

## **Service Request 80384**

American Century Investments

**University of California  
Payroll Coordination  
February 13, 2003**

## **Service Request 80384**

### **Background**

In April 2002, American Century Investments mailed correspondence to individual locations indicating that the University of California must transmit each employee deduction with a specific account number. At that time HR/Benefits notified American Century that they could not accommodate their request for separate account numbers on the ACH file.

Transmissions to American Century continued until the payday of February 1, 2003 when American Century's bank rejected the University's ACH transactions stating that the University used invalid account numbers.

### **Purpose**

The purpose of this service request is to ask that base payroll system modifications be done to temporarily stop ACH transmissions for American Century deductions.

### **Requested Changes**

Modifications should be made to copymember CPWSXNGO to temporarily stop ACH transmissions for employees who have American Century deductions (Gross-to-Net number 284) established on their EDB records.

### **Standard Deduction Report**

A Standard Deduction report (PPP490) should be produced after each payroll for employees with GTN 284 established on their EDB record. This report will be sent to the carrier along with payment. Attachment 1 contains a marked-up copy of the Deduction/Reduction Report Request, Form UPAY 643.



PAYROLL / PERSONNEL  
DEDUCTION / REDUCTION REPORT REQUEST  
UPAY 643 (R6/01) R1351

REPORT IDENTIFICATION:

3 4 5

ADDITIONAL TITLE LINE: LEFT JUSTIFY -- PROGRAM WILL CENTER.

1 2 6 55  
A T American Century Investments

Gross-to-Net Deductions requested per Report: (From 1 to 15)

1 2 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20  
D R 2 8 4  
21 22 23 24 25 26 27 28 29 30 31 32 33 34 35  
36 37 38 39 40 41 42 43 44 45 46 47 48 49 50

REPORT TYPE:

- S - Standard Report
- D - Detailed Report

S  
56

SELECTION CRITERIA:

- A - All employees with any activity
- C - List only employees with current activity
- S - List only employees with suspended balances

A  
57

REPORTING SEQUENCE:

- I - Employee Identification Number Order
- N - Employee Name Order
- C - Employee Social Security Number Order
- A - Employee ID within G-T-N Deduction
- X - Employee Name within G-T-N Deduction
- B - Employee Social Security Number Order within G-T-N Deduction

N  
58

OPTIONS:

- I - Employee ID included on report
- C - Employee ID and Social Security Number included on report

I  
59

STANDARD REPORT ONLY

- F - Fiscal year-to-date Total
- Y - Year-to-date Total

F Y  
60

- E - Employment-to-date Total
- Q - Quarter-to-date Total
- S - Suspended / Prepayment Balance
- D - Declining Balance
- U - User Defined Balance

E Q S D U  
61

- N - Deductions Not Taken

N  
62

ADDITIONAL OUTPUT:

- T - Tape
- C - Cards
- blank - none

T C  
63

FREQUENCY (check one):  - One Time  - Every Payroll  Monthly

RETN: ACCOUNTING: UNTIL ACTION TAKEN