

Final on: 08/04/2004
Revised on: 08/10/2004
Revised on: 08/19/2004
Revised on: 08/26/2004

SR80964

Payroll Interface Process for 457(b) Plan

Objective:

This service request addresses requirements to implement a new 457(b) tax-deferred contribution plan. These requirements include:

- Interface to UCRS
- Interface to IVR
- Direct Deposit Process

Project Type:

This is an update to the UCRS and IVR Interface process in the Payroll/Personnel System.

Requested by:

David Olson

Analyst:

Carrie Gatlin
Rowena Wong

Due Date(s):

The Installation of this release is Date Mandated.

The UCRS Interface changes must be installed before running the final compute with a check date in October 01, 2004.

The IVR Interface changes must be installed before September 17, 2004.

<u>1.0</u>	<u>EDB MAINTENANCE</u>	3
<u>1.1</u>	<u>Periodic Maintenance – Daily Maintenance</u>	3
<u>2.0</u>	<u>INTERFACE FILES</u>	3
<u>2.1</u>	<u>UCRS</u>	3
<u>2.2</u>	<u>IVR</u>	4
<u>3.0</u>	<u>OTHER PROCESSES</u>	4
<u>3.1</u>	<u>Surepay/Checkstub</u>	4
<u>3.2</u>	<u>Surepay Process</u>	5
<u>3.3</u>	<u>NACHA File</u>	5
<u>4.0</u>	<u>ATTACHMENTS</u>	6
<u>4.1</u>	<u>Attachment A - IVR/Web Deduction Record</u>	6
<u>4.2</u>	<u>Attachment B – UCRS Transaction File Record Layout</u>	11
<u>4.3</u>	<u>Attachment C – UCRS Payroll File Maintenance Record Layout</u>	12
<u>4.4</u>	<u>Attachment D – UCRS Payroll History Record Layout</u>	14
<u>4.5</u>	<u>Attachment E – IVR/Web Extract File Record Layout</u>	16

1.0 EDB Maintenance

1.1 Periodic Maintenance – Daily Maintenance

EDB Daily Maintenance processes transactions from the Web/IVR applications and performs limited edits on the transaction data. The following additional transactions must be accepted by the process:

- X1 transaction for 6396G – 457(b) deduction
- X1 transaction for 6397G – 457(b) deduction %
- X1 transaction for 7396E – 457(b) deduction Effective Date
- X1 transaction for 7397E – 457(b) deduction % Effective Date
- X1 transaction for 457(b) MAC Amount

Edits are needed as follow:

- 1) The existing edit associated with message 13-055 EMPLOYEE ID NOT ON EDB, ALL ERB and IVR ACTIVITY REJECTED, should reject the New MAC data transaction as well. The transaction format should be displayed on the error report along with any other rejected transactions for the employee.

2.0 Interface Files

2.1 UCRS

The interface between EDB and UCRS should be modified to pass the new deductions for the 457(b) Plan to UCRS. The monthly and year-to-date deduction amounts should be passed on the contribution segment with the appropriate plan code. “Memo” plan codes will be used in a manner similar to the mechanism used for the Fidelity 403(b) GTN numbers (UCRS Plan Code 42). Each new GTN will be mapped to a plan code. The plan codes associated with each GTN are show in the table below.

UCRS Plan Code	UCRS GTN Description	GTN Number	Payroll GTN Description
99 (memo code)	Tax-Deferred 457(b)	396	TD-457(b)
99 (memo code)	Tax-Deferred 457(b) %	397	TD-457(b) %

Position	Length/Format	Field Description	Data Element#
82-90	9 9(07)V99	457(b) Total YTD Amount	EDB6398Y

Attachment B (PPI730) shows the layout of the interface file, with the new 457(b) Total YTD Amount highlighted.

The interface should also pass the 457(b) MAC Amount on the employee data segment.

Position	Length/Format	Field Description	Data Element#
425-431	7 S9(5)99	457(b) MAC Amount	EDB6398U

Attachment C (PPI740 File Maintenance) shows the layout of the interface file, with the new 457(b) MAC Amount highlighted.

