UC HR/BENEFITS - INFORMATION SYSTEMS SUPPORT

SR81433

SERVICE REQUEST
UIRC 160ISS (R 01/00)

DATE	DATE/CYCLE DUE	ESTIMATE REQUIRED?
01/24/06		☐ YES ☐ NO

PERSON AUTHORIZING REQUEST:	SYSTEMS CONTACT:
Michael Baptista	Shelley Dommer
DEPARTMENT:	**RECHARGE NO:.**
HR/BENEFITS	0124
REQUESTOR:	**SYSTEMS/FILES/PROGRAMS:**
Shelley Dommer	PAYROLL

RETRIEVAL/SYSTEM MODIFICATION: (Description of Request)

Please create table change transactions for the new IAP assessment rates effective January 1, 2006.

PRODUCTION RUN

SYSTEM	EFFECTIVE DATE OF INFORMATION	TYPE OF RUN	TYPE OF OUTPUT
		☐ RERUN ☐ ADD'L	☐ REPORT ☐ EXTRACT FILE ☐ LABELS

RETRIEVAL/PRODUCTION RUN

DISTRIBUTION OF OUTPUT INSTRUCTIONS: (FOR RETRIEVAL REQUESTS, INCLUDE LONG TERM FILE RETENTION INSTRUCTIONS IF APPROPRIATE)

IR&C USE ONLY

☐ R ☐ NR ☐ IM STAFF_____TO: ☐ RET ☐ CORP SYS ☐ M&O ☐ PAYROLL ☐ PRODUCTION CONTROL

DATE RECEIVED	REVISED DUE DATE	DATE COMPLETED	COMPLETED BY	COMPUTING TIME/CHARGES	STAFF TIME/CHARGES	BILLING NO	JOB NAME

COMMENTS:

ESTIMATE INFORMATION	COMPLETION DATE	ESTIMATED COSTS		ESTIMATED TOTAL COSTS
		STAFF HOURS	COMPUTING COSTS	
		$	$	$

APPROVAL TO PROCEED BASED ON ESTIMATE ▶

(SIGNATURE) (NAME, TITLE, ADDRESS)