 1, 2006:

#### **3. September 1, 2006 - September 30, 2007**

The University shall provide each employee with a basebuilding salary adjustment of four percent (4%) effective September 1, 2006 or the closest start of the pay period for the individual's bi-weekly or semi-monthly paycheck.

UCOP will make available a one-time PPS program (SR 81564) to implement the ATB increase for eligible employees in open range titles.

The reporting program may be modeled on similar past reporting programs released in conjunction with ATB programs, such as R1708. The program will only have as input the files generated from the Range Adjustment Process and the ATB Program.

## **Programs**

### **PPOT1718**

A one-time process has been developed to produce a report and an electronic report data file of the base pay change(s) for each EX employee who received a rate adjustment as part of the 2006 EX wage implementation. The Final EX Range Adjustment file produced from the existing Range Adjustment Process (PPP910) and the Final ATB Adjustment File produced from PPOT1714 (Release 1714) are used as inputs.

Two versions of a Base Pay Change report are displayed. One version is sorted in order of Employee Name and displays the title 'Central Office Report of Base Pay Changes - EX'. The other version is sorted by Employee Name within Home Department (EDB 0114) and displays the title 'Departmental Report of Base Pay Changes - EX'.

In addition, an electronic data file in tab-delimited format is produced containing the same data as displayed on the one-time detail Central Office report.

## **Bind Members**

### **PPOT1718**

PPOT1718 contains one-time bind statements for one-time program PPOT1718.

## **Test Plan**

An installation Test Plan is provided with this release.

## **Installation Instructions**

Installation Instructions are provided as a separate document.

## **Production JCL**

The test JCL provided with this release to run one-time PPOT1718 can be used as a model to create the production one-time JCL.

## **Timing of Installation**

The installation of this release is *Date Mandated*.

This release must be installed, and the one-time program must be run as soon as practicable after all base pay changes affecting EX Covered employees under the current EX contract have been completed. In order to promote compliance with the EX unit agreement, it is requested that the electronic tab-delimited data file be provided to UCOP via FTP not later than the date specified below.

The EX Electronic Tab-delimited data file produced by execution of the one-time program associated with this release should be delivered to UCOP via ftp as soon as practicable after all processes have been completed but not later than **October 20, 2006**. The LRECL for this file is 161 and the record format is RECFM=FB. It will be the campus' responsibility to properly allocate space for this dataset during the ftp transfer. The file should be sent to vsftp.ucop.edu using the dataset name of:

/ftphome/ftpusr\*/put/cbg/EXWAGES.Y2006, where '\*' is the one-byte or two-byte campus ID. For example,  
/ftphome/ftpusr1/put/cbg/EXWAGES.Y2006 for UC Berkeley  
/ftphome/ftpusr10/put/cbg/EXWAGES.Y2006 for UC Merced.

Beatrice Cardona, et al  
Page 3  
August 21, 2006

As usual, campuses are encouraged to install this release in as timely a fashion as possible and in the normal numeric sequence.

If there are any questions, please send electronic mail to [Baskar.Chitravel@ucop.edu](mailto:Baskar.Chitravel@ucop.edu) or call at (510) 987-0692.

Baskar Chitravel