Position	Length/Format	Field Description	Data Element#
434-440	7 99999v99	457(b) MAC Amount (MAC)	EDB6398U

Attachment D (PPI740 Payroll History) shows the layout of the interface file, with the new 457(b) MAC Amount highlighted.

2.2 IVR

The interface between EDB and IVR/Web process should be modified to pass the new plan's Gross-to-Net Deduction Amount, Year-to-Date Deduction Amount and Effective Date, whenever those values change.

Data Elements and Groups for Web/IVR File Deduction Record			
Data Element Name and Number			Group Code
Tax Deferred 457(b) Effective Date YTD	6396G 7396E 6396Y	1	
Tax Deferred 457(b) % Effective Date YTD	6397G 7397E 6397Y	2	

Attachment A shows the various deduction groups, with the new GTN numbers for the 457(b) Plan highlighted.

The interface should also pass the 457(b) MAC Amount on the employee data.

Position	Length/Format	Field Description	Data Element#
443-451	09 -9(05).99	457(b) Maximum Annual Contribution (MAC)	EDB6398U

Attachment E shows the layout of the IVR/Web Extract file, with the new 457(b) MAC Amount highlighted.

3.0 Other Processes

3.1 Surepay/Checkstub

The Surepay/Check Statement should be modified to display the employee deductions for current 457(b) deductions as well as year-to-date balances.

3.2 Surepay Process

The GTN Surepay process should be modified to include the 457(b) contribution amounts on the file sent to Fidelity.

3.3 NACHA File

The same transit number currently being use to send 403(b) transactions to Fidelity will be use for the 457(b) Plan.

4.0 Attachments

4.1 Attachment A - IVR/Web Deduction Record

Data Elements and Groups for Web/IVR File Deduction Record		
Data Element Name and Number		Group Code
Sick Leave Hours in the 'G' balance field	Literal "LVH" EDB51 86	0
YTD Total Gross in the 'G' balance field YTD FWT Gross in the 'D' balance field Prior YTD Total Gross in the 'Y' balance field	Literal 'GRS' EDB55 01 EDB55 02 EDB07 67	0
Average Hours Per Week in the 'G' balance field	Literal 'AVH' EDB51 32	0
Tax Deferred Savings Effective Date YTD	6001G 7001E 6001Y	1
Tax Deferred Bond Effective Date YTD	6002G 7002E 6002Y	1
Tax Deferred Equity Effective Date YTD	6003G 7003E 6003Y	1
Tax Deferred ICC Effective Date YTD	6292G 7292E 6292Y	1
Tax Deferred Money Market Effective Date YTD	6293G 7293E 6293Y	1
Tax Deferred Calvert Effective Date YTD	6294G 7294E 6294Y	1
Tax Deferred Multi Asset Effective Date YTD	6228G 7228E 6228Y	1
Tax Deferred Fidelity Effective Date	6246G 7246E	1

Data Elements and Groups for Web/IVR File Deduction Record		
Data Element Name and Number		Group Code
YTD	6246Y	
Tax Deferred Balanced Growth Effective Date YTD	6339G 7339E 6339Y	1
Tax Deferred TIPS Effective Date YTD	6356G 7356E 6356Y	1
Tax Deferred Fidelity 457(b) Effective Date YTD	6396G 7396E 6396Y	1
Tax Deferred Savings % Effective Date YTD	6232G 7232E 6232Y	2
Tax Deferred Bond % Effective Date YTD	6233G 7233E 6233Y	2
Tax Deferred Equity % Effective Date YTD	6234G 7234E 6234Y	2
Tax Deferred ICC % Effective Date YTD	6235G 7235E 6235Y	2
Tax Deferred Multi Asset % Effective Date YTD	6229G 7229E 6229Y	2
Tax Deferred Money Market % Effective Date YTD	6236G 7236E 6236Y	2
Tax Deferred Fidelity % Effective Date YTD	6247G 7247E 6247Y	2
Tax Deferred Calvert % Effective Date YTD	6237G 7237E 6237Y	2
Tax Deferred Balanced Growth % Effective Date YTD	6357G 7357E 6357Y	2
Tax Deferred TIPS % Effective Date YTD	6342G 7342E 6342Y	2
Tax Deferred Fidelity 457(b) % Effective Date YTD	6397G 7397E 6397Y	2

