



OFFICE OF THE SENIOR VICE PRESIDENT —  
BUSINESS AND FINANCE

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Re:	Release:	1671
	Service Request:	81318
	Programs:	PPOT1671 (One-time)
	Copymembers:	none
	Include Members:	None
	DDL Members:	None
	Bind Members:	PPOT1671
	CICS Maps:	None
	Forms:	None
	Table Updates:	None
	Urgency:	Date Mandated

**Service Request 81318**

**Background:**

The University and the American Federation of State, County and Municipal Employees (AFSCME) union reached agreement in 2004 on a new contract covering employees in the Service (SX) unit.

UCOP made available a one-time Payroll/Personnel System program PPOT1661 (SR 81307) to implement the ATB increase for eligible employees in open range titles. All locations should use the Range Adjustment Process to increase rates for Per Diem titles.

**Proposed:**

A one-time process should be developed to produce a report and electronic data file of the base pay change(s) for each SX employee who receives a rate adjustment as part of the 2005 SX wage implementation. The reporting process should use as inputs the final SX Range Adjustment files generated from the Range Adjustment Process (PPP910) and the output file produced from the one-time SX ATB program PPOT1661 (Release 1661, SR 81307).

## **Programs**

### **PPOT1671**

A one-time process has been developed to produce a report and an electronic report data file of the base pay change(s) for each SX employee who received a rate adjustment as part of the 2005 SX wage implementation. The Final SX Range Adjustment file produced from the Range Adjustment Process (PPP910) and the Final ATB Adjustment File produced from PPOT1661 (Release 1661) are used as inputs.

Two versions of a Base Pay Change report are displayed. One version is sorted in order of Employee Name and displays the title 'Central Office Report of Base Pay Changes - SX'. The other version is sorted by Employee Name within Home Department and displays the title 'Departmental Report of Base Pay Changes - SX'.

An electronic report file in tab-delimited format is produced containing the same data as displayed on the detail one-time Central Office report.

## **Bind Members**

### **PPOT1671**

PPOT1671 contains one-time bind statements for one-time program PPOT1671.

## **Test Plan**

An installation Test Plan is provided with this release.

## **Installation Instructions**

Installation Instructions are provided as a separate document.

## **Production JCL**

The test JCL provided with this release to run one-time PPOT1671 can be used as a model to create the production one-time JCL.

## **Timing of Installation**

The installation of this release is *Date Mandated*.

This release must be installed, and the one-time program must be run as soon as practicable after all base pay changes affecting SX Covered employees under the current SX contract have been completed. In order to promote compliance with the SX unit agreement, it is requested that the electronic tab-delimited report file be provided to UCOP via FTP not later than the date specified below.

The SX Electronic Tab-delimited Report file produced by execution of the one-time program associated with this release should be delivered to UCOP via ftp as soon as practicable after all processes have been completed but not later than *December 15, 2005*. The LRECL for this file is 132 and the record format is RECFM=FB. It will be the campus' responsibility to properly allocate space for this dataset during the ftp transfer. The file should be sent to vsftp.ucop.edu using the dataset name of:

/ftphome/ftpusr\*/put/cbg/SXWAGES.Y2005, where '\*' is the one-byte campus ID.

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As usual, campuses are encouraged to install this release in as timely a fashion as possible and in the normal numeric sequence.

If there are any questions, please send electronic mail to [Baskar.Chitravel@ucop.edu](mailto:Baskar.Chitravel@ucop.edu) or call at (510) 987-0692.

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