



OFFICE OF THE SENIOR VICE PRESIDENT —  
BUSINESS AND FINANCE

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Re:	Release:	1490
	Service Requests:	80454
	Programs:	PPOT1490 (one-time)
	CICS Programs	None
	Copymembers:	None
	Include Members:	None
	DDL Members:	None
	Bind Members:	PPOT1490
	CICS Maps:	None
	Forms:	None
	Table Updates:	Gross-to-Net Table
	Urgency:	Date Mandated (see Timing of Installation)

This release addresses the following service request:

### **Service Request 80454**

Release 1469 dated February 20, 2003 modified the base payroll system to temporarily stop ACH transmissions for American Century deductions. The temporary stop was necessary because the payroll system could not accommodate American Century's request to transmit each employee deduction with a specific account number.

On March 24, 2003, American Century notified HR/Benefits that, pursuant to Section 16 of the Mutual Fund Service Agreement between American Century and the University of California, American Century is terminating the agreement effective June 30, 2003. As of July 1, 2003, American Century will no longer accept employee deductions from the University.

Thus, Service Request 80454 asked that modifications be made to stop enrollments into American Century deductions (GTN 284), and to stop deductions from employees who have American Century deductions established on their EDB records. These changes should be installed after the last compute with May earnings, but before the first compute is run for June earnings.

### **Programs**

#### **PPOT1490**

A one-time process is developed to stop deductions from employees who are currently enrolled in American Century deductions (GTN 284).

*The program is capable of running in non-update and update mode. An EDB Change File (ECF) is created in either mode. This allows review of results prior to actual update.*

A Run Specification record associated with DD CARDFIL is required to indicate whether non-update mode (REPORT) or update mode (UPDATE) is requested:

PPOT1490-SPECREPORT  
Or  
PPOT1490-SPECUPDATE

If the Run Specification record is missing, or the program ID is incorrect, or the requested mode is invalid, an error message is issued and the job ends with a Condition Code of 9.

Two one-time reports are developed. The first one-time report contains detail data of those employees whose American Century deductions (284-G) are cancelled (see attachment 1 for sample one-time report). The second one-time report contains an audit report that is written at the end of cursor processing indicating the number of employees selected, the number of ECF Change records written, and number of employees de-enrolled from the American Century deductions.

The main section of the one-time process contains a defined EMP cursor to select each employee enrolled in the American Century deduction GTN 284 regardless of the employee's Employment Status Code (EDB 0144).

For each fetched cursor row, the employee's American Century deduction (284-G) is deleted. Note that the employee's YTD balance for American Century deduction (284-Y) is retained for deletion at calendar year-end processing.

If the mode on the Specification record specifies "UPDATE",

The selected employee's deduction (GTN 284-G) is deleted.

If there is a suspended balance (GTN 284-S), the employee's suspended balance is deleted.

If GTN 284 is associated with a GTN Coverage Effective Date Indicator of 'V' (Voluntary Contribution), the BRSC Effective Date (GTN 284-E) is deleted from the PPPBRS Table.

An Employee Change record is written regardless whether in update mode or non-update mode.

A detail line containing the Employee ID, Home Department Name and Address, Deduction Amount (GTN 284-G), and Employment Status is displayed on the one-time report.

## **Test Plan**

An installation Test Plan is provided with this release.

## **Installation Instructions**

### 1. Program Preparation

Note: At UCOP, all COBOL programs pass through the DB2 pre-compiler, whether or not the program contains embedded SQL, to resolve INCLUDE references. Your site may have different requirements.

Note: "DUAL" programs must be compiled twice and linked into batch and online libraries ("LOADLIB" and "OLOADLIB" respectively), and DUAL-ONLINE programs must be compiled once only and linked into the

online library. "CICS" programs must be CICS pre-compiled and compiled once and linked into OLOADLIB. "BATCH" programs must be compiled once and linked into the batch LOADLIB only.

- a) Install, compile, and link the *one-time* program listed in Table 1

Program Name	DB2?	Compile	Package Bind?	Done?
PPOT1490	Yes	Batch	No	

**Table 1**

2. Bind Plans listed in Table 2:

Plan Name	Done?
PPOT1490	

**Table 2**

3. Testing

Perform installation verification testing as described in the Test Plan.

Perform any desired additional campus testing.

4. Install Control Table (CTL) updates into production.

Execute **PPP004** to update the following DB2 CTL tables

Gross-to-Net Table

Update transactions are provided to mark GTN 284 as "Inactive".

Use the transactions in PAYDIST.R1490.CARDLIB(GTNPROD), or key from the provided facsimile UPAY545 form. *Note that the local GTN Priority Numbers must be assigned in place of the '????' in columns 4 through 7.* These transactions may be used both for testing and production, with the approval of your campus Payroll Manager. *Do not use the transactions provided for testing in PAYDIST.R1490.CARDLIB(GTNTEST).*

5. JCL (new)

PPOT1490

To create JCL to run one-time PPOT1490, sample JCL in PAYDIST.R1490.JCL can be used as a model.

6. Install One-time program PPOT1490 and bind member PPOT1490 into production.

**Timing of Installation**

The installation of this release is *Date Mandated*.

This release must be installed *after* the last compute with May earnings and *before* the first compute with June earnings.

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The one-time program provided with this release must be run after the last compute with May earnings has already run and before the first compute for June earnings.

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