

**PPS Requirements**

**Web EDB Inquiry Labor Relations Enhancements**

**Service Request 16914**

**January 21, 2003**

**Revised February 18, 2003 (changed the enrollment display)**

**Final**

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## 1.0 Overview

Service Request 15128, WEB EDB Inquiry, was released on April 19, 2002 as Payroll Release 1408. The Labor Relations screen included in that release displayed employee level labor relations data only. However, the requirements contained a note that appointment level collective bargaining data should be added to the screen, and possibly dues and agency fee data for the employee. Since the implementation of agency fees was not complete at that time, it was suggested that separate requirements should be developed at a later date to specify the additional data to be added to the screen.

This document specifies the additional data to be added to the Labor Relations screen.

## 2.0 PPS Modifications

Appointment level labor relations information and dues/agency fees should be added to the Labor Relations screen.

Refer to attachment A for a list of data elements and a mockup of the revised Labor Relations screen.

### GTN Selection Criteria

The deduction numbers for dues, agency fees, charitable contributions and agency related political contributions are established on the Gross-to-Net table and are assigned attributes that classify the deduction as to type.

- **Dues** – identified by GTN Group Type 'U' (UDUES)
- **Agency Fees** - identified by GTN Set Indicator '3'
- **Charitable Contributions** - identified by GTN Set Indicator 'C'
- **Political Action Committee (PAC)** and **Committee on Political Education (COPE)** contributions - identified by GTN Set Indicator 'P'

Display of union related deductions on this screen should be controlled by the GTN display indicator for the IDED (Deductions – Departmental) screen. If this indicator is 'Y', indicating the deduction should appear on the IDED screen, it should be displayed on this screen if the employee has a G-balance and/or a Year-to-Date balance for that GTN. If the G-balance is not zero, then display the literal, 'Yes' under the column header 'Currently Enrolled'. If there is no G-balance, display the literal, 'No' under the column header 'Currently Enrolled'. If there is no year-to-date balance, then display '0.00' under the column header 'Year-to-Date'.

When more than one union-related deduction exists for the employee, the data should be listed in the following sequence: dues, charitable contributions, COPE/PAC contributions and agency fees.

**Dues/Agency Fee**

Label	Type/length	Source	Mode
<b>Title</b>			
Dues/Agency Fee Information	27	Literal	Display
<b>Column Headings</b>			
Currently Enrolled	18	Literal	Display
Year-to-Date	12	Literal	Display
<b>Data Display</b>			
GTN Number	3 + 24	EDB 6xxxxG or 6xxxxY and CTT translation or GTN description if CTT not available	Display
G-balance	8	If G-balance is not zero, display the literal 'Yes'. If no G-balance display 'No'	Display
YTD-balance	10	EDB 6xxxxY If no YTD-balance, display 0.00	Display 9,999.00 (suppress leading zeros)
Insert section line		Literal	Display

**Appointment/Distribution**

Label	Type/length	Source	Mode
<b>Title</b>			
Labor Relations Information – Appointment Level	47	Literal	Section Header
<b>Data Display</b>			
Appointment Number	2	EDB 2001	Display
Title Code and Translation	4 + 30	EDB 2006 and TCT translation	Display
Appointment Begin Date	8 mm/dd/yy	EDB 2002	Display
Appointment End date	8 mm/dd/yy	EDB 2003	Display
Title Unit Code	2	EDB 2029 and CTT translation	Display
Appointment Representation Code	1 + 10	EDB 2031 and CTT Translation	Display
Insert section line		Literal	Display

**Navigation**

Link to Appointment/Distribution This link should be located on the bottom of the page, below appointment/distribution data.	To the Appointment Summary page for the same employee record.
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## Attachment A

### Labor Relations Information – **Employee Level**<sup>1</sup>

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**Employee Relations Code:** E - Not Confidential  
**Collective Bargaining Unit Code:** NX - Calif Nurses Assoc  
**Employee Unit Code:** NX - Calif Nurses Assoc  
**Employee Representation Code:** C - Covered  
**Employee Special Handling Code:**  
**Employee Distribution Unit Code:**

### Dues/Agency Fee Information

		<b>Currently Enrolled</b>	<b>Year-to-Date</b>
077	CA Nurse Assn Dues	Yes	100.00
371	UPTX TX Dues	No	375.00
463	TX Fair Shar	Yes	0.00

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### Labor Relations Information – Appointment Level

10	9140	Nurse, Clinical I	07/01/96	99/99/99	C - Covered	NX – Calif Nurses Assoc
20	4678	Dietitian II	07/01/00	06/30/02	U - Uncovered	99 – No Bargaining Unit

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View [Appointment Distribution information](#)

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<sup>1</sup> Add “- Employee level” to the existing label