

Web PAN Modifications
Testing Document

Service Request 16921

March 19, 2004

Enterprise IT Services
Information Resources and Communications
Office of the President
Prepared by: Maria Villanueva

Table of Contents

1.0 TESTING OVERVIEW 1

2.0 WEB PAN PAGES 1

2.1 INBOX PAGE 1

2.2 USERID DIRECTORY PAGE 1

2.3 ROUTING OPTION SELECTION PAGE 1

2.4 NOTIFICATION SELECTION PAGE 2

2.5 MANDATORY REVIEWER AUDIT LOG PAGE 3

2.6 DETAIL PAGE 3

1.0 Testing Overview

This document describes the testing process that will verify implementation of the web PAN modifications as specified in service request 16921. Each modified web page will be tested for specific changes as defined in the service request. The testing process assumes that the Maximum PAN Count Threshold parameter is set to 1000 and the Warning PAN Count Threshold parameter is set to 200. These web PAN parameter values are included as part of the release.

2.0 Web PAN Pages

2.1 Inbox Page

Test 1: Select a reviewer having more than 1000 notifications on his Inbox. On the Payroll/Personnel System Main Menu page, click on 'In-box'. Verify that the following message is displayed on the Inbox page: 'NNNN notifications have been found. Please supply criteria to narrow the selection. Click [here](#).'

Note: NNNN is the number of notifications on the reviewer's inbox.

Test 2: Select a reviewer having more than 200 but less than 1000 notifications on his Inbox. On the Payroll/Personnel System Main Menu page, click on 'In-box'. Verify that the following message is displayed on the Inbox page: 'NNN notifications have been found. To narrow the selection, click [here](#)'. To continue with this selection, click [here](#)'.

Note: NNN is the number of notifications on the reviewer's inbox.

Test 3: Continuing on the results of Test 1, click the [here](#) link. Verify that the Selection page is displayed.

Test 4: Continuing on the results of Test 2, click the first [here](#) link. Verify that the Selection page is displayed.

Test 5: Continuing on the results of Test 2, click the second [here](#) link. Verify that the notifications satisfying the selection criteria are displayed on the Inbox Selection Results page.

2.2 UserID Directory Page

Test 1: Select a user id having a phone number on the Directory table. Verify that the phone number is displayed on the UserID Directory page.

2.3 Routing Option Selection Page

Note: In order to test the following scenarios for the Routing Option Selection page, the reviewer needs to have an e-mail address defined in the Directory table.

Test 1: Reviewer is currently set for 'e-mail routing'. Verify that when the Routing Option Selection page is displayed, the drop-down box displays 'E-mail routing'.

Test 2: Reviewer is currently set for 'no e-mail routing'. Verify that when the Routing Option Selection page is displayed, the drop-down box displays 'No e-mail routing'.

Test 3: Reviewer is currently set for 'no e-mail routing'. Select 'E-mail routing' from the drop-down box. Click Submit. The pop-up box is displayed next. Verify that the following message is displayed on the pop-up box: 'You have elected to receive notifications in e-mail in addition to your Inbox. Press OK to submit the change.' The pop-up box should also display the OK and Cancel buttons. Click OK to update. Verify that the drop-down box now displays 'E-mail routing'.

Test 4: Reviewer is currently set for 'no e-mail routing'. Select 'E-mail routing' from the drop-down box. Click Submit. The pop-up box is displayed next. Click Cancel. Verify that the drop-down box displays 'No e-mail routing'.

Test 5: Reviewer is currently set for 'e-mail routing'. Select 'No e-mail routing' from the drop-down box. Click Submit. The pop-up box is displayed next. Verify that the following message is displayed on the pop-up box: 'You have elected to cancel e-mail copies of notifications. Your notifications will continue to be available for review in your Inbox. Press OK to submit the change.' Click OK to update. Verify that the drop-down box now displays 'No e-mail routing'.

Test 6: Verify that the following instructional text appears on the page:
If you select the 'no e-mail routing' option, you will not receive individual e-mail PAN notifications. All of your notifications will be available for review in your web PAN Inbox. You will receive an e-mail on a periodic basis notifying you of the number of PANs routed to your Inbox that day.

