

**LAUC Executive Board Meeting
August 22, 2003
Round Robin Comments
(resent to LAUC Executive Board August 20, 2003)**

**LAUC-Berkeley
Myrtis Cochran**

1. Library budget planning: Early in the fall semester, UL Tom Leonard and co-chairs of the Academic Senate Committee on the Library will send a letter to all faculty addressing the serious collections challenges facing the campus, specifically content reduction resulting from journal cancellations and what faculty can do to influence what content will be retained. The Library has established a website to keep library staff up-to-date on the Library's budget planning process, anticipated cutbacks, priorities, policies and procedures, etc.
2. Approximately 50 library staff have volunteered to participate in the Staff and Academic Reduction in Time (START) Program, salary savings of staff working a reduced work schedule.
3. The LAUC-B Executive Committee Turnover Meeting was held on August 13. New officers for 2003/04 are Allan Urbanic, Chair, Chris Tarr, Vice-Chair/Chair-elect, Jane Rosario, Secretary, Linda McLane Treasurer, Lincoln Cushing, Committee on Affiliated Library Affairs Chair, Paul Atwood, Committee on Affiliated Library Affairs Representative, David De Lorenzo, Library Representative, Library Alternate (tba), and Myrtis Cochran, Past Chair.
4. ExComm approved a LAUC-B Archives Policy at its July 9 meeting. Officers and committee chairs will use the policy annually, at the end of their term, as a guideline to review and sort files for the permanent archives housed in the Bancroft Library and current materials to be turned over to their successor.
5. LAUC-B co-sponsored an Early Bird presentation with the Collections Council on *Negotiating Strategies and the Economics of Systemwide Digital Licensing*. The program was held July 22 in the Morrison Library and speakers were Beverlee French, Deputy University Librarian and Director for Shared Content, CDL and Wendy Parfrey, Shared Content Analyst of CDL. Also contributing was Berkeley librarians Margaret Phillips and Camille Wanat, Electronic Resources Librarian and Head of Engineering/Joint Steering Committee member, respectively.
6. LAUC-B members participated in an Early Bird forum on June 30 discussing the SOPAG reports on Shared Print Collections. Comments were recorded and forwarded to SOPAG via Berkeley's SOPAG representative, Bernie Hurley.

**LAUC-Irvine
Pauline Manaka**

1. During 2002-2003, LAUC-I appointed a task force (chaired by Colby Riggs) to examine the archiving of LAUC-Irvine documents. The final report is available on the LAUC-I website, <http://sun3.lib.uci.edu/~lauciweb/0203/AdHoc/PaperRecordsFinal.pdf>
It is an excellent jumping point to keep electronic archives of "key LAUC-I documents."
Thanks also to the support from the Department of Special Collections & Archives at UCI, for offering the services of Jennifer Jacobs, University Archivist, to make this possible.
2. During 2003-2004, LAUC-Irvine incoming chair, Joan Ariel has formed a "Career Recruitment Ad Hoc" task force. This is a three-year (evolving) project to "to address the

increasing need for professional librarians and the educational and recruitment strategies to encourage students and staff to consider careers in librarianship and related fields." For more information, please contact Joan, jariel@uci.edu

LAUC-Merced

Jim Dooley

1. We continue to plan for the opening of the UC Merced Library in the fall of 2005. We have completed the evaluation process for an integrated library system and an RFID system and expect to announce the successful bidders soon. We are evaluating responses from book vendors for the opening day collection and for an approval plan. We have almost completed our evaluation of the gifts received from the other campuses and from private donors.
2. Emily Lin, our Digital Assets Librarian, began work on July 1. She is the manager of our IMLS-funded project to digitize hanging scrolls and other artwork from the Ruth & Sherman Lee Institute for Japanese Art in Hanford. She is also working, in collaboration with UCSF, on a project to digitize Japanese woodblock prints from the UCSF collection.
3. As far as LAUC activity is concerned, we are working on our bylaws and hope to have them approved by the Fall Assembly.

LAUC-Los Angeles

Michael Oppenheim

1. We continue to await the arrival of new University Librarian Gary Strong, on September 1. LAUC-LA is sponsoring a welcoming "Breakfast with Gary Strong" on Monday morning, September 29th. The Chancellor and the Executive Vice Chancellor are hosting a reception in the Rotunda of the Powell Library Building on Monday, September 15th.
2. As part of the necessary budget savings for 2003/04—meeting a \$2.2 million target, or about 7% of the entire UCLA "hit"—the Library is eliminating a total of 25.5 vacant or soon-to-be vacant positions. Of these, 22 are already vacant: 10 Library Assistant positions, 3 Admin. Assistant, one Principal Admin. Analyst, one mail processor, one senior artist, 2 Associate Librarian, and 4 librarian positions. Pending are 3.5 resignations. In total, by the end of the year, the savings should be \$940,826. (It is hoped and expected that the remaining shortfall will be made up with the "natural" occurrences of retirements and resignations over the course of the year.)
3. For this year, *so far*, no one is being layed off—but the possibility of lay-offs next year, or even later this year in 2003/04, remains.
4. Five additional vacant positions are not being eliminated at this time; 3 are librarian positions, and one is AUL for the Sciences.
5. Two positions, which have external funding, may be recruited internally: Associate Director of the Pacific Southwest Regional Medical Library (funded by a grant from the National Library of Medicine), and a Museum Scientist (Mellon Grant-funded Conservation Lab position).
6. The hiring freeze first announced on February 1, 2003, will be continuing indefinitely. Positions from which incumbents resign or retire will not be filled—all such vacancies will revert to the Library General fund.

