



**UC Student Services Fee
&
UCR Student Services Fee
Annual Report**

Operating & Capital
Budgets and Reserves

*Expanded information regarding the Student Services Fee Advisory Committee at UC Riverside can be found on the web at <http://ssfacs.ucr.edu>

Vice Chancellor of Student Affairs
December 1, 2017

University of California, Riverside

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2017 - 2018 Student Services Fee Advisory Committee
For 2018 - 2019 Budget Year
Planning Calendar

Sep 25	Beginning of Fall Quarter
Sep 28 (Week 0)	First Day of Instruction for Fall Quarter
Oct 12 (Week 2)	SSFAC Meeting: Committee Introductions, Responsibilities & Roles Discussion, Subcommittee Discussion and Form Fill, Bylaws Update, Vice-Chair Discussion, Requirements, Vice Chair Nomination Questions & Nominations, Narrative Review Meeting Location & Time: HUB Room 265 11:00 AM to 1:00 PM
Nov 02 (Week 5)	SSFAC Meeting: Election of Vice Chair, Narrative review continuation if needed, Training, Cathy Eckman's Budget Presentation [Tentative] Meeting Location & Time: HUB Room 379 11:00 AM to 1:00 PM
Nov 16 (Week 7)	SSFAC Meeting: Call Letter Discussion & Presentation by Vice Chancellor for Student Affairs, Jim Sandoval Meeting Location & Time: HUB Room 265 11:00 AM to 1:00 PM
Nov 23 – Dec 7	[Tentative] Call Letter to SSF Budget Holders for 2018 – 2019 Program Plan and Budget Addendum Request
Dec 9 – Dec 15 (Finals)	No Meeting, Departments submit budget requests and addendum to VCSA Office
Dec 16 – Jan 7	Winter Break, No Meeting
Jan 03	Beginning of Winter Quarter
Jan 08	First Day of Instruction for Winter Quarter
Jan 11 (Week 1)	SSFAC Meeting: Budget Distribution, Review Subcommittee Assignments, Discuss goals/vision of SSFAC Meeting Location & Time: HUB Room 379 11:00 AM to 1:00 PM
Jan 18 (Week 2)	SSFAC Meeting: Dept. Heads for Subcommittee A present with Q&A. Meeting Location & Time: HUB Room 379 11:00 AM to 1:00 PM <ul style="list-style-type: none"> Dept. Heads come into meeting, give a presentation on requests, and answer questions prepared by the Subcommittee. Depts. All have 10 minutes to present and the Subcommittee will be charged with any follow up questions and inquires.
Jan 25 (Week 3)	SSFAC Meeting: Dept. Heads for Subcommittee B present with Q&A. Meeting Location & Time: HUB Room 379 11:00 AM to 1:00 PM <ul style="list-style-type: none"> Dept. Heads come into meeting, give a presentation on requests, and answer questions prepared by the Subcommittee. Depts. All have 10 minutes to present and the Subcommittee will be charged with any follow up questions and inquires.
Feb 01 (Week 4)	SSFAC Meeting: Dept. Heads for Subcommittee C present with Q&A. Meeting Location & Time: HUB Room 379 11:00 AM to 1:00 PM <ul style="list-style-type: none"> Dept. Heads come into meeting, give a presentation on requests, and answer questions prepared by the Subcommittee. Depts. All have 10 minutes to present and the Subcommittee will be charged with any follow up questions and inquires.
Feb 08 (Week 5)	SSFAC Meeting: Dept. Heads for remainder of Subcommittee C present with Q&A. Meeting Location & Time: HUB Room 379 11:00 AM to 1:00 PM <ul style="list-style-type: none"> Dept. Heads come into meeting, give a presentation on requests, and answer questions prepared by the Subcommittee. Depts. All have 10 minutes to present and the Subcommittee will be charged with any follow up questions and inquires.
Feb 15 (Week 6)	SSFAC Meeting: Dept. Heads for Subcommittee D present with Q&A. Meeting Location & Time: Student Services Building (HOSS) 3201 11:00 AM to 1:00 PM <ul style="list-style-type: none"> Dept. Heads come into meeting, give a presentation on requests, and answer questions prepared by the Subcommittee. Depts. All have 10 minutes to present and the Subcommittee will be charged with any follow up questions and inquires. <p>Meeting Location & Time: HUB Room 379 11:00 AM to 1:00 PM</p>

2017 - 2018 Student Services Fee Advisory Committee
For 2018 - 2019 Budget Year
Planning Calendar

Feb 22 (Week 7)	<p>SSFAC Meeting: Subcommittee A & B discussions and recommendations</p> <ul style="list-style-type: none"> Subcommittee A & B report back on any follow up and discuss the line items and their recommendations
Mar 1 (Week 8)	<p>SSFAC Meeting: Subcommittee C & D discussions and recommendations Meeting Location & Time: HUB Room 379 11:00 AM to 1:00 PM</p> <ul style="list-style-type: none"> Subcommittee C & D report back on any follow up and discuss the line items and their recommendations.
Mar 8 (Week 9)	<p>SSFAC Meeting: Review all Subcommittee recommendations Make Final Recommendations Meeting Location & Time: HUB Room 379 11:00 AM to 1:00 PM</p>
Mar 15 (Week 10)	<p>SSFAC Meeting: Review all Subcommittee recommendations Make Final Recommendations (If needed) Meeting Location & Time: HUB Room 260 11:00 AM to 1:00 PM</p>
Mar 08 – Apr 12	VCSA Jim Sandoval Review of Pre-Final Allocations
Mar 22 – Mar 29	Recommendations & Appeal Process Information sent to department heads
Mar 17 – Mar 23 (Finals)	No Meeting
Mar 26 – Apr 1	Spring Break, No Meeting
Mar 28	Beginning of Spring Quarter
Apr 02 (Week 1)	First Day of Instruction for Spring Quarter
Apr 02 – Apr 09	<p>SSFAC Call for applications and review of applicants with ASUCR and GSA Presidents</p> <ul style="list-style-type: none"> The Chair will send out a mass email through the Student Email Service to call for SSFAC applications from the Undergraduate and Graduate Student Body The application will have a cut off deadline of 24 hours before meeting time of said date The Chair must contact ASUCR and GSA Presidents to discuss their recommendations to the committee for final vote
Apr 05 (Week 2)	<p>SSFAC Meeting: Review VCSA's Recommendations & Make Final Recommendations (If needed), Review Bylaw changes, reaffirm returning committee members Meeting Location & Time: TBA</p>
Apr 12	Appeals from departments due to VCSA
Apr 12 (Week 3)	<p>SSFAC Meeting: Department Heads present appeals, review appeals, make final recommendations Meeting Location & Time: TBA</p> <ul style="list-style-type: none"> Department Heads will come into meeting to present their appeals. Committee will review the appeals and vote on a final decision/recommendation for the department
Apr 19 (Week 4)	<p>SSFAC Meeting: Review applications and recommendations with the committee and vote for Memberships Meeting Location & Time: TBA</p> <ul style="list-style-type: none"> The Committee will set up a criteria based on a general consensus The Committee will narrow the applications based on the general consensus The Committee will then vote on the applicant(s)
Apr 26 (Week 5)	<p>SSFAC Meeting: Final business, review, and finalize Bylaw changes (final vote). Meeting Location & Time: TBA</p>
Apr 27 – May 04	Letter to the Chancellor with final recommendations & Bylaw Changes
May 03 (Week 6)	<p>SSFAC Meeting: Final business and Luncheon Meeting Location & Time: TBA</p>

