



OFFICE OF THE SENIOR VICE PRESIDENT –
BUSINESS AND FINANCE

OFFICE OF THE PRESIDENT
1111 Franklin Street
Oakland, California 94607-5200

September 22, 2006

**EXECUTIVE VICE CHANCELLORS
ADMINISTRATIVE VICE CHANCELLORS
ACADEMIC COUNCIL CHAIR OAKLEY**

Re: Review of Proposed Policy on Stewardship of Electronic Information Resources

I am writing to request your formal review of a proposed Presidential Policy and Guidelines on Stewardship of Electronic Information Resources. This new policy and the supporting guidelines (available online at: <http://www.ucop.edu/irc/itsec/uc/proposed.it.policy.html>) are based on recommendations of the UC Information Security Work Group, a University-wide body convened in response to a request by President Dynes and the Chancellors for an assessment of the effectiveness of the University's current efforts to safeguard personal information. The Work Group's August 9, 2005 report (available online at: <http://www.ucop.edu/irc/initiatives/ucinfosecwg.html>) addressed leadership roles, communication and education goals, incident handling guidelines, stronger security policies and standards, risk assessment and mitigation strategies, and campus-based data encryption programs. The Work Group's recommendations are incorporated in the proposed Policy and Guidelines, documents which outline the necessary elements critical to our goal of ensuring appropriate management of University information assets.

Jacqueline Craig, Policy Director for Information Resources and Communications, has worked closely with campus groups to develop this Policy and the Guidelines. I would appreciate your assistance in conducting a comprehensive review of this proposal. Please forward your campus comments by November 30, 2006 to itpolicy@ucop.edu, or by regular mail.

Questions about the proposed Policy and Guidelines may be directed to Director Craig at (510) 987-0409 or Jacqueline.Craig@ucop.edu. Thank you in advance for your assistance in the review of this important policy.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kristine Hafner".

Kristine A. Hafner
Associate Vice President
Information Resources & Communications

Cc: Members, President's Cabinet
Provost and Executive Vice President Hume
Chancellors
Chair Messerschmitt, Academic Senate Information Technology & Telecommunications
Policy Committee
Laboratory Directors
IT Leadership Council
Director Craig
Principal Officers of The Regents