If you select the 'e-mail routing' option, you will receive a formatted e-mail copy of each PAN for which you are a non-mandatory reviewer. If you are a mandatory reviewer, you will receive an e-mail alert to let you know that the PAN is available for review in your Inbox.

Note that all notifications are available for review in your Inbox regardless of your routing option selection.

Test 7: Select a reviewer having a name and phone number on the Directory table. Verify that the reviewer's name and phone number are displayed on the Routing Option Selection page.

2.4 Notification Selection Page

Test 1: Select some notifications that contain department codes with alpha characters. On the Employee Department field, enter a mixed-case combination of the department code with alpha characters. Enter the appropriate date range to which the affected notifications fall within. Click Submit. Verify that the notifications containing the department code with alpha characters are displayed.

Note: If the campus installing the release does not use alpha characters in its department codes, the above test is not applicable.

Test 2: Verify that the following options for selecting dates are present: current date, last 7 days, one month, and date range.

Test 3: Select Current Date. Enter a valid date range. Click Submit. Verify that the following message is displayed: 'Do not select Dates if Date Range not selected'.

Test 4: Select Date Range. Enter a valid From Date but do not enter a To Date. Click Submit. Verify that the following message is displayed: 'You must select a TO date for Date Range'.

Test 5: Select Date Range. Enter a valid To Date but do not enter a From Date. Click Submit. Verify that the following message is displayed: 'You must select a FROM date for Date Range'.

Test 6: Enter search parameters that will select more than 1000 notifications. Click Submit. Verify that the following message is displayed: 'NNNN notifications have been found. Please supply criteria to narrow the selection. Click [here](#).'

Note: NNNN is the number of notifications meeting the selection criteria.

Test 7: Enter search parameters that will select more than 200 but less than 1000 notifications. Click Submit. Verify that the following message is displayed: 'NNN notifications have been found. To narrow the selection, click [here](#)'. To continue with this selection, click [here](#)'.

Note: NNN is the number of notifications meeting the selection criteria.

2.5 Mandatory Reviewer Audit Log Page

Test 1: Enter search parameters that will select more than 1000 notifications. Click Submit. Verify that the following message is displayed: 'NNNN notifications have been found. Please supply criteria to narrow the selection. Click [here](#)'.

Note: NNNN is the number of notifications meeting the selection criteria.

Test 2: Enter search parameters that will select more than 200 but less than 1000 notifications. Click Submit. Verify that the following message is displayed: 'NNN notifications have been found. To narrow the selection, click [here](#)'. To continue with this selection, click [here](#)'.

Note: NNN is the number of notifications meeting the selection criteria.

2.6 Detail Page

Test 1: Go to the Inbox page. Click on a notification to go to the Detail page. On the Detail page, click on the 'Printer-Friendly Format' icon. Verify that a new window is opened containing the formatted details of the page.

Test 2: Go to the Inbox (or Inbox Selection Results) page. Click on a notification to go to the Detail page. On the Detail page, verify that the 'Return to Inbox' (or 'Return to Inbox Selection Results') link is displayed below the Userid field.

Test 3: Go to the Inbox (or Inbox Selection Results) page. Click on a notification to go to the Detail page. On the Detail page, enter comments on the comment box. Click 'Save and Return to List'. Verify that reviewer is returned to the Inbox (or to the Inbox Selection Results). Go back to the Detail page and verify that the comments just entered appear on the Comments section.

Test 4: Go to the Selection Results page (use Selection page to navigate to the Selection Results page by entering the appropriate search criteria). Click on a notification to go to the Detail page. On the Detail page, verify that the 'Return to Selection Results' link is displayed below the Userid field.

Test 5: Go to the Mandatory Reviewer Audit Log (enter search criteria on the Mandatory Reviewer Audit Log page to generate the list). Click on a notification to go to the Detail page. On the Detail page, verify that the 'Return to Audit Log' link is displayed below the Userid field.