

**LOA 'Temporary layoff' Type Code  
Service Request 80389  
February 26, 2003**

**1.0 Overview**

It is requested that a new value be added to Data Element EDB 0139 - 'Leave of Absence Type Code' - to record 'Temporary layoff'. Temporary layoff is to be considered Leave Without Pay. Edit 08-013 must also be modified to check for the new leave code.

**2.0 PPS Modifications**

**2.1 Data Element**

A new code value and description, '17 - Temporary layoff', should be added to existing Data Element EDB 0139 to record temporary layoffs. A draft data dictionary page is included as Attachment A.

**2.2 Help Text**

The new code value and description, '17 - Temporary layoff', should be added to the help text for EDB 0139.

**2.3 Code Translation Table**

A translation for the new code value should be added to the CTT. The following translation is suggested:

<u>Data Element</u>	<u>Value</u>	<u>Length</u>	<u>Translation</u>
EDB 0139	17	24	Temporary layoff
EDB 0139	17	41	Temporary layoff

**2.4 Maintenance Modifications**

Edit 08-013 ('TYPE OF LEAVE INVALID FOR LEAVE WITH PAY OR SABBATICAL') must be modified to check for the new leave code.

## **Attachment A**

**System Number: EDB0139**

**User Access Name: 0139-3**

**Programming Name: LOA\_TYPE\_CODE IN PPPPER**

**Revision Date: xx/xx/xx**

### **Comments:**

Source(s): n/a

Use(s):

Location(s):

**Name: LEAVE OF ABSENCE TYPE CODE-EDB**

**Type: ALPHANUMERIC**

**Length: 2**

**Format: n/a**

### **General Description**

Code indicating the type of leave taken by the employee.

### **Code Interpretation**

- 01 - Sabbatical at full salary
- 02 - Sabbatical at partial salary
- 03 - Sabbatical in residence at full salary
- 04 - Pregnancy disability
- 05 - Extended illness
- 06 - Government/Public Service
- 07 - Professional Development
- 08 - Personal
- 09 - Workers' Compensation
- 10 - Furlough
- 11 - Military
- 12 - Special Research
- 13 - Administration
- 14 - Sabbatical in residence at partial salary
- 15 - Family and medical leave without pay
- 16 - Family and medical leave with pay
- 17 - Temporary layoff
- 99 - Other (as specified in personnel file)