Data Elements and Groups for Web/IVR File Deduction Record		
Data Element Name and Number		Group Code
DCP Casual Savings YTD	6036Y	3
DCP Casual Equity YTD	6037Y	3
DCP Casual Bond YTD	6038Y	3
DCP Casual ICC YTD	6039Y	3
DCP Casual Money Market YTD	6155Y	3
DCP Casual Multi Asset YTD	6156Y	3
DCP Casual Fidelity YTD	6278Y	3
DCP Casual Balanced Growth YTD	6347Y	3
DCP Casual TIPS YTD	6348Y	3
DCP Career Savings YTD	6211Y	3
DCP Career Equity YTD	6212Y	3
DCP Career Bond YTD	6213Y	3
DCP Career ICC YTD	6214Y	3
DCP Career Money Market YTD	6215Y	3
DCP Career Multi Asset YTD	6216Y	3
DCP Career Fidelity YTD	6217Y	3
DCP Career Balanced Growth YTD	6345Y	3
DCP Career TIPS YTD	6346Y	3
SSDCP Fidelity-employer contribution YTD	6380Y	3
SSDCP Savings-employer contribution YTD	6381Y	3
SSDCP Equity-employer contribution YTD	6382Y	3
SSDCP Bond-employer contribution YTD	6383Y	3
SSDCP Insurance Company Contract- employer contribution YTD	6384Y	3
SSDCP Money Market-employer contribution YTD	6385Y	3
SSDCP Multi Asset-employer contribution YTD	6386Y	3
SSDCP Balanced Growth-employer contribution YTD	6395Y	3

Data Elements and Groups for Web/IVR File Deduction Record		
Data Element Name and Number		Group Code
SSDCP TIPS-employer contribution YTD	6394Y	3
SSDCP Fidelity YTD	6387Y	3
SSDCP Savings YTD	6388Y	3
SSDCP Equity YTD	6389Y	3
SSDCP Bond YTD	6390Y	3
SSDCP Insurance Company Contract YTD	6391Y	3
SSDCP Money Market YTD	6392Y	3
SSDCP Multi Asset YTD	6393Y	3
SSDCP Balanced Growth YTD	6349Y	3
SSDCP TIPS YTD	6350Y	3
Fidelity - NTD Effective Date YTD	6279G 7279E 6279Y	4
Insurance Company Contract - NTD Effective Date YTD	6202G 7202E 6202Y	4
UCRS Savings - NTD Effective Date YTD	6023G 7023E 6023Y	4
Money Market - NTD Effective Date YTD	6203G 7203E 6203Y	4
Multi Asset - NTD Effective Date YTD	6252G 7252E 6252Y	4
UCRS Equity - NTD Effective Date YTD	6031G 7031E 6031Y	4
UCRS Bond - NTD Effective Date YTD	6030G 7030E 6030Y	4
Balanced Growth - NTD Effective Date YTD	6343G 7343E 6343Y	4
TIPS - NTD Effective Date YTD	6344G 7344E 6344Y	4