Table 4

TABLE OF ASSUMPTIONS

- * Enrollment Projections are based on "General Headcount Enrollments-Actual and Planned" from the Department of Institutional Research
- * 5% Annual Increase in UC Student Services Fee beginning FY2015-16, half going to Mental Health after Financial Aid set-aside
- * Merit/Range increases of 3% annually
- * Benefit employer cost increases of 3% annually
- * Retirement employer cost increases to 15.9% and beyond

**TABLE 1
COMBINED TEMP SUMMARY
UC STUDENT SERVICES FEE (FUND 20000)
PROJECTED EXPENDITURES & REVENUE (FISCAL YEARS 2017-18 to 2021-22)**

ENROLLMENT	<i>Projected 2017-18</i>	<i>Projected 2018-19</i>	<i>Projected 2019-20</i>	<i>Projected 2020-21</i>	<i>Projected 2021-22</i>
Projected New and Continuing Headcount Enrollment (3 Qtr Avg) ¹	21,939	23,266	24,479	25,027	25,741
Projected Exemptions	(412)	(437)	(460)	(470)	(484)
Net Enrollment	21,527	22,829	24,019	24,557	25,257
<i>Annual Student Services Fee</i> ²	1,017	1,056	1,098	1,095	1,095
<i>Annual Student Services Fee - Mental Health</i>	111	128	145	162	179
Total Student Services Fee	\$ 1,128	\$ 1,184	\$ 1,243	\$ 1,257	\$ 1,274
REVENUE					
Projected UC Student Services Fee Income (FWS)	20,152,051	21,803,272	23,443,071	23,346,021	23,420,211
Projected UC Student Services Fee Income (Summer)	949,464	1,117,499	1,127,623	1,139,181	1,152,140
Student Services Fee Subtotal	21,101,515	22,920,771	24,570,695	24,485,203	24,572,351
Projected UC SS Fee Mental Health Income (FWS)	2,389,497	2,922,112	3,482,755	3,978,234	4,521,003
Projected UC SS Fee Mental Health Income (Summer)	103,624	122,005	136,671	150,399	163,231
SS Fee - Mental Health Subtotal	2,493,121	3,044,117	3,619,426	4,128,633	4,684,234
FINANCIAL AID REVENUE					
Financial Aid Revenue ³	1,740,908	2,304,152	2,929,791	3,543,894	4,236,204
TOTAL SSF REVENUE	\$ 25,335,544	\$ 28,269,040	\$ 31,119,911	\$ 32,157,729	\$ 33,492,789
OTHER					
STIP Earnings/Deferred Payment Plan	203,633	203,633	203,633	203,633	203,633
July 1 Carryforward from Previous Year	261,673	-	-	-	-
TOTAL AVAILABLE FUNDING	\$ 25,800,850	\$ 28,472,673	\$ 31,323,544	\$ 32,361,362	\$ 33,696,422
OPERATING EXPENDITURES					
Base Budget ⁴	20,448,122	21,193,842	21,899,661	22,337,499	22,789,733
Fixed Cost Increases - Salaries, Benefits, Retirement ⁵	335,419	355,464	374,838	386,084	397,666
Equity Increases ⁶	58,176	90,000	92,700	95,481	98,345
Undergraduate Financial Aid ⁷	1,438,216	1,906,391	2,424,183	2,917,457	3,474,048
Graduate Financial Aid ⁷	302,692	397,761	505,608	626,437	762,156
UCOP Funding Assessment	664,576	697,805	732,695	769,330	807,796
Admin Fees	322	339	355	373	392
IDT for UCDC	19,022	19,593	20,180	20,786	21,409
Student Special Services - Captioning	190,000	190,000	190,000	190,000	190,000
TOTAL OPERATING EXPENDITURES	\$ 23,456,545	\$ 24,851,194	\$ 26,240,221	\$ 27,343,446	\$ 28,541,546
CAPITAL EXPENDITURES					
OMP COSTS					
HUB Building OMP	346,997	364,346	371,633	379,066	386,647
Academic Resource Center (Surge) OMP	36,834	38,676	40,610	42,640	44,772
Campus Health Center (Veitch) OMP	58,330	61,246	64,308	67,524	70,900
SHC OMP-New Building ⁸	-	-	-	-	1,310,400
SUB TOTAL OMP COSTS	\$ 442,160	\$ 464,268	\$ 476,551	\$ 489,230	\$ 1,812,719
CAPITAL DEBT PAYMENTS					
Learning Center Debt Service ⁹	194,225	195,974	192,225	-	-
Recreation Center Debt Service	-	-	-	-	-
Existing HUB Expansion Debt Service	-	-	-	-	-
Temp Repayment from Referendum ¹⁰	-	-	-	-	-
HUB Expansion Debt Service (return to Capital Reserves)	395,460	395,259	395,922	395,280	395,486
Health & Wellness Debt Service ¹¹	-	-	-	-	1,333,333
SUB TOTAL CAPITAL DEBT COSTS	\$ 589,685	\$ 591,233	\$ 588,147	\$ 395,280	\$ 1,728,819
CAMPUS COMMITMENTS					

