

Project Plan for HRIS Follow-up Activities August 30, 2001

Purposes:

- 1) Determine the extent to which the Berkeley and Davis PeopleSoft implementations will meet identified needs. For needs that will be met, document whether needs will be met with PeopleSoft out of the box, with a PeopleSoft customization, or with a bolt-on system. For unmet needs, determine whether PeopleSoft supports the feature.
- 2) Determine the timeframe and costs of modifying PPS to meet identified needs (including necessary bolt-on systems).

#	Task	Resources	Target Completion Date	Current Status
1	Recruit committee members	UCOP Project Team ¹	August 14	• Task Completed
2	<p>Assessment of Appendix H requirements by Berkeley and Davis</p> <p><u>Goal:</u> Determine how well Appendix H needs will be met by the PeopleSoft implementations at Berkeley and Davis.</p> <p><u>Product:</u> Produce a revision of Appendix H with the following new information for each requirement.</p> <ol style="list-style-type: none"> 1. Will use PeopleSoft to support this need in current implementation 2. Plan to use PeopleSoft to support this need in future 3. Other (e.g., not a need, will use bolt-on, undecided) 4. PeopleSoft supports this requirement (campuses may not know this information) 	David Scronce (BK), Mary Anne Keenan (DV)	August 17	• Task Completed
3	Identify Appendix H needs that could be met through PPS modifications versus those that would require the acquisition of bolt-on systems	UCOP Project Team	August 10	• Task Completed
4	Create initial grouping Appendix H needs into logical categories for assignment to working groups	UCOP Project Team	August 15	• Task Completed
5	Document costs and timeframes for recent PPS projects (e.g., EDB web inquiry)	UCOP Project Team	August 17	• Task Completed

¹ UCOP Project Team members: Bill Campbell, Patrick Collins, Shelley Dommer, Kathy Keller, and Myrna Walton

#	Task	Resources	Target Completion Date	Current Status
6	Hold kick-off meeting with Campus Review Committee <u>Agenda to include:</u> 1. Review of NBA and KPMG HRIS Final Report 2. Overview and scope of HRIS Follow-up 3. Refine and firm up Project Plan 4. Presentations by Berkeley and Davis of their evaluations of how local PeopleSoft implementations support Appendix H needs 5. Present cost and schedule data for recent PPS projects 6. Assign members to working groups 7. Assign tasks to working groups and define format for results of all groups 8. Begin work in break out sessions 9. Reconvene to discuss initial findings and answer questions	UCOP Project Team & Committee	August 21	<ul style="list-style-type: none"> Task Completed
7	Complete cost and schedule estimates for selected PPS build items	Committee Working Groups TBA	August 30	<ul style="list-style-type: none"> Task Completed
8	Complete cost and schedule estimates for selected bolt-on systems	UCOP Project Team & KPMG	August 30	<ul style="list-style-type: none"> In Progress
9	Consolidation of working group estimates and preparation of report	UCOP Project Team	August 31	<ul style="list-style-type: none"> In Progress
10	Review of estimates by full committee	UCOP Project Team & Committee	September 5	<ul style="list-style-type: none"> Not started
11	Revision of estimates based on committee feedback	UCOP Project Team	September 7	<ul style="list-style-type: none"> Not started
12	Preparation of HRIS follow-up report to the COVCA	UCOP Project Team	September 11	<ul style="list-style-type: none"> Not started
13	Review of report by Judy Boyette and Bill Campbell	Judy Boyette & Bill Campbell	September 12	<ul style="list-style-type: none"> Not started
14	Review of report by Joe Mullinix	Bill Campbell & Joe Mullinix	Prior to September 20	<ul style="list-style-type: none"> Not started
15	Brief the COVCA	Bill Campbell	September 20	<ul style="list-style-type: none"> Not started
16	Prepare work plan for additional tasks from COVCA	Bill Campbell	September 21	<ul style="list-style-type: none"> Not started