Data Elements and Groups for Web/IVR File Deduction Record		
Data Element Name and Number		Group Code
IDS IRA Effective Date YTD	6239G 7239E 6239Y	5
American Century Effective Date YTD	6284G 7284E 6284Y	5
Loan - Short Term Amt Balance YTD	6243G 6243D 6243Y	6
Loan - Long Term Amt Balance YTD	6253G 6253D 6253Y	6
UCRS Retro UCRS Retro-balance	6006G 6006D	7
UCRS Buyback UCRS Buyback-Balance TD Buyback#1 TD Buyback1-Balance TD Buyback#2 TD Buyback2-Balance TD Buyback#3 TD Buyback3-Balance TD Buyback#4 TD Buyback4-Balance TD Buyback#5 TD Buyback5-Balance NTD Buyback#1 NTD Buyback1-Balance NTD Buyback#2 NTD Buyback2-Balance NTD Buyback#3 NTD Buyback3-Balance NTD Buyback#4 NTD Buyback4-Balance NTD Buyback#5 NTD Buyback5-Balance	6029G 6029D 6351G 6351D 6352G 6352D 6353G 6353D 6354G 6354D 6355G 6355D 6361G 6361D 6362G 6362D 6363G 6363D 6364G 6364D 6365G 6365D	7
PERS Buyback PERS Buyback Balance	6034G 6034D	7
PERS Additional	6033G	7
PERS Survivor	6026G	7

4.2 Attachment B – UCRS Transaction File Record Layout

UCRS Transaction File Record Layout (PPI730) Service Request 80964 – 457(b)				
Position	Length/ Format	Field Description	Data Element #	Comments
1	1	Record Code		'1'
2 – 10	9	Employee SSN	EDB0111	
11 – 12	2	Location Code		2-digit numeric code identifying the location
13 – 20	8 ccyymmdd	Payroll Processing Date		
21 – 46	26	Employee Name	EDB0105	
47 – 50	4	Name Suffix	EDB0106	
51 – 59	9	Employee ID		
60	1	Retirement Code	EDB0122	See mapping structure on the next page
61 – 66	6	APUC (Academic Programmatic Unit Code)	EDB0660	
67 – 75	9 9(07)V99	403(b) Total YTD Amount	EDB6008Y	
76 – 79	4 ccyy	Pay Year		
80	1	Department Location Indicator		From Home Department Table
81	1	Assigned BELI	EDB0360	
82 – 90	9 9(07)V99	457(b) Total YTD Amount	EDB6398Y	
91 – 142	52	Filler		Value is Spaces
143-148	6	Detail Segment Count		The total number of detail segments. This includes the total of all service segments, contribution segments and tax segments.
149-152	4	Service Segment Count		The total number of 'S' segments.
153-156	4	Contribution Segment Count		The total number of 'C' segments.
157-160	4	Tax Segment Count		The total number of 'T' segments.
161 -	Variable	Service Segment, Contribution Segment, and Tax Segment		Variable depending on data *See layouts for each segment type.

4.3 Attachment C – UCRS Payroll File Maintenance Record Layout

UCRS Payroll File Maintenance Record Layout (PPI740) Service Request 80964 – 457(b)				
Position	Length/ Format	Field Description	Data Element #	Comments
1	1	Record Code		Value '2'
2 – 10	9	Social Security Number	EDB0111	
11 – 12	2	Location		A unique code assigned to each campus, lab, Hastings and ASUCLA
13 – 18	6 yymmdd	Transaction Date		Run Date
19 – 20	2	Transaction Type		Value '10' for add Value '11' for change
21 – 46	26	Employee Name	EDB0105	
47 – 50	4	Employee Name Suffix	EDB0106	
51 – 59	9	Employee ID		
60	1	Retirement System Code	EDB0122	
61 – 66	6 yymmdd	Employee Birth Date	EDB0107	
67	1	Employee Sex Code	EDB0108	
68 – 73	6 yymmdd	Most Recent Hire Date	EDB0113	
74 – 79	6 yymmdd	UCRS Eligibility Date	EDB0163	
80 – 109	30	Address Permanent Line One	EDB0204	
110-139	30	Address Permanent Line Two	EDB0205	
140-160	21	Address Permanent City	EDB0206	
161	1	Foreign Address Indicator	EDB0291	
162-163	2	Address Permanent State	EDB0207	
164-168	5	Address Permanent ZIP	EDB0208	
169-172	4	Filler		Value is spaces
173-187	15	Foreign Address – Province	EDB1120	
188-197	10	Foreign Address – Postal Code	EDB1119	
198-227	30	Foreign Address – Country	EDB1118	Translated from FCT
228-233	6 yymmdd	Leave of Absence Begin Date	EDB0137	
234-230	6 yymmdd	Leave of Absence Return Date	EDB0138	
240-245	6 yymmdd	Separation Date	EDB0140	
246-254	9	Previous SSN		
255-280	26	Previous Name		
281-284	4	Previous Suffix		
285	1	Employee Relations Code	EDB0160	
286-287	2	Employee Unit Code	EDB0255	
288	1	Employee Special Handling Code	EDB0256	
289	1	Employee Distribution Unit Code	EDB0257	