	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22
SMH Balance	-	-	-	-	-
Depreciation/Maintenance Fund (1.25x Debt Coverage) (return to Capital Reserves)	147,421	147,808	147,037	98,820	98,872
Contribution to Capital Reserves	100,000	100,000	100,000	100,000	100,000
<i>SUB TOTAL CAMPUS COMMITMENTS</i>	247,421	247,808	247,037	198,820	198,872
<i>CAPITAL RESERVES</i>					
Capital Reserves Balance (HUB Loan Repayment)	-	-	-	-	-
Depreciation/Maintenance Fund Balance	-	-	-	-	-
VEITCH Balance	-	-	-	-	-
HUB Expansion Balance	-	-	-	-	-
<i>SUB TOTAL CAPITAL RESERVES</i>	-	-	-	-	-
<i>TOTAL CAPITAL EXPENDITURES</i>	1,279,267	1,303,310	1,311,735	1,083,329	3,740,410
<i>TOTAL ANNUAL EXPENSES</i>	24,735,812	26,154,503	27,551,956	28,426,776	32,281,956
<i>YEAR-END CASH BALANCE</i>	1,065,038	2,318,169	3,771,588	3,934,586	1,414,465
CHANCELLOR APPROVED ALLOCATIONS¹²					
1617 SSFAC Allocations (TEMP)	-	-	-	-	-
SSFAC Allocations (PERM)	-	-	-	-	-
1617 SMH Allocations (TEMP)	-	-	-	-	-
SMH Allocations (PERM) ¹³	332,749	290,355	-	-	-
1718 SSFAC Allocations (holding in operating reserves)	261,673	-	-	-	-
<i>TOTAL CHANCELLOR APPROVED ALLOCATIONS</i>	\$ 594,422	\$ 290,355	\$ -	\$ -	\$ -
<i>Previous Year's SMH Reserve Balance to A02342</i>					
<i>ANNUAL NET BALANCE</i>	\$ 470,616	\$ 2,027,814	\$ 3,771,588	\$ 3,934,586	\$ 1,414,465
<i>HOLD FOR PROJECTED DEFICITS¹⁴</i>					
<i>NET INCOME</i>	470,616	2,027,814	3,771,588	3,934,586	1,414,465

¹ Enrollment numbers were determined using 97% of projected enrollment provided by IR

² Student Services fee will increase by 5% each year through FY1920 with half (2.5%) of the fee increase going to SMH

³ Return to Aid revenue goes directly to undergraduate and graduate departments beginning October 2016

⁴ Base Budget includes all the Permanent Funds already allocated to units by prior committees

⁵ FP&A will fund fixed cost increases for departments outside of Org25 using 19900 funds

⁶ Equity increases (eff 11/1/16) are prorated for FY1617, the full \$90,166 amount is included in the 1718 base budget. All equity increases from 17/18 on are projected to be effective on July 1st of each year and are added to the following

⁷ Financial Aid is based on enrollment and is listed as an expense to offset revenue that goes directly to undergraduate and graduate financial aid

⁸ Anticipated H&W OMP (FY2021) for new building - \$70,900

⁹ Learning Center debt service is projected to be paid off at the end of FY 19-20

¹⁰ The UC Student Svcs Fee portion of HUB Expansion debt will be paid by the HUB Referendum Fee as repayment of a \$2.5M loan to the capital project from the UC Student Svcs Fee capital reserves. As payments are made by the Referendum, an equal amount will be transferred at year-end from the UC Student Svcs Fee net operating balance (if available) to replenish UC Student Svcs Fee capital reserves

¹¹ Anticipated H&W debt service payment (FY2021) for new Outpatient Building-\$1,333,333

¹² Chancellor Approved Allocations is the amount approved by the previous year's SSFAC committee

¹³ \$1,665,090 SMH allocation has been approved by the Chancellor; funding will be phased in over the span of three years

¹⁴ Set aside funds to cover projected deficit balance in FY1718 and FY1819

**TABLE 2
NON-MENTAL HEALTH TEMP SUMMARY
UC STUDENT SERVICES FEE (FUND 20000)
PROJECTED EXPENDITURES & REVENUE (FISCAL YEARS 2017-18 to 2021-22)**

