



OFFICE OF THE SENIOR VICE PRESIDENT —  
BUSINESS AND FINANCE

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Re:	Release:	1651
	Service Request:	81214
	Error Reports:	None
	Programs:	PPEI315, PPESTEDB, PPESTREJ
	Copymembers:	CPWSXESR, CPWSXEST
	Include Members:	None
	DDL Members:	None
	Bind Members:	None
	CICS Maps:	None
	Forms:	None
	Table Updates:	Code Translation Table and Data Element Table
	Urgency:	Date-Mandated (see Timing of Installation)

This release addresses the following service request:

**Service Request 81214**

For many years in the past UC conducted a Tax Verification Audit for those employees who enrolled tax dependents (stepchildren, legal wards, etc.) into their health and welfare plan(s). Last year this audit was expanded to include all dependents of employees who are enrolled in health and welfare plans. The purpose of the audit is to verify dependents enrolled in UC health and welfare plans meet the eligibility rules as set forth in the Group Insurance Regulations Supplement 6. This is accomplished by asking randomly selected employees to submit appropriate documentation (birth certificates, marriage certificates, tax records, etc.) to substantiate the relationship between the employee and the dependent.

**Current Process:**

Traditionally, ineligible family members are identified through the "Family Member Verification Process". The process, carried out in HR&B at UCOP, uses an Access database to track the status of potentially ineligible family members. At the conclusion of the process, as ineligible family members are identified, a report is sent to campus and laboratory locations where the ineligible dependents are manually de-enrolled.

**Proposed Process:**

After identifying ineligible family members, the Research Unit will use a web application to initiate the de-enrollment activity. The daily web process will create transactions that are sent nightly to the locations for processing. The employee (and thus all family members) will be de-enrolled from the plan through the regular PPS monthly maintenance process. The ineligible family member will be terminated from all enrolled plans. The monthly payroll process will eventually remove family members when all plans are end dated.

## **Programs**

### **PPEI315**

Program PPEI315 updates current plan data from the benefits table (PPP BEN) to the benefits array table (PPFCB). Currently, program PPEI315 accepts a value of 'X' set by the compute modules for the medical, dental, vision, and legal de-enrollment indicator fields and the enrollment reason code for the plan is set to 'DE' for 'De-enrollment'.

Program PPEI315 has been modified to accept a value of 'Y' for the medical, dental, vision, and legal de-enrollment indicator fields such that they will function identical to a value of 'X' except the enrollment reason code for the plan is set to 'AD' for 'Administrative De-enrollment'.

### **PPESTEDB**

Program PPESTEDB processes an EST-ROW external to move the EST data to the appropriate current EDB row based on transaction type and data element.

Program PPESTEDB has been modified to add 'X1' transaction processing for medical, dental, vision, and legal de-enrollment indicator fields (data elements 0158, 0159, 0187, and 0165 respectively) to recognize them in the PPS daily process and post to the EDB.

### **PPESTREJ**

Program PPESTREJ formats the rejected activity print records transaction from PPEST table for an employee ID.

Program PPESTREJ has been modified to add labels for the medical, dental, vision, and legal de-enrollment indicator fields (data elements 0158, 0159, 0187, and 0165 respectively).

## **Copymembers**

### **CPWSXEST**

This copymember provides the File Definition of the self-service transaction records. We have added fields for 'X1' transaction processing for medical, dental, vision, and legal de-enrollment indicator fields (data elements 0158, 0159, 0187, and 0165 respectively).

### **CPWSXESR**

This copymember provides the working storage definitions for formatting of rejected print transaction records. We have added labels for medical, dental, vision, and legal de-enrollment indicator fields (data elements 0158, 0159, 0187, and 0165 respectively).

### **Table Updates**

#### **Code Translation Table**

- Four new records with code value 'AD', translation length 25, and code translation of 'Administrative De-enroll' are added into the PPPCTT table one each for the data element numbers 0682, 0685, 0688, and 0691.
- The code translation 'De-enrolled' for the code value 'XD' and translation length 18 is changed into 'De-enrolled-suspension of Premiums or ineligible dependent' for four existing records in the PPPCTT table one each for the data element numbers 0272, 0292, 0347, and 0353.

#### **Data Element Table**

- Data Element table PPPDET is updated to add 'AD' as one of the valid values for data elements 0682, 0685, 0688, and 0691 with no card type. Also for data element 0696, two records are changed for the range, one with card type 'FP' and another with no card type.

### **Test Plan**

A separate Test Plan document is provided with this release.

### **Installation Instructions**

A separate Installation Instructions document is provided with this release.

### **Timing of Installation**

The installation of this release is Date-Mandated. Locations should install these changes by the 15<sup>th</sup> of July 2005.

As usual, campuses are encouraged to install this release in as timely a fashion as possible, and in the normal numeric sequence of releases.

If there are any questions, please send electronic mail to [Baskar.Chitravel@ucop.edu](mailto:Baskar.Chitravel@ucop.edu), or call (510) 987-0692.

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