**UCRS Payroll File Maintenance Record Layout (PPI740)
Service Request 80964 – 457(b)**

Position	Length/ Format	Field Description	Data Element #	Comments
290	1	Employee Representation Code	EDB0295	
291-300	10	Filler		Value is spaces
301	1	UCRP Covered Compensation Limit Code	EDB0236	
302	1	UC Student Status Code	EDB0119	
303-305	3 99V9	Number of Registered UC Student Units	EDB0237	
306-311	6 yymmdd	403(b) MAC Change Date	EDB0279	
312-318	7 S9(5)99	403(b) MAC Amount	EDB6008U	
319-320	2	Separation Reason Code	EDB0141	
321-350	30	Employee First Name	EDB0250	
351-380	30	Employee Middle Name	EDB0251	
381-410	30	Employee Last Name	EDB0252	
411-412	2	START Reduction Percentage	EDB0495	
413-418	6 yymmdd	START Begin Date	EDB0496	
419-424	6 yymmdd	START End Date	EDB0497	
425-431	7 S9(5)99	457(b) MAC Amount	EDB6398U	New Data Element
432-436	5	Filler		Value is spaces

4.4 Attachment D – UCRS Payroll History Record Layout

UCRS Payroll History Record Layout (PPI740) As of Release 1495 – 06/05/03				
Position	Length/ Format	Field Description	Data Element #	Comments
1 – 9	9	History Key		Employee ID
10	1	Record Code		Value '2'
11 – 19	9	Social Security Number	EDB0111	
20 – 21	2	Location		A unique code assigned to each campus, lab, Hastings, and ASUCLA.
22 – 27	6 yymmdd	Transaction Date		Run Date
28 – 29	2	Transaction Type		Value '11'
30 – 55	26	Employee Name	EDB0105	
56 – 59	4	Employee Name Suffix	EDB0106	
60 – 68	9	Employee ID		
69	1	Retirement System Code	EDB0122	
70 – 75	6 yymmdd	Employee Birth Date	EDB0107	
76	1	Employee Sex Code	EDB0108	
77 – 82	6 yymmdd	Most Recent Hire Date	EDB0113	
83 – 88	6 yymmdd	UCRS Eligibility Date	EDB0163	
89 – 118	30	Address Permanent Line One	EDB0204	
119-148	30	Address Permanent Line Two	EDB0205	
170	1	Foreign Address Indicator	EDB0291	
171-172	2	Address Permanent State	EDB0207	
173-177	5	Address Permanent ZIP	EDB0208	
178-181	4	Filler		
182-196	15	Foreign Address – Province	EDB1120	
197-206	10	Foreign Address – Postal Code	EDB1119	
207-236	30	Foreign Address – Country	EDB1118	
237-242	6	Leave of Absence Begin Date	EDB0137	
243-248	6 yymmdd	Leave of Absence Return Date	EDB0138	
249-254	6 yymmdd	Separation Date	EDB0140	
255-263	9	Previous SSN		
264-289	26	Previous Name		
290-293	4	Previous Suffix		
294	1	Employee Relations Code	EDB0160	
295-296	2	Employee Unit Code	EDB0255	
297	1	Employee Special Handling Code	EDB0256	
298	1	Employee Distribution Unit Code	EDB0257	
299	1	Employee Representation Code	EDB0295	
300-309	10	Filler		