ENROLLMENT	<i>Projected 2017-18</i>	<i>Projected 2018-19</i>	<i>Projected 2019-20</i>	<i>Projected 2020-21</i>	<i>Projected 2021-22</i>
Projected New and Continuing Headcount Enrollment (3 Qtr Avg) ¹	21,939	23,266	24,479	25,027	25,741
Projected Exemptions	(412)	(437)	(460)	(470)	(484)
Net Enrollment	21,527	22,829	24,019	24,557	25,257
<i>Annual Student Services Fee for non-mental health initiatives²</i>	\$1,017	\$1,056	\$1,098	\$1,095	\$1,095
REVENUE					
Projected UC Student Services Fee Income (FWS)	20,152,051	21,803,272	23,443,071	23,346,021	23,420,211
Projected UC Student Services Fee Income (Summer)	949,464	1,117,499	1,127,623	1,139,181	1,152,140
Student Services Fee Subtotal	21,101,515	22,920,771	24,570,695	24,485,203	24,572,351
FINANCIAL AID REVENUE					
Financial Aid Revenue ³	1,740,908	2,304,152	2,929,791	3,543,894	4,236,204
	1,740,908	2,304,152	2,929,791	3,543,894	4,236,204
TOTAL SSF REVENUE	\$ 22,842,423	\$ 25,224,923	\$ 27,500,485	\$ 28,029,096	\$ 28,808,555
OTHER					
STIP Earnings/Deferred Payment Plan	203,633	203,633	203,633	203,633	203,633
July 1 Carryforward from Previous Year	498,118	-	-	-	-
TOTAL AVAILABLE FUNDING	23,544,173	25,428,556	27,704,118	28,232,729	29,012,188
OPERATING EXPENDITURES					
Base Budget ⁴	19,406,217	19,787,931	20,161,217	20,546,902	20,945,418
Fixed Cost Increases - Salaries, Benefits, Retirement ⁵	304,162	313,287	322,685	332,366	342,337
Equity Increases ⁶	58,176	60,000	63,000	66,150	69,458
Undergraduate Financial Aid ⁷	1,438,216	1,906,391	2,424,183	2,917,457	3,474,048
Graduate Financial Aid ⁷	302,692	397,761	505,608	626,437	762,156
UCOP Funding Assessment ⁸	664,576	697,805	732,695	769,330	807,796
Admin Fees	322	339	355	373	392
IDT for UCDC	19,022	19,593	20,180	20,786	21,409
Student Special Services - Captioning	190,000	190,000	190,000	190,000	190,000
TOTAL OPERATING EXPENDITURES	22,383,383	23,373,105	24,419,924	25,469,801	26,613,014
CAPITAL EXPENDITURES					
OMP COSTS					
HUB Building OMP	346,997	364,346	371,633	379,066	386,647
Academic Resource Center (Surge) OMP	36,834	38,676	40,610	42,640	44,772
Campus Health Center (Veitch) OMP	58,330	61,246	64,308	67,524	70,900
SHC OMP-New Building ⁹	-	-	-	-	1,310,400
SUB TOTAL OMP COSTS	442,160	464,268	476,551	489,230	1,812,719
CAPITAL DEBT PAYMENTS					
Learning Center Debt Service ¹⁰	194,225	195,974	192,225	-	-
Recreation Center Debt Service	-	-	-	-	-
Existing HUB Expansion Debt Service	-	-	-	-	-
Temp Repayment from Referendum ¹¹	-	-	-	-	-
HUB Expansion Debt Service	395,460	395,259	395,922	395,280	395,486
Health & Wellness Debt Service ¹²	-	-	-	-	1,333,333

	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22
SUB TOTAL CAPITAL DEBT PAYMENTS	\$ 589,685	\$ 591,233	\$ 588,147	\$ 395,280	\$ 1,728,819
CAMPUS COMMITMENTS					
Depreciation/Maintenace Fund (1.25x Debt Coverage)	147,421	147,808	147,037	98,820	98,872
Contribution to Capital Reserves (Veitch Replacement)	100,000	100,000	100,000	100,000	100,000
SUB TOTAL CAMPUS COMMITMENTS	\$ 247,421	\$ 247,808	\$ 247,037	\$ 198,820	\$ 198,872
CAPITAL RESERVES					
Capital Reserves Balance (HUB Loan Repayment)					
Depreciation/Maintenace Fund Balance					
VEITCH Balance					
HUB Expansion Debt Service Balance					
SUB TOTAL CAPITAL RESERVES	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL EXPENDITURES	\$ 1,279,267	\$ 1,303,310	\$ 1,311,735	\$ 1,083,329	\$ 3,740,410
TOTAL ANNUAL EXPENSES	\$ 23,662,650	\$ 24,676,415	\$ 25,731,659	\$ 26,553,130	\$ 30,353,424
YEAR-END CASH BALANCE	\$ (118,477)	\$ 752,141	\$ 1,972,459	\$ 1,679,599	\$ (1,341,236)
CHANCELLOR APPROVED ALLOCATIONS¹³					
SSFAC Allocations (TEMP)	-	-	-	-	-
1718 SSFAC Allocations (hold in operating reserves)	261,673				
TOTAL CHANCELLOR APPROVED ALLOCATIONS	\$ 261,673	\$ -	\$ -	\$ -	\$ -
ANNUAL NET BALANCE	(380,150)	752,141	1,972,459	1,679,599	(1,341,236)
HOLD FOR PROJECTED DEFICITS¹⁴	-	-	-	-	-
NET INCOME	(380,150)	752,141	1,972,459	1,679,599	(1,341,236)

¹ Enrollment numbers were determined using 97% of projected enrollment provided by IR

² Student Services fee will increase by 5% each year through FY1920 with half (2.5%) of the fee increase going to SMH

³ Return to Aid revenue goes directly to undergraduate and graduate departments beginning October 2016

⁴ Base Budget includes all the Permanent Funds already allocated to units by prior committees including PERM equity increases from previous year

⁵ FP&A will fund fixed cost increases for departments outside of Org25 using 19900 funds with the exception of the CDC

⁶ Equity increases (eff 10/1/17) are prorated for FY1718, the full \$70,552 amount is included in the 1819 base budget. All equity increases from 18/19 on are projected to be effective on

⁶ July 1st of each year and are added to the following year's base budget.

⁷ Financial Aid is based on enrollment and is listed as an expense to offset revenue that goes directly to undergraduate and graduate financial aid

⁸ UCOB assessment rate decreased from 3.1% in FY1617 to 2.65% in FY1718

⁹ Anticipated H&W OMP (FY2021) for new building - \$70,900

¹⁰ Learning Center debt service is projected to be paid off at the end of FY 19-20

¹¹ The UC Student Svcs Fee portion of HUB Expansion debt will be paid by the HUB Referendum Fee as repayment of a \$2.5M loan to the capital project from the UC Student Svcs Fee capital reserves. As payments are made by the Referendum, an equal amount will be transferred at year-end from the UC Student Svcs Fee net operating balance (if available) to replenish UC Student Svcs Fee capital reserves

¹² Anticipated H&W debt service payment (FY2021) for new Outpatient Building-\$1,333,333

¹³ Chancellor Approved Allocations is the amount approved by the previous year's SSFAC committee

¹⁴ Set aside funds to cover projected deficit balance in FY1718 and FY1819

**TABLE 3
MENTAL HEALTH TEMP SUMMARY
UC STUDENT SERVICES FEE (FUND 20000)
PROJECTED EXPENDITURES & REVENUE (FISCAL YEARS 2017-18 to 2021-22)**

