

# UNIVERSITY OF CALIFORNIA

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SANTA BARBARA • SANTA CRUZ

OFFICE OF THE PRESIDENT  
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Oakland, California 94607-5200

January 2, 2003

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Dear Colleague:

Thank you for agreeing to serve as a member of the Information Technology Infrastructure Task Force. We are convening this group to develop a framework for assessing long range resource requirements and investment strategies for Information Technology Infrastructure. The framework will relate to and coordinate with other efforts undertaken by the Capital Needs and Funding Strategies Task Force and work on implementing the New Business Architecture.

The first meeting of the Task Force will be held Tuesday, February 18, 2003 in Oakland at 1111 Franklin Street, conference room 5320. The meeting will be held from 10 am to 3 pm. A list of Task Force members is enclosed. Agenda material will be sent to you prior to this meeting.

We will join you for the initial portion of the first meeting to discuss the objectives and expectations of the Task