**UCRS Payroll History Record Layout (PPI740)
As of Release 1495 – 06/05/03**

Position	Length/ Format	Field Description	Data Element #	Comments
310	1	UCRP Covered Compensation Limit Code	EDB0236	
311	1	UC Student Status Code	EDB0119	
312-314	3 99v9	Number of Registered UC Student Units	EDB0237	
315-320	6 yymmdd	403(b) MAC Change Date	EDB0279	
321-327	7 99999v99	403(b) MAC Amount (MAC)	EDB6008U	
328-329	2	Separation Reason Code	EDB0141	
330-359	30	Employee First Name	EDB0250	
360-389	30	Employee Middle Name	EDB0251	
390-419	30	Employee Last Name	EDB0252	
420-421	2	START Reduction Percentage	EDB0495	
422-427	6 yymmdd	START Begin Date	EDB0496	
428-433	6 yymmdd	START End Date	EDB0497	
434-440	7 99999v99	457(b) MAC Amount (MAC)	EDB6398U	New Data Element
441-445	5	Filler		Value is spaces

4.5 Attachment E – IVR/Web Extract File Record Layout

IVR/Web Extract File Record Layout (PPIVR) Service Request 80964 – 457(b)				
Employee Record				
Position	Length/ Format	Field Description	Data Element #	Comments
01	01	Add/Change/Delete Record	n/a	
02 – 11	10 mm/dd/yyyy	IVR/Web Employee Record Update Date	n/a	Update date is set to the current date when PPS program PPIVR detects that a change has been made to any field in the IVR employee record.
12 – 13	02	Location Code	n/a	A unique code assigned to each campus, lab, Hastings and ASUCLA
14 – 22	09	Employee SSN	EDB0111	
23 – 31	09	Employee ID	n/a	EDB record key
32 – 57	26	Employee Name	EDB0105	
58 – 67	10 mm/dd/yyyy	Employee Birth Date	EDB0107	
68	01	Employee Sex Code	EDB0108	
69 – 78	10 mm/dd/yyyy	Employee Hire Date	EDB0113	
79 – 84	06	Home Department Code	EDB0114	
85 – 94	10 mm/dd/yyyy	Leave Begin Date	EDB0137	
95 – 104	10 mm/dd/yyyy	Leave Return Date	EDB0138	
105 – 106	02	Leave Type Code	EDB0139	
107 – 116	10 mm/dd/yyyy	Separation Date	EDB0140	
117	01	Employment Status Code	EDB0144	
118 – 121	04	Primary Title Code	EDB0460	
122	01	Personnel Program Code for Primary Title	n/a	The Personnel Program Code for the Primary Title Code is looked up on the PPS TCT (Title Code Table).
123	01	FICA Eligibility Code	EDB0120	
124	10 9(07).99	Prior Year FWT Gross	EDB0481	
134 – 163	30	Address-Line 1	EDB0204	
164 – 193	30	Address-Line 2	EDB0205	
194 – 223	30	Address-City	EDB0206	
224 – 225	02	Address-State	EDB0207	
226 - 230	05	Address-Zip	EDB0208	
231	01	Retirement System Code	EDB0122	
232	01	UC Paid Disability Code	EDB0123	
233	01	DCP Plan Code	EDB0129	
234 – 235	02	Age on Jan 1	EDB0254	
236 – 245	10 mm/dd/yyyy	403b Change Date	EDB0279	
246	01	TIP Code (Insurance Reduction Code)	EDB0299	