7. Also in response to the budget cutting, the Library Administration, in consultation with the Unit Heads, has crafted the following reorganization, to be implemented starting on August 15th:
 - Creation of a new, Library-wide Cataloging Center, headquartered in the Young Research Library (YRL). The cataloging units in the Biomedical and Science & Engineering Libraries will be dissolved, and library assistants and the four librarians in those units are being reassigned to new responsibilities in the YRL Cataloging Center.
 - Creation of two Library acquisitions units: one for the sciences, headquartered in the Science & Engineering Library, and one for the social sciences, arts, & humanities, headquartered in YRL [the Management Library is retaining its own acquisitions unit]. These consolidations also entail many library assistant job reassignments.
 - Consolidation of Interlibrary Loan operations at the Biomedical Library, for the “south campus” libraries.
 - Centralization of some Reserves operations [related to this, at the end of June, Graduate Reserves was closed as a separate service point and folded into the Young Research Library’s loan desk services].
8. Another closing, as announced in the *UCLA Library Staff Newswest*, July 7, 2003:
 - “The Gifts Section in the Young Research Library will no longer offer unwanted or duplicate materials for sale to the general public. Income from the sales is no longer sufficient to defray the costs of staffing the sales.
 - “The Library will continue to accept gifts as a means of acquiring materials that support the research and teaching needs of the University, including the use of donated materials to replace worn or missing books in the collection. The Gifts Section will continue to coordinate the acceptance and checking of new gifts, acknowledgements to donors, and the reporting of new gifts to Campus Gifts Services. Whenever possible, unwanted materials will be donated to charitable institutions, including organizations that donate materials to school and prison libraries.”
9. Cuts to the Materials Budget:
As reported in the *UCLA Daily Bruin*, July 28, 2003:
 - “The UCLA Library will cancel over 1,400 academic journals and database subscriptions this coming year as it faces budget cuts and serial price inflation. Associate University Librarian Cynthia Shelton said the cancellations—the first of their kind in over five years—are expected to save \$450,000 at a time when the budget outlook for coming years is unpromising.
 - “Though some material will be cancelled in all formats, librarians said many of the journals slated for cancellation will remain available through online databases to which the libraries will continue to subscribe.
 - “A list of cancelled materials was not available at press time, but the majority of materials proposed for cancellation at some libraries will not be available online. At the East Asian Library, for example, none of the 102 titles proposed for cancellation will be available in electronic format.” [The “Final List of Cancelled Serials” is available on the UCLA Library Home page, as of July 28: <<http://unitproj.library.ucla.edu/mainlib/serials/titles.cfm>>]

10. The following “Library relatives” have also taken budget cuts: SRLF; College Library Instructional Computing Commons (CLICC—the computer labs in the Powell Library Building); and the Oral History program.
11. For 2003/2003, the Library is realizing some \$100,000 in savings thanks to START program participation.
12. Cuts in hours are not being planned at this time, especially before the Library knows what its final 2003/04 budget will actually be.
13. On a happier note—UCLA librarians are working with ETS to devise the “SAT test” (as it were) for information literacy! That is, Eleanor Mitchell, Head of the College Undergraduate Library and the UCLA Information Literacy Initiative, and Stephanie Sterling Brasley, Information Literacy Coordinator in the College Library, have already started meeting with ETS, and the project appears to be on a relatively fast track.

LAUC-Riverside
Stefanie Wittenbach

1. The UCR Libraries fared well in this year’s budget cuts, so we are not anticipating any serials cancellations or layoffs.
2. Rhonda Neugebauer has been appointed to CDL’s Joint Steering Committee.
3. The UCR Libraries hosted the “Library Summer Institute,” a series of workshops on Melvyl, OVID, EndNote and other databases and library tools.
4. Margaret Mooney, head of the Government Publications Department at the UCR Libraries, is a recipient of the prestigious American Library Association (ALA) Government Documents Round Table (GODORT) Bernadine Abbott Hoduski Founders Award for 2003.

LAUC-San Diego
Sam Dunlap

1. UCSD is recruiting the position of Associate University Librarian, Public Services. Application consideration begins November 1, 2003. Complete information for this, and several other positions, is available at <http://orpheus.ucsd.edu/fac/jobs.htm>
2. The UCSD Biomedical Library will be adding an addition to the library and renovating the existing space. The addition will approximately double the size of the library. Ground breaking should take place in February 2004 and the project should be completed in July 2006.

LAUC-San Francisco
Keir Reavie

We have hired a new collection development librarian. She started on August 4.

LAUC-Santa Barbara
Mary Lynette Larsgaard

1. In June, LAUC-SB had an outing to the Santa Barbara County preserve at Arroyo Hondo, to learn about steelheads.
2. LAUC-SB met to discuss the SOPAG collections papers on July 7 and July 16, and LAUC Position Paper 1 on August 8.
3. LAUC-SB will have a general meeting on August 29, and a LAUC-SB Executive Board transition meeting sometime in early September.