<i>Description</i>	<i>Projected 2017-18</i>	<i>Projected 2018-19</i>	<i>Projected 2019-20</i>	<i>Projected 2020-21</i>	<i>Projected 2021-22</i>
ENROLLMENT					
New and Continuing Headcount Enrollment (3 Qtr Avg)	21,939	23,266	24,479	25,027	25,741
Projected Exemptions	(412)	(437)	(460)	(470)	(484)
Net Enrollment	21,527	22,829	24,019	24,557	25,257
<i>Annual Student Services Fee - Mental Health</i> ¹	\$111	\$128	\$145	\$162	\$179
REVENUE					
Projected Student Services Fee - Mental Health (FWS)	2,389,497	2,922,112	3,482,755	3,978,234	4,521,003
Projected Student Services Fee - Mental Health (Summer)	103,624	122,005	136,671	150,399	163,231
Student Services Fee Subtotal	\$ 2,493,121	\$ 3,044,117	\$ 3,619,426	\$ 4,128,633	\$ 4,684,234
July 1 Carryforward from Previous Year	(236,444)	-	-	-	-
TOTAL AVAILABLE FUNDING	\$ 2,256,677	\$ 3,044,117	\$ 3,619,426	\$ 4,128,633	\$ 4,684,234
OPERATING EXPENDITURES					
Base Budget ²	1,041,905	1,405,911	1,738,443	1,790,597	1,844,315
Fixed Cost Increases - Salaries, Benefits, Retirement	31,257	42,177	52,153	53,718	55,329
TOTAL OPERATING EXPENDITURES	\$ 1,073,162	\$ 1,448,088	\$ 1,790,597	\$ 1,844,315	\$ 1,899,644
YEAR-END CASH BALANCE	\$ 1,183,515	\$ 1,596,028	\$ 1,828,829	\$ 2,284,318	\$ 2,784,590
CHANCELLOR APPROVED ALLOCATIONS ³					
SMH Allocations (TEMP)	-	-	-	-	-
SMH Allocations (PERM) ⁴	332,749	290,355	-	-	-
TOTAL CHANCELLOR APPROVED ALLOCATIONS	\$ 332,749	\$ 290,355	\$ -	\$ -	\$ -
Previous Year's SMH Reserve Balance to A02342	\$ -	\$ -	\$ -	\$ -	\$ -
ANNUAL NET BALANCE	\$ 850,766	\$ 1,305,673	\$ 1,828,829	\$ 2,284,318	\$ 2,784,590

¹ Student Services fee will increase by 5% each year through FY1920 with half (2.5%) of the fee increase going to SMH

² Base Budget includes all the Permanent Funds already allocated to units by prior committees

Note: Excess Allocations are from Mental Health Reserves or from regular Student Services Fee resources

³ Chancellor Approved Allocations is the amount approved by the previous year's committee

⁴ \$1,665,090 SMH allocation has been approved by the Chancellor; funding will be phased in over the span of three years

TABLE 4
UCR STUDENT SERVICES FEE (FUND 20027)
PROJECTED EXPENDITURES & REVENUE (FISCAL YEARS 2016-17 to 2020-21)

	<i>Projected</i> 2017-18	<i>Projected</i> 2018-19	<i>Projected</i> 2019-20	<i>Projected</i> 2020-21	<i>Projected</i> 2021-22
PROJECTED ENROLLMENT					
Projected New and Continuing Headcount Enrollment (3 Qtr Avg)	21,939	23,266	24,479	25,027	25,741
Projected Exemptions	(412)	(437)	(460)	(470)	(484)
<i>Net Enrollment</i>	21,527	22,829	24,019	24,557	25,257
<i>Annual UCR Student Services Fee</i>	\$ 18	\$ 18	\$ 18	\$ 18	\$ 18
PROJECTED REVENUE					
Projected Referendum Income (FWS)	387,486	410,922	432,342	442,026	454,626
Projected Summer Income	26,117	30,437	30,437	30,437	30,437
<i>Student Services Fee Subtotal</i>	\$ 413,603	\$ 441,359	\$ 462,779	\$ 472,463	\$ 485,063
STIP Earnings/Deferred Payment Plan	7,336	7,336	7,336	7,336	7,336
TOTAL PROJECTED REVENUE	\$ 420,939	\$ 448,695	\$ 470,115	\$ 479,799	\$ 492,399
July 1 Carryforward from Previous Year	42,500	-	-	-	-
TOTAL AVAILABLE FUNDING	463,439	448,695	470,115	479,799	492,399
PROJECTED EXPENDITURES					
Base Budget ¹	377,665	382,350	387,223	392,290	397,561
Fixed Cost Increases - Salaries, Benefits, Retirement	4,685	4,873	5,068	5,270	5,481
Recreation Center Referendum	-	-	-	-	-
UCOP Funding Assessment (New in FY11-12)	12,456	13,079	13,733	14,419	15,140
TOTAL OPERATING EXPENDITURES	\$ 394,806	\$ 400,302	\$ 406,023	\$ 411,980	\$ 418,182
PROJECTED YEAR-END CASH BALANCE	\$ 68,633	\$ 48,393	\$ 64,092	\$ 67,819	\$ 74,217
CHANCELLOR APPROVED ALLOCATIONS²					
<i>SSFAC Allocations (TEMP)</i>	-	-	-	-	-
TOTAL CHANCELLOR APPROVED ALLOCATIONS	\$ -	\$ -	\$ -	\$ -	\$ -
ANNUAL NET BALANCE	\$ 68,633	\$ 48,393	\$ 64,092	\$ 67,819	\$ 74,217
NET INCOME	68,633	48,393	64,092	67,819	74,217

¹ Base Budget includes all the Permanent Funds already allocated to units by prior committees

² Chancellor Approved Allocations is the amount approved by the previous year's SSFAC committee

