

# UNIVERSITY OF CALIFORNIA

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OFFICE OF THE SENIOR VICE PRESIDENT —  
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October 9, 1996

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Re: Release: 1091  
Service Request: 14264  
Error Reports: None  
Programs: None  
DB2 Programs: PPOT1091 (new, one-time)  
CICS Programs: None  
Copymembers: None  
Include Members: None  
DDL Members: None  
Bind Members: PPOT1091 (new, one-time)  
CICS Maps: None  
Forms: None  
Table Updates: None  
Urgency: Urgent with Release 1086

## **Service Request 14264**

Due to a recent merger, Wells Fargo Bank has acquired the business and branches of First Interstate Bank. As part of this merger, customers currently having accounts with First Interstate Bank will have those accounts converted to Wells Fargo Bank accounts. This conversion is happening in waves, over a period of several months. However, conversion of California First Interstate accounts was scheduled to be completed on September 21, 1996. Since these California accounts make up the majority of the accounts used by PPS for direct deposit of net pay, the PPS conversion is aimed at those accounts, leaving the much rarer out-of-state accounts to be converted manually, via the normal Notification of Change process.

Service Request 14264 asks that support be provided for conversion of the account numbers for those employees currently receiving their pay via direct deposit to a First Interstate Bank account. Wells Fargo has agreed to provide a conversion service, whereby each campus will submit a magnetic tape containing account information to Wells Fargo, and Wells Fargo will update that file with the new account information. This updated file may subsequently be used to update the EDB, replacing the old First Interstate account numbers with their corresponding new Wells Fargo account numbers.

This release is the second of two releases in fulfillment of Service Request 14264. The first release, 1086, provided a one time program to extract records for eligible employees and create a conversion file to be sent to Wells Fargo. This release provides a second one-time program which updates the EDB with the conversion file as returned from Wells Fargo and documents the result of each conversion.

### **DB2 Programs**

#### **PPOT1091 (new, one-time)**

PPOT1091 is a one-time program which processes the conversion file returned by Wells Fargo and updates the EDB with the new account information. Each record returned on the file is accounted for and reported on.

Wells Fargo has indicated that in all cases where a new account number is returned, the new Transit Routing Number will be "121000248", which is the main Wells Fargo Transit Routing Number. For the purpose of this one-time program that each campus will be asked to supply a single Surepay Bank Table Key to be used for all converted accounts. This key value must be supplied to the programmer at program installation time. The key value *must* be on the Surepay Bank Table and *must* have a Transit Routing number of "121000248" or the one-time program will not run. This method eliminates the difficulties inherent in trying to identify the Surepay Bank Key to be used by searching the table, since it is possible to have multiple bank key values with the same Transit Routing Number, and permits a campus to assign a "special" bank key value which will allow the easy identification of accounts which have undergone this automatic conversion, if that is desired.

There are five distinct situations which can occur with respect to a single record and the referenced employee:

1. The employee is no longer on the EDB. In this case, the change record is rejected and an entry is made on report OT10912 (Rejected Transactions), with a message "EMPLOYEE NOT ON EDB".
2. Wells Fargo has been unable to provide a matching new account for the existing old account. In this case, the change record is rejected and an entry is made on report OT10913 (Accounts Not Matched by Wells Fargo).
3. Wells Fargo has determined that the old account, while a valid First Interstate account, is one of those which has been sold to another financial institution. Therefore, Wells Fargo is unable to provide an updated account number. The change record is rejected and an entry is made on report OT10914 (Accounts Sold by Wells Fargo).
4. Wells Fargo has successfully matched the old account and has provided a new account, however, the Surepay information on the employee's record no longer matches the information which was originally provided to Wells Fargo. In this case, a subsequent manual change has been made, so the change record is rejected and an entry is made on report OT10912 (Rejected Transactions) with a message "EMPLOYEE SUREPAY DATA HAS CHANGED".
5. Wells Fargo has successfully matched the old account and has provided a new account. The employee's current Surepay data matches that which was provided to Wells Fargo. In this case, the employee's EDB record will be updated with the new account information provided by Wells Fargo, an Employee Change File record is generated for each data element updated, and an entry is made on report OT10911 (Employee Records Converted). Note that per the Wells Fargo account formatting convention, the 10-digit account number provided on the conversion file is actually stored on the EDB using the bbbb-aaaaa format, where "bbbb" is the branch number, the first four digits of the full account number, and "aaaaa" is the account number within the branch, the last six digits of the full account number.

PPOT1091 provides a control report which:

1. Identifies the bank table key assigned to each updated employee record.
2. Indicates the total count of records processed from the Wells Fargo conversion file (this count should equal the one shown on the control report from onetime program PPOT1086, which created the conversion file).
3. Indicates the counts of records that were:
  - Updated
  - Unmatched by Wells Fargo
  - Rejected
  - Flagged as Sold
4. Indicates whether the EDB was updated or not.

### **Bind Members**

PPOT1091 (new, one-time)

PPOT1091 is the bind member for newone-time program PPOT1091.

### **Test Plan**

Correct installation and execution of this one-time program can be verified by following the Release 1091 Test Plan, a separate document.

### **Installation Instructions**

Installation of this release requires the following steps:

1. Install new one-time program PPOT1091.
2. DB2-compile, compile, and link PPOT1091 into the batch loadlib (LOADLIB)
3. Install new one-time bind member PPOT1091.
4. Bind the plan for PPOT1091.
5. Execute the test plan to verify proper installation and execution.
6. Perform any desired local testing.
7. Install the program into production  
NOTE: The value of the working-storage variable WA-NEW-BANK-KEY must be set to the proper value for the production execution of the program and the program re-compiled and re-bound before production installation.
8. Execute the program, per the Run Instructions below.

### **Run Instructions**

Once installed into production, the program may be executed using the conversion file returned by Wells Fargo. Note that there are two modes of operation, controlled by a runtime PARM value: report-only and update. In *Report-Only* mode (PARM=0 or no PARM provided) the program will process the entire conversion file and generate all of the *reporting* that would be generated by a full run. *However*, the EDB will *not* be updated nor will an Employee Change File be generated. This capability gives the campus the ability to “preview” the reports that will be generated if desired.

In Update mode (PARM=1), all of the reporting will again be generated. In addition, for those records which are found to be acceptable for update purposes, the employee's EDB record will be updated and appropriate Employee Change File records will be generated. Obviously, if a Report-Only run is done, followed by an Update run, the two sets of reports should be identical unless there has been intervening EDB update activity which deleted employees involved in the conversion from the EDB or updated the Surepay information for employees involved in the conversion.

At campus option, the Employee Change File produced by an Update mode run may be processed by program PPP180 to print an audit register of changes made by this process. The Employee Change File may also be processed into Employee Record History, although the base system does not record either of the updated data elements in Employee Record History.

**Timing of Installation**

The installation of this release is Urgent with the installation and execution of the one-time program from Release 1086. Once campuses have generated their conversion file and sent it to Wells Fargo, this release should be installed and tested so that the conversion file may be used to update the EDB as soon as possible after the updated conversion file is returned by Wells Fargo. Processing this file promptly will minimize the number of updates which must be completed manually due to intervening EDB changes and will also minimize the number of Notices of Change with which the Payroll Offices must deal.

If there are any questions or comments, please send electronic mail to Jerry.Wilcox@ucop.edu, or call me at 510-987-0516

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