

Release 1500
Service Request 80503
Union Deduction File Change

INSTALLATION INSTRUCTIONS

07/07/03

Information Resources & Communications
Office of the President
University of California

Installation Instructions

This document provides installation instructions for this release. Review these instructions carefully before proceeding with installation.

Program Preparation

1. Install, DB2 pre-compile, compile and link the revised batch program PPP495.
2. Bind the plan for Bind Member PPP495.

Testing

Perform installation verification testing as described in the Test Plan.

JCL

1. Modify the production JCL procedures for the monthly execution of PPP495. The record length (LRECL) for the Union Deduction File (DD Name "UNIONFL") has been increased from 128 to 148 characters. The JCL in JCL (RUN495) can be used as a sample. Continue to retain the output file written to DD UNIONFL for input to the FTP process (below).

Install in Production

1. Modify the FTP process which sends the file written by PPP495 (DD Name: UNIONFL) to UCOP (target name is FTPUSR?.PUT.UNION495.monyy, where ? is the standard FTP location indicator and "monyy" is the payroll month just ended). The revised record length of the fixed length file is LRECL=148. This is a monthly process.
2. **The installation of this release is Date Mandated. It must be implemented for July's Month-end processing to be run in early August but must not be installed until month-end processing for June has been completed.** The revised Union Deduction File will replace the file currently produced monthly by PPP495 and transferred to UCOP for consolidation with other campuses. Therefore, because of the revised record content, this installation must be coordinated with UCOP and must be implemented in the time frame common with all other campuses. The timing and disposition of the Union File produced by PPP495 will not change. That is, the file must be produced and delivered not later than the 8th working day of the new month.