**TABLE 5
UC STUDENT SERVICES FEE
HISTORICAL PERFORMANCE**

Organization	Department	FY 15-16					FY 16-17					Year-Over-Year Comparison					
		Allocation	Carryforward ¹	Transfers	Expenditures	Carry Forward Balance	Allocation	Carryforward ¹	Transfers	Expenditures	Carry Forward Balance	Allocation	Carryforward ¹	Transfers	Expenditures	Carry Forward Balance	
Bourns College of Engineering	Engineering - Dean's Office	-	-	-	-	-	-	-	4,000	4,000	-	-	-	4,000	4,000	-	
Business & Administrative Serv	Child Development Center	369,586	5,202	9,982	591,515	(206,744)	379,568	(206,744)	450,938	624,557	(796)	9,982	(211,947)	440,956	33,042	205,949	
Coll of Hum, Arts & Social Sci	Anthropology	-	-	-	-	-	-	-	1,640	1,640	-	-	-	1,640	1,640	-	
	English	-	-	-	-	-	-	-	2,000	2,000	-	-	-	2,000	2,000	-	
	Ethnic Studies	-	-	-	-	-	-	-	750	750	-	-	-	750	750	-	
	History of Art	-	-	-	-	-	-	-	1,000	1,000	-	-	-	1,000	1,000	-	
	Music	-	400	-	400	-	-	-	-	-	-	(400)	-	-	(400)	-	
	Dance	-	-	1,500	1,500	-	-	-	-	-	-	-	(1,500)	(1,500)	-	-	
	Philosophy Psychology	-	-	-	-	-	-	-	1,250	-	-	-	-	1,250	-	1,250	
College of Nat & Agr Sciences	CNAS UG Academic Advising Ctr	-	-	200	200	-	-	-	-	-	-	-	-	(200)	(200)	-	
	Chemistry	-	-	-	-	-	-	-	2,000	2,000	-	-	-	2,000	2,000	-	
Control Functions	Chancellor's Unallocated	179,380	-	(179,380)	-	-	-	-	-	-	-	(179,380)	-	179,380	-	-	
	Control Functions - Misc.	709,558	-	96,386	805,944	-	-	-	-	-	-	(709,558)	-	(96,386)	(805,944)	-	
	Staff Salaries	267,000	-	(267,000)	-	-	-	-	-	-	-	(267,000)	-	267,000	-	-	
Graduate Division	Graduate Division	-	17,209	129,915	137,595	9,529	-	-	-	9,529	(9,529)	-	(17,209)	(129,915)	(128,067)	(19,057)	
	Return to Aid-Graduate Student Financial Aid	157,107	-	12,548	169,655	-	235,971	9,529	142,523	236,972	151,051	78,864	-	129,976	67,317	151,051	
International Affairs	International Student Res Ctr	356,273	(10,916)	154,437	436,398	63,395	490,044	63,395	73	288,423	265,089	133,771	74,311	(154,364)	(147,975)	201,694	
School of Medicine	Biomedical Sciences	-	-	-	-	-	-	-	1,300	1,300	-	-	-	1,300	1,300	-	
	SOM Resources	-	-	-	-	-	-	-	800	800	-	-	-	800	800	-	
UCR Intercollegiate Athletics	Intercollegiate Athletics	1,597,596	(63,019)	28,604	1,563,181	(0)	-	-	-	118	(118)	(1,597,596)	63,019	(28,604)	(1,563,063)	(118)	
Undergraduate Education	Academic Resource Center	1,506,556	395,024	101,177	1,252,918	749,838	1,566,304	749,838	35,080	1,475,051	876,171	59,748	354,815	(66,097)	222,133	126,333	
Vice Chancellor Student Affairs	African Student Programs	161,630	(9,965)	123,229	282,821	(1,927)	164,692	(1,927)	132,277	288,066	6,975	3,062	2,038	9,047	5,245	8,902	
	Asian Pacific Student Programs	171,784	(10,392)	104,600	277,498	(11,512)	184,007	(11,512)	121,201	303,929	(10,233)	12,223	(1,113)	16,600	26,431	1,279	
	AVC Health & Wellness	168,457	(117)	207,774	376,935	(821)	120,600	(821)	169,158	264,874	24,063	(47,857)	(704)	(38,616)	(112,061)	24,884	
	AVC/Dean of Students	190,691	(9,201)	118,992	317,070	(16,588)	198,512	(16,588)	156,176	319,061	19,039	7,821	(7,387)	37,184	1,991	35,627	
	AVC - Student Affairs & Enroll CARE Advocate	-	-	-	-	-	-	-	1,200	-	-	-	-	1,200	-	1,200	-
	Career Services Center	955,407	48,206	392,087	1,399,763	(4,064)	929,253	(4,064)	518,037	1,458,183	(14,957)	(26,154)	(52,270)	125,950	58,420	(10,893)	
	Chicano Student Programs	174,310	(14,992)	142,965	313,128	(10,845)	181,916	(10,845)	169,962	346,580	(5,547)	7,606	4,147	26,997	33,451	5,298	
	Counseling & Psychological Svc	970,499	(41,540)	328,837	1,305,390	(47,594)	1,021,151	(47,594)	680,018	1,743,348	(89,772)	50,652	(6,054)	351,181	437,958	(42,179)	
	Financial Aid	565,626	(2,542)	249,953	829,721	(16,684)	1,042,932	(16,684)	791,946	1,834,221	(16,028)	477,306	(14,142)	541,993	1,004,500	657	
	Return to Aid-Undergraduate	729,114	41,468	877	729,977	41,482	1,055,430	41,482	709,383	1,097,112	709,183	326,316	14	708,506	367,135	667,702	
	Graduate Student Association	44,297	(981)	79,917	119,865	3,368	44,934	3,368	88,646	131,415	5,533	637	4,349	8,729	11,550	2,166	
	Health & Wellness - Case Mgmt	141,771	(2,925)	91,549	238,462	(8,068)	228,348	(8,068)	81,935	324,402	(22,187)	86,577	(5,142)	(9,614)	85,940	(14,119)	
	Highlander Union	-	28,021	(33,820)	(5,799)	-	-	-	2,500	2,452	48	-	(28,021)	36,320	8,251	48	
	KUCR	221,453	(4,441)	99,558	325,350	(8,779)	240,326	(8,779)	104,367	343,428	(7,514)	18,873	(4,339)	4,809	18,079	1,265	
	LGBT Resource Center	130,044	(9,030)	73,543	201,522	(6,965)	136,197	(6,965)	137,286	271,575	(5,056)	6,153	2,065	63,743	70,053	1,909	
	Middle Eastern Student Center	-	810	28,702	29,220	293	-	-	293	66,411	59,379	7,324	-	(518)	37,709	7,031	
	Native American Student Pgm	134,405	12,015	91,431	229,281	8,570	142,000	8,570	151,268	266,426	35,413	7,595	(3,445)	59,837	37,144	26,842	
	Recreation/Student Rec Center	116,057	122,887	(122,887)	-	116,057	116,057	116,057	(232,114)	-	-	-	(6,830)	(109,227)	-	(116,057)	
	Registrar	-	18,347	(11,619)	15,293	(8,565)	495,379	(8,565)	244,870	729,335	2,349	495,379	(26,912)	256,489	714,042	10,914	
	Special Services	680,862	(2,532)	339,757	1,032,603	(14,515)	686,793	(14,515)	98,226	961,206	(190,702)	5,931	(11,983)	(241,531)	(71,396)	(176,187)	
	Student Affairs Admin	5,370,521	5,935,282	(3,724,111)	275,702	7,305,990	5,920,803	7,305,990	(5,185,781)	358,839	7,682,173	550,282	1,370,708	(1,461,670)	83,138	376,183	
	Student Affairs Info Systems	69,384	(2,294)	29,766	101,014	(4,158)	70,762	(4,158)	64,175	142,014	(11,235)	1,378	(1,864)	34,409	41,000	(7,077)	
	Student Affairs Mktng & Comm	422,249	(66,606)	512,608	900,887	(32,636)	605,535	(32,636)	477,173	1,092,363	(42,291)	183,286	33,970	(35,435)	191,476	(9,655)	
	Student Affairs Technology Svc	492,422	(69,021)	930,822	1,418,906	(64,683)	579,696	(64,683)	1,021,040	1,604,910	(68,856)	87,274	4,338	90,218	186,003	(4,173)	
	Student Conduct Programs	262,312	18,800	151,365	415,720	16,757	331,168	16,757	143,158	437,485	53,598	68,856	(2,043)	(8,207)	21,765	36,841	
	Student Disability Resource Ct	-	-	-	-	-	-	-	199,368	-	-	-	-	199,368	-	199,368	-
	Student Health Services	1,324,527	(229,466)	571,626	1,881,472	(214,785)	1,282,991	(214,785)	507,167	1,805,666	(230,293)	(41,536)	14,681	(64,459)	(75,806)	(15,508)	
	Student Life	470,920	(43,533)	300,968	771,389	(43,034)	477,178	(43,034)	345,402	821,877	(42,331)	6,258	499	44,434	50,488	703	
	Student Mental Health	269,648	12,863	290,789	554,811	18,488	285,986	18,488	292,861	529,727	67,608	16,338	5,625	2,072	(25,084)	49,120	
	Undergraduate Admissions	-	-	-	-	-	-	-	(5,400)	-	-	-	-	(5,400)	-	(5,400)	-
	VCSA Student Fees	2,399,050	6,327,356	(3,677,541)	312,818	4,736,047	3,909,588	4,736,047	(2,088,185)	1,314,820	5,242,630	1,510,538	(1,591,309)	1,589,356	1,002,002	506,583	
	Women's Resource Center	117,976	5,192	70,475	182,922	10,721	120,865	10,721	109,269	232,098	8,757	2,889	5,529	38,794	49,176	(1,964)	
	TOTAL		21,898,472	12,401,562	(2,145,919)	19,796,548	12,357,567	23,244,986	12,357,567	760,124	21,770,833	14,591,843	1,346,514	(43,995)	2,906,042	1,974,285	2,234,276

