



UC HR/BENEFITS - INFORMATION SYSTEMS SUPPORT

SR80896

SERVICE REQUEST
UIRC 160ISS (R 01/00)

DATE 06/10/04	DATE/CYCLE DUE	ESTIMATE REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO
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PERSON AUTHORIZING REQUEST: Michael O'Neill	SYSTEMS CONTACT: Carrie Gatlin
DEPARTMENT: HR/BENEFITS	RECHARGE NO.: NR
REQUESTOR: Carrie Gatlin	SYSTEMS/FILES/PROGRAMS: PAYROLL

RETRIEVAL/SYSTEM MODIFICATION: (Description of Request)
PPP9408 in Electronic Format
 Santa Cruz Compensation has requested that report PPP9408 ("Prior Period/Special Payments - Employee Earnings Distribution Excluded") be offered as an electronic data file in tab-delimited format. The electronic file should contain the same data as the paper report.

This request is not urgent.

PRODUCTION RUN			
SYSTEM	EFFECTIVE DATE OF INFORMATION	TYPE OF RUN <input type="checkbox"/> RERUN <input type="checkbox"/> ADD'L	TYPE OF OUTPUT <input type="checkbox"/> REPORT <input type="checkbox"/> EXTRACT FILE <input type="checkbox"/> LABELS

RETRIEVAL/PRODUCTION RUN	
DISTRIBUTION OF OUTPUT INSTRUCTIONS: (FOR RETRIEVAL REQUESTS, INCLUDE LONG TERM FILE RETENTION INSTRUCTIONS IF APPROPRIATE)	

IR&C USE ONLY							
<input type="checkbox"/> R	<input type="checkbox"/> NR	<input type="checkbox"/> IM STAFF _____ TO:	<input type="checkbox"/> RET	<input type="checkbox"/> CORP SYS	<input type="checkbox"/> M&O	<input type="checkbox"/> PAYROLL	<input type="checkbox"/> PRODUCTION CONTROL
DATE RECEIVED	REVISED DUE DATE	DATE COMPLETED	COMPLETED BY	COMPUTING TIME/CHARGES	STAFF TIME/CHARGES	BILLING NO	JOB NAME
COMMENTS:							
ESTIMATE INFORMATION	COMPLETION DATE	STAFF HOURS	ESTIMATED COSTS		ESTIMATED TOTAL COSTS		
		\$	\$		\$		

APPROVAL TO PROCEED	_____
BASED ON ESTIMATE:	(SIGNATURE) (NAME, TITLE, ADDRESS)