



INFORMATION SYSTEMS & ADMINISTRATIVE SERVICES

14899

SERVICE REQUEST
UISAS 160 (R 7/94)

300 LAKESIDE DR, 8TH FLOOR, OAKLAND, CA 94612-3550

<input type="checkbox"/>	RETRIEVAL OF INFORMATION
<input checked="" type="checkbox"/>	MODIFICATION TO SYSTEM
<input type="checkbox"/>	PRODUCTION RUN OF SYSTEM

DATE	DATE/CYCLE DUE	ESTIMATE REQUIRED?	YES	NO
11 04 2003		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

PERSON AUTHORIZING REQUEST:	EXTENSION	CONTACT	EXTENSION
Michael O'Neill	7-0905	Julia Sills	7-0944
DEPARTMENT	ADDRESS		RECHARGE NO.
Payroll Coordination	1111 Franklin Street		
AUTHORIZED SIGNATURE	REPORT FORMAT ATTACHED	SYSTEMS/FILES/PROGRAMS	
<i>[Signature]</i>	→ <input checked="" type="checkbox"/>	PPS	

RETRIEVAL/SYSTEM MODIFICATION: Description of Request

The purpose of this document is to correct the manor in which the Citizenship Status Code is set after the employee has acheived either the Tax Treaty Limit or the Tax Treaty End Date has been acheived.

PRODUCTION RUN

SYSTEM	EFFECTIVE DATE OF INFORMATION	TYPE OF RUN	RERUN	ADD'L	TYPE OF OUTPUT	REPORT	TAPE	XEROX TAPE
			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RETRIEVAL/PRODUCTION RUN

DISTRIBUTION OF OUTPUT INSTRUCTIONS: (FOR RETRIEVAL REQUESTS, INCLUDE LONG TERM FILE RETENTION INSTRUCTIONS IF APPROPRIATE)

IS&AS USE ONLY

<input type="checkbox"/> R	<input type="checkbox"/> NR	<input type="checkbox"/> IM STAFF	TO:	<input type="checkbox"/> RET	<input type="checkbox"/> CORP SYS	<input type="checkbox"/> M&O	<input type="checkbox"/> PAYROLL	<input type="checkbox"/> PRODUCTION CONTROL
DATE RECEIVED	REVISED DUE DATE	DATE COMPLETED	COMPLETED BY	COMPUTING TIME/CHARGES	STAFF TIME/CHARGES	CRN	JOB NAME	
COMMENTS:								
ESTIMATE INFORMATION			COMPLETION DATE	STAFF HOURS	ESTIMATED COSTS	COMPUTING COSTS	ESTIMATED TOTAL COSTS	
			MO DY YR	\$	\$	\$		

APPROVAL TO PROCEED

Purpose

The purpose of this document is to correct the manner in which the Citizenship Status Code value is set after the Tax Treaty Limit or the Tax Treaty End Date has been achieved.

Background

Currently, when the Tax Treaty Limit (EDB 1174) or the Tax Treaty End Date (EDB 1172) has been achieved, the PPS converts employees with the Citizenship Status Code (EDB 0109) value = "F" to "A" or "N", in the monthly maintenance process. This is incorrect.

Requested Change

It is requested that when Tax Treaty Limit or the Tax Treaty End Date has been achieved for employees with Citizenship Status Code "F", the value of the Citizenship Status Code should be set to "R" rather than "A" or "N". Please note there are no changes to the current practice of setting the marital status or withholding allowances.

Attachment 1 contains a chart displaying the before and after results for Citizenship Code "E" and "F" when the tax treaty end date and/or the tax treaty limit are reached.

Attachment 1

Before

When Employee Reaches Tax Treaty End Date

Citizen Code	Country Code	New Citizen Code	New tax status	New tax withholding	Form 8233
E	CA, MX, JA, KS	A	S	001	Blank
E	Any other	N	S	001	Blank
F	CA, MX, JA, KS	R	S	001	Blank
F	Any other	N	S	001	Blank

When Employee Reaches Tax Treaty Limit

Citizen Code	Country Code	New Citizen Code	New fed tax status	New tax withholding	Form 8233
E	CA, MX, JA, KS	A	S	001	Blank
E	Any other	N	S	001	Blank
F	CA, MX, JA, KS	A	S	001	Blank
F	Any other	N	S	001	Blank

After

When Employee Reaches Tax Treaty End Date

Citizen Code	Country Code	New Citizen Code	New tax status	New tax withholding	Form 8233
E	CA, MX, JA, KS	A	S	001	Blank
E	Any other	N	S	001	Blank
F	CA, MX, JA, KS	R	S	001	Blank
F	Any other	R	S	001	Blank

When Employee Reaches Tax Treaty Limit

Citizen Code	Country Code	New Citizen Code	New fed tax status	New tax withholding	Form 8233
E	CA, MX, JA, KS	A	S	001	Blank
E	Any other	N	S	001	Blank
F	CA, MX, JA, KS	R	S	001	Blank
F	Any other	R	S	001	Blank