



OFFICE OF THE SENIOR VICE PRESIDENT —
BUSINESS AND FINANCE

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Re:	Release:	1708
	Service Request:	81524
	Programs:	PPOT1708 (One-time)
	Copymembers:	none
	Include Members:	None
	DDL Members:	None
	Bind Members:	PPOT1708
	CICS Maps:	None
	Forms:	None
	Table Updates:	None
	Urgency:	Date Mandated

Service Request 81524

Service Request 81524 asked that a one-time process be developed to produce a report and an electronic data file in tab-delimited format of the base pay change(s) for each SX employee who receives a rate adjustment as part of the 2006 SX wage implementation. Below is the **background** information quoted from Service Request 81524. Refer to Service Request 81524 for the specific details.

Background

The University and the American Federation of State, County and Municipal Employees (AFSCME) union reached agreement in 2004 on a new contract covering employees in the Service (SX) unit. The wage article for this agreement includes the following increases, effective July 1, 2006:

- *One-half percent (.5%) IAP money will be used to increase ranges and individual rates effective July 1, 2006.*
- *One-half percent (.5%) market equity increase to ranges and individual rates effective July 1, 2006, allocation to be negotiated by the parties. If the parties do not reach agreement on the allocation by April 30, 2006, distribution will be across-the-board.*

UCOP Labor Relations arrived at an agreement with the union to distribute these increases as a 1% across-the-board payment. In addition to the 1% across-the-board increase effective July 1, 2006, OP Labor Relations and the union agreed to increase the rates for the following custodian titles by \$.01 (one cent) per hour:

5101	Custodian Leader, Sr
5102	Custodian Leader
5103	Custodian
5113	Custodian, Lead

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5116 Custodian, Sr

5117 Custodian

Hourly paid custodians in these titles should have their rate increased by \$.01 prior to applying the 1% across-the-board increase. Custodians paid monthly rates should have their salary rate increased by \$1.74 prior to applying the 1% across-the-board. Because Title Codes 5101 and 5102 are step-based titles and only in use at Berkeley, they will not be included in the one-time ATB program described in this service request. Berkeley will use existing local processes to apply adjustments for these titles.

UCOP will make available a one-time PPS program (SR 81500) to implement the ATB increase for eligible employees in open range titles.

The reporting program may be modeled on similar past reporting programs released in conjunction with ATB programs, such as R1671. The program will only have as input the files generated from the Range Adjustment Process and the ATB Program.

Programs

PPOT1708

A one-time process has been developed to produce a report and an electronic report data file of the base pay change(s) for each SX employee who received a rate adjustment as part of the 2006 SX wage implementation. The Final SX Range Adjustment file produced from the existing Range Adjustment Process (PPP910) and the Final ATB Adjustment File produced from PPOT1707 (Release 1707) are used as inputs.

Two versions of a Base Pay Change report are displayed. One version is sorted in order of Employee Name and displays the title 'Central Office Report of Base Pay Changes - SX'. The other version is sorted by Employee Name within Appointment Department (EDB 2032) and displays the title 'Departmental Report of Base Pay Changes - SX'.

In addition, an electronic data file in tab-delimited format is produced containing the same data as displayed on the one-time detail Central Office report.

Bind Members

PPOT1708

PPOT1708 contains one-time bind statements for one-time program PPOT1708.

Test Plan

An installation Test Plan is provided with this release.

Installation Instructions

Installation Instructions are provided as a separate document.

Production JCL

The test JCL provided with this release to run one-time PPOT1708 can be used as a model to create the production one-time JCL.

Timing of Installation

The installation of this release is *Date Mandated*.

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This release must be installed, and the one-time program must be run as soon as practicable after all base pay changes affecting SX Covered employees under the current SX contract have been completed. In order to promote compliance with the SX unit agreement, it is requested that the electronic tab-delimited data file be provided to UCOP via FTP not later than the date specified below.

The SX Electronic Tab-delimited data file produced by execution of the one-time program associated with this release should be delivered to UCOP via ftp as soon as practicable after all processes have been completed but not later than **August 18, 2006**. The LRECL for this file is 161 and the record format is RECFM=FB. It will be the campus' responsibility to properly allocate space for this dataset during the ftp transfer. The file should be sent to vsftp.ucop.edu using the dataset name of:

/ftphome/ftpusr*/put/cbg/SXWAGES.Y2006, where '*' is the one-byte or two-byte campus ID. For example,
/ftphome/ftpusr1/put/cbg/SXWAGES.Y2006 for UC Berkeley
/ftphome/ftpusr10/put/cbg/SXWAGES.Y2006 for UC Merced.

As usual, campuses are encouraged to install this release in as timely a fashion as possible and in the normal numeric sequence.

If there are any questions, please send electronic mail to Jackson.Quan@ucop.edu or call at (510) 987-0464.

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