

**August 2001
HRIS Follow-up Task Report**

Return completed document to Judy.Thai@ucop.edu by August 30, 2001

ITEM #: <u>11</u>	Maintain health and medical information on employees
-------------------	--

Team #: <u>3</u>	Reported by: Linda Durst
------------------	--------------------------

Definition Statement:

DATA BASE CHANGES: The data base changes required for this enhancement would consist of probably two-three new tables that would not affect any of the existing PPS data tables. One additional employee data (EDB) table for tracking the health and medical information. A historical table (HDB) will be needed for tracking this information over time. There potentially could be an additional control (CTL) table for translating the health and/or medical codes.

SCREEN/UPDATE PROCESS CHANGES: No changes to any of the existing PPS screens. There will probably be three new screens needed – one for inquiry and one for update against the EDB or current table and one (potentially very similar to the EDB inquiry screen) developed to access the historical table. Security will have to be established to limit access to the screens and associated data tables.

REPORTING CHANGES: No impact on existing reports. A new report would be needed for reporting employees' health and medical information – the requirements would depend on what is required for campus, UCOP, federal or state reporting. A second report may be needed for auditing this data from year-to-year.

Re-engineering Required? Y/N: N

Size/Scope (person months)	Small < 1 month	Medium 1-3 months	Large 3-6 months	Extra Large > 6 months	Super Size > 1 Year
Requirements Definition & Development		X			
Programming		X			
Campus Implementation		X			

Comments/Risk Factors:

The risk factor of this project is minimal due to its “stand-alone” nature. This request can be accommodated in the PPS system without any impact on the existing data tables, update programs and screens. A limited number of new data tables, screens and reports will need to be developed.