¹Carryforward balances include vacation accruals

TABLE 6
UCR STUDENT SERVICES FEE
HISTORICAL PERFORMANCE

Organization	Department	FY 15-16					FY 16-17					Year-Over-Year Comparison				
		Allocation	Carryforward ¹	Transfers	Expenditures	Carry Forward Balance	Allocation	Carryforward ¹	Transfers	Expenditures	Carry Forward Balance	Allocation	Carryforward ¹	Transfers	Expenditures	Carry Forward Balance
Coll of Hum, Arts & Social Sci	Dance	-	-	-	-	-	-	-	500	500	-	-	-	500	-	
	Media & Cultural Studies	-	-	500	500	-	-	-	-	-	-	-	(500)	(500)	-	
Control Functions	Chancellor's Unallocated	2,000	-	(2,000)	-	-	-	-	-	-	(2,000)	-	2,000	-	-	
	Control Functions - Misc.	11,930	-	1,706	13,636	-	-	-	-	-	(11,930)	-	(1,706)	(13,636)	-	
	Staff Salaries	2,000	-	(2,000)	-	-	-	-	-	-	(2,000)	-	2,000	-	-	
	Student Fees	26,298	183,859	(166,635)	-	43,522	-	-	-	-	(26,298)	(183,859)	166,635	-	(43,522)	
Graduate Division	Graduate Division	-	-	-	-	-	-	-	500	500	-	-	500	500	-	
	Graduate Student Financial Aid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vice ChancellorStudent Affairs	African Student Programs	22,389	2,271	(500)	20,639	3,521	22,389	3,521	(1,209)	23,058	1,643	-	1,250	(709)	2,420	(1,878)
	Asian Pacific Student Programs	29,506	(2,540)	23,600	48,774	1,792	29,506	1,792	(6,638)	24,084	575	-	4,332	(30,239)	(24,690)	(1,217)
	Career Services Center	8,000	-	(0)	9,629	(1,629)	8,000	(1,629)	-	3,596	2,775	-	(1,629)	0	(6,032)	4,404
	Chicano Student Programs	-	-	-	-	-	-	-	100	100	-	-	100	100	-	
	Counseling & Psychological Svc	29,351	2,814	(13,017)	23,132	(3,984)	23,333	(3,984)	(17,548)	-	1,801	(6,018)	(6,799)	(4,531)	(23,132)	5,785
	KUCR	8,277	197	7,428	9,664	6,238	8,277	6,238	(2,147)	6,144	6,223	-	6,041	(9,575)	(3,519)	(14)
	LGBT Resource Center	28,060	(281)	85,692	122,208	(8,737)	28,293	(8,737)	(565)	21,627	(2,635)	233	(8,456)	(86,257)	(100,581)	6,102
	Middle Eastern Student Center	49,150	1,225	30,168	77,853	2,690	61,540	2,690	25,153	92,502	(3,118)	12,390	1,465	(5,014)	14,649	(5,808)
	Recreation/Student Rec Center	5,000	-	-	5,000	-	5,000	-	-	5,000	-	-	-	-	-	-
	Special Services	19,295	1,103	40,388	60,787	-	19,295	-	(308)	-	18,987	-	(1,103)	(40,696)	(60,787)	18,987
	Student Affairs Admin	91,332	358,378	(9,787)	-	439,923	102,354	439,923	(7,468)	-	534,809	11,022	81,545	2,319	-	94,886
	Student Life	24,370	3,036	(10,478)	16,461	466	13,892	466	(126)	6,760	7,472	(10,478)	(2,570)	10,352	(9,701)	7,006
	VCSA Student Fees	-	-	(12,469)	-	(12,469)	21,300	31,053	3,731	13,584	42,500	21,300	31,053	16,200	13,584	54,969
	Women's Resource Center	47,474	394	29,389	75,857	1,400	48,808	1,400	14,261	63,718	751	1,334	1,006	(15,128)	(12,139)	(649)
			404,432	550,456	1,985	484,139	472,733	391,987	472,733	8,236	261,174	611,782	(12,445)	(77,723)	6,252	(222,965)

