

# UNIVERSITY OF CALIFORNIA

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Re:	Release:	1704
	Service Requests:	81431
	Error Report:	None
	Programs:	PPEC051, PPEI053, PPEC775, PPOT1704
	Copy Members:	None
	Include Members:	None
	DDL Members:	None
	Bind Members:	PPOT1704
	CICS Maps:	None
	Forms:	None
	Table Updates:	DET, PGT, RTD, MSG
	Urgency:	Not Urgent

This release addresses SR #81431.

## **Service Request 81431**

### **Background:**

Release 1636 implemented the PPS modifications necessary to change the edit of the Salary Step on the distribution to be performed against the Title Code Table (TCT) in lieu of a list of hard-coded values for academic and staff titles. This was followed by Release 1641 that modified the Step edit to allow blank values for all Personnel Program Codes, while Release 1643 addressed additional error reports. Campuses still experiencing high levels of errors from the Step edit were encouraged to downgrade the severity of the edit to 'Warning'.

### **Proposed Modifications:**

The Salary Step edit process should be executed later in the program sequence, after the Appointment Representation Code has been derived. If this code has not yet been derived the results of the query of the TCT for a matching covered or uncovered segment are unpredictable.

Modifications should be made to the triggering of this edit so that when certain elements at the appointment level are changed the Salary Step edit is triggered.

The Salary Step edit should not attempt to validate step values for Academic appointments. That is, when the appointment Personnel Program Code (EDB 2007) is equal to 'A' ('Academic'), the edit should be bypassed entirely.

The Salary Step edit error message should be changed to a more meaningful text and the severity should be set back to Employee Reject.

As with the previous Salary Step edit releases, a one-time program should be developed to report invalid step values on the EDB. A tab-delimited electronic version of the report should also be produced.

## **Programs**

### **PPEC051**

PPEC051 is the program that performs the minimum distribution consistency edits for the on-line EAPP function (Appointment and Distribution Update), the EAPC function (Appts/Distributions-Condense) and the corresponding batch file maintenance function.

This program no longer performs the Salary Step (EDB 2049) edit or the Off/Above Indicator (EDB 2050) edit. These edits have been moved to the new program, PPEC775.

### **PPEI053**

PPEI053 is the program that performs miscellaneous distribution edits during the update function, on-line and batch.

This program no longer performs the Salary Step (EDB 2049) edit or the Off/Above Indicator (EDB 2050) edit. There is no Salary Step edit or Off/Above Indicator edit during the update function, the USER12 process.

### **PPEC775**

PPEC775 is a new program that performs the Salary Step (EDB 2049) edit and Off/Above Indicator (EDB 2050) edit. It contains the logic removed from PPEC051 and PPEI053. This program executes at a point in the program sequence of execution that follows the derivation of the Appointment Representation Code. In addition, the program is triggered by changes to data elements at the appointment level as well as the distribution level. This program processes all distributions for all appointments. The Salary Step edit is *not* performed for any appointments with an Academic Personnel Program Code (EDB 2007). Because there is no step validation on appointments with Academic titles, the original Off/Above Indicator edit was modified to exclude the edit that requires a valid step on an Academic title when the Off/Above Indicator is 'O' and the rank is not 4.

### **PPOT1704 (one-time)**

PPOT1704 is a one-time program developed to report invalid step values on the EDB. For employees where Employment Status Code (EDB 0144) is not equal to 'S' (Separated), the one-time program selects appointments where the Appointment End Date (EDB 2003) is not prior to the current date. For these appointments, the program examines each current and future distribution to validate the step value. This Salary Step (EDB 2049) edit is *not* performed for any appointments with an Academic Personnel Program Code (EDB 2007). The report is sorted by Employee Name within Department and titled 'Departmental Report of Invalid Step Values'. The Department Number and translated Name appears in the upper left corner of the report.

A tab-delimited electronic version of the report is also produced.

## **Table Updates**

### **Data Dictionary Table (DET)**

The following changes were made to the Data Dictionary Table.

Established triggers for the Salary Step edit for the following data elements:

- Distribution Off/Above Indicator (EDB2050)
- Distribution DOS Code (EDB 2056)
- Distribution Pay End Date (EDB 2054)
- Appointment Pay Rep Code (EDB 2031)
- Appointment Sub Location (EDB 2009)
- Appointment Title Code (EDB 2006)
- Grade (EDB 2008)

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Processing Group Table (PGT)

The following change was made to the Processing Group Table.  
Added new processing entry with triggers 775 and 605

Routine Definition Table (RTD)

The following change was made to the Routine Definition Table.  
Added new program PPEC775 associated with the entry added to the PGT (above)

System Messages Table (MSG)

The following change was made to the System Messages Table.  
Updated error message 08721 as follows and reset on-line severity back to Employee Reject.  
STEP INVALID FOR THIS TITLE/SUB-LOC/REP-CODE

**Installation Instructions**

A separate set of Installation Instructions has been issued with this release.

**Test Plan**

A complete test plan has been issued with this release.

**Timing of Installation**

The timing of this release is not urgent.

As usual, campuses are encouraged to install this release in as timely a fashion as possible and in the normal numeric sequence.

If there are any questions, please send electronic mail to Janet.Kennedy@ucop.edu, or call (510) 587-6128.

Janet Kennedy