**IVR/Web Extract File Record Layout (PPIIVR)
Service Request 80964 – 457(b)**

Employee Record

Position	Length/ Format	Field Description	Data Element #	Comments
247 – 249	03	Supplemental Disability Waiting Period	EDB0231	
250 – 257	08 9(05).99	Supplemental Disability Salary Base	EDB0233	
258 – 267	10 mm/dd/yyyy	Supplemental Disability CED	EDB0233	
268 – 273	06 9(03).99	Supplemental Disability – employee cost	n/a	The employee premium for Employee Paid Disability is looked up on the PPS Benefits Rates Table.
274 – 275	02	Dental Plan Code	EDB0272	
276 – 278	03	Dental Plan Coverage Code	EDB0273	
279 – 288	10 mm/dd/yyyy	Dental Plan PCED	EDB0274	
289 – 293	5	HCRA Annual Amount	EDB6338U	
294 – 303	10 mm/dd/yyyy	HCRA Termination Date	EDB0314	
304	1	Department Location indicator		From Home Department Table
305 – 310	06	Supplemental Life Ins Salary Base	EDB0275	
311	01	Supplemental Life Ins Plan Code	EDB0276	
312 – 321	10 mm/dd/yyyy	Supplemental Life Ins CED	EDB0277	
322 – 328	07	Supplemental Life Ins Amount	n/a	The amount of Life Insurance is calculated, or looked up on the Benefits Rates Table.
329 – 336	08 9(05).99	Supplemental Life Ins. Premium	n/a	The life insurance premium is looked up on the Benefits Rates Table.
337	01	Dep Life Ins Plan Code	EDB0278	
338 – 347	10 mm/dd/yyyy	Dep Life CED	EDB0188	
348 – 355	08 9(05).99	Dep Life Premium	n/a	The dependent life insurance premium is looked up on the Benefits Rates Table.
356 – 361	06	Accidental Death and Dismemberment Principal Sum	EDB0280	
362	01	Accidental Death and Dismemberment Coverage Code	EDB0281	
363 – 372	10 mm/dd/yyyy	Accidental Death and Dismemberment CED	EDB0282	
373 – 380	08 9(05).99	Accidental Death and Dismemberment Premium	n/a	The AD&D premium is looked up on the Benefits Rates Table.
381 – 382	02	Medical Plan Code	EDB0292	
383 – 385	03	Medical Plan Coverage Code	EDB0293	
386 – 395	10 mm/dd/yyyy	Medical Plan PCED	EDB0294	

**IVR/Web Extract File Record Layout (PPIIVR)
Service Request 80964 – 457(b)**

Employee Record

Position	Length/ Format	Field Description	Data Element #	Comments
396 – 400	5	DepCare Annual Amount	EDB6335U	
401 – 410	10 mm/dd/yyyy	DepCare Termination Date	EDB0315	
411	1	Filler		
412 – 417	06	UC Paid Life Insurance	EDB0330	
418 – 427	10 mm/dd/yyyy	UC Paid Life Insurance CED	EDB0451	
428 – 429	02	Vision Plan Code	EDB0347	
430 – 432	03	Vision Plan Coverage Code	EDB0348	
433 – 442	10 mm/dd/yyyy	Vision CED	EDB0349	
443 - 451	09 -9(05).99	457(b) Maximum Annual Contribution (MAC)	EDB6398U	
452 – 458	07	Filler		
459 – 460	02	Legal Plan Code	EDB0353	
461 – 463	03	Legal Plan Coverage Code	EDB0354	
464 – 473	10 mm/dd/yyyy	Legal Plan PCED	EDB0355	
474 – 489	16	Filler		
490	01	Executive Life Indicator	EDB0356	
491 – 496	06	Executive Life Sal Base	EDB0357	
497 – 506	10 mm/dd/yyyy	Executive Life CED	EDB0452	
507	01	Medical Opt Out Code	EDB0377	
508	01	Dental Opt Out Code	EDB0378	
509	01	Vision Opt Out Code	EDB0379	
510 - 511	02	Deduction Pay Schedule Code	EDB0152	
512	01	BELI Code-Assigned	EDB0360	
513	01	BELI-Code-Derived	EDB0375	
514 – 523	10 mm/dd/yyyy	BELI Effective Date	EDB0341	
524 – 527	04	US Savings Bond 1 Denomination Code	EDB1103	
528 – 531	04	US Savings Bond 2 Denomination Code	EDB1203	
532 – 535	04	US Savings Bond 3 Denomination Code	EDB1303	
536 – 539	04	US Savings Bond 4 Denomination Code	EDB1404	
540 - 548	09 -9(05).99	403(b) Maximum Annual Contribution (MAC)	EDB6008U	
549 – 558	10 mm/dd/yyyy	Medical Plan ECED	EDB0454	
559 – 568	10 mm/dd/yyyy	Dental Plan ECED	EDB0455	
569 – 578	10 mm/dd/yyyy	Vision Plan ECED	EDB0456	
579 – 588	10 mm/dd/yyyy	Legal Plan ECED	EDB0457	
589 – 589	02	Employee Unit Code	EDB0255	