¹Carryforward balances include vacation accruals

TABLE 7

JULY 1, 2017 OPERATING BUDGETS

<i>Organization</i>	<i>Department</i>	<i>Activity</i>	<i>Activity Description</i>	<i>UC Student Services Fee</i>	<i>UCR Student Services Fee</i>	<i>Combined</i>
Business & Administrative Services	Child Development Center	A01250	ECS - Early Childhood Services	611,767	-	611,767
Graduate Division	Return to Aid-Graduate	A01384	Graduate Student Financial Aid	313,633	-	313,633
International Affairs	International Stdnt and Schlrs	A01419	International Student Res Ctr	491,416	-	491,416
Undergraduate Education	Academic Resource Center	A01422	Academic Resource Center Admin	1,429,304	-	1,429,304
		A02344	ARC AI & TAP	137,000	-	137,000
	African Student Programs	A01411	African Student Programs	195,565	21,780	217,345
	Asian Pacific Student Programs	A01412	Asian Pacific Student Program	205,323	22,804	228,127
	AVC Health & Wellness	A02167	AVC Health & Wellness	119,079	-	119,079
	AVC/Dean of Students	A01409	AVC/Dean of Students	135,236	-	135,236
		A01410	Bayless Foundation	500	-	500
		A02150	Assistant Dean of Students	135,688	-	135,688
	Career Services Center	A01414	Career Services Center	1,079,746	8,000	1,087,746
	Chicano Student Programs	A01415	Chicano Student Programs	235,759	-	235,759
	Counseling & Psychological Svc	A01416	Counseling Center	1,158,292	23,173	1,181,465
	Financial Aid	A01403	Financial Aid Administration	1,097,862	-	1,097,862
		A01465	Return to Aid-Undergraduate	1,438,041	-	1,438,041
	Graduate Student Association	A01438	Graduate Student Association	115,175	-	115,175
	Health & Wellness - Case Mgmt	A01985	Case Management	239,173	-	239,173
	KUCR	A01420	KUCR	270,772	7,982	278,754
	LGBT Resource Center	A01421	LGBT Resource Center	189,977	23,973	213,950
	Middle Eastern Student Center	A02145	Middle Eastern Student Center	14,400	63,771	78,171
	Native American Student Pgm	A01423	Native American Student Pgm	162,844	-	162,844
		A01595	Medicine Ways	3,000	-	3,000
	Recreation/Student Rec Center	A01265	Student Recreation Center	-	5,000	5,000
	Registrar	A01407	Registrar	492,786	-	492,786
Vice Chancellor Student Affairs	Student Affairs Admin	A01399	VCSA Admin	274,733	117,233	391,966
		A01400	Reg Fee Advisory Comm Admin	33,811	-	33,811
		A01608	VCSA Control	5,815,097	-	5,815,097
	Student Affairs Mrktng & Comm	A01543	Publications	93,931	-	93,931
		A01578	Student Affairs Communications	559,139	-	559,139
	Student Affairs Technology Svc	A01783	Technology Services	683,777	-	683,777
		A01926	EMS	74,254	-	74,254
	Student Conduct Programs	A01663	Student Conduct Programs	370,382	-	370,382
	Student Disability Resource Ct	A01424	Student Disability Resource Ct	267,810	-	267,810
		A01425	Disabled Student Services	444,903	18,987	463,890
	Student Health Services	A01413	Student Health Services	1,370,839	-	1,370,839
	Student Life	A01458	University Band	37,597	13,766	51,363
		A01459	Student Life & Leadership Ctr	509,485	-	509,485
	Student Mental Health	A01428	SWP Initiatives	5,586	-	5,586
		A01617	The WELL	266,578	-	266,578
		A01986	Health Education Initiatives	77,025	-	77,025
	VCSA Student Fees	A01391	VCSA Student Fees - Reserves	18,468	51,340	69,808
		A01518	VCSA Reg Fee OMP	346,176	-	346,176
		A01580	VCSA Capital Renew/Maint/Tech	939,886	-	939,886
		A02334	VCSA Student Svc Fee Control	1,889,684	-	1,889,684
		A02342	VCSA Stdnt Mental Hlth Funding	895,148	-	895,148
	Women's Resource Center	A01427	Women's Resource Center	140,527	51,196	191,723
		A01583	Escort Service	6,836	-	6,836
			Grand Total	\$ 25,394,010	\$ 429,005	\$ 25,823,015

TABLE 8

UC STUDENT SERVICES FEE PLANNED CAPITAL EXPENDITURES	
<i>Description</i>	<i>Projected Cost</i>
Health & Wellness Facility - Outpatient Pavilion	\$40 Million
Total Planned Capital Expenditures	\$40 Million