**IVR/Web Extract File Record Layout (PPIVR)
Service Request 80964 – 457(b)**

Employee Record

Position	Length/ Format	Field Description	Data Element #	Comments
591	01	Employee Relations Code	EDB0160	
592	01	Employee Representation Code	EDB0295	
593	01	Employee Special Handling Code	EDB0256	
594	01	Employee Distribution Unit Code	EDB0257	
595 – 604	10 mm/dd/yyyy	PIN Authorization Signature Date	EDB0750	No longer used as of release 1529. 01/01/1900 value being passed
605 – 614	10 mm/dd/yyyy	Period of Initial Eligibility End Date	EDB0751	
615	01	Direct Deposit Indicator		Derived from EDB 0201. If the Pay Disposition Code (EDB 0201) is equal to '8', the Direct Deposit Indicator field will contain a value 'Y', otherwise it will be set to 'N'.
616 – 617	02	Separation Reason Code	EDB0141	
618	01	Federal Tax Marital Status Code	EDB0127	
619 – 621	03	Federal Tax Withholding Allowances	EDB0128	
622	01	State Tax Marital Status Code	EDB0130	
623 – 625	03	State Tax Personal Tax Withholding Allowances	EDB0131	
626 – 628	03	State Tax Itemized Deductions Withholding Allowances	EDB0132	
629 – 645	17	Surepay Bank Account Number	EDB225	
646	1	Surepay Checking/Savings	EDB226	
647 – 681	35	Bank Name		Retrieved from Surepay Bank Table
682 – 690	9	Bank Transit Routing Number		Retrieved from Surepay Bank Table
691 – 700	10 mm/dd/yyyy	Anticipated Retirement Date	EDB0765	
701	1	Foreign Address Code	EDB0291	
702 – 716	15	Address Permanent Foreign Province	EDB1120	
717 – 718	2	Address Permanent Foreign Country Code	EDB1118	
719 – 728	10	Address Permanent Foreign Postal Code	EDB1119	
729 – 738	10	Employee Home Telephone	EDB0210	
739 – 763	25	Spouse Name	EDB0312	
764	1	Employee Organization Home Address Disclosure Code	EDB0247	
765	1	Employee Organization Home Phone Disclosure Code	EDB0248	
766	1	Home Address Release	EDB0244	

**IVR/Web Extract File Record Layout (PPIVR)
Service Request 80964 – 457(b)**

Employee Record

Position	Length/ Format	Field Description	Data Element #	Comments
		Code		
767	1	Home Phone Release Code	EDB0245	
768	1	Spouse Name Release Code	EDB0246	
769	4	Employee Name Suffix	EDB0106	
773 – 802	30	Employee First Name	EDB0250	
803 – 832	30	Employee Middle Name	EDB0251	
833 – 862	30	Employee Last Name	EDB0252	
863 – 872	10	Net ID	EDB0249	
873	1	Citizenship Status Code	EDB0109	
874 – 875	2	Visa Type Code	EDB0110	
876 – 878	3	Federal Tax-Maximum Withholding Allowances	EDB0320	
879 – 881	3	State Tax-Maximum Withholding Allowances	EDB0321	
882 – 884	3	State Declaration of Domestic Partnership	EDB0288	
883 – 885	3	Medical Contribution Base – Current Year	EDB0289	
886 – 888	3	Medical Contribution Base - Next Year	EDB0290	
889 – 892	4	Filler		
893 – 902	10 mm/dd/yyyy	Employment Status Change Date	EDB0766	This field must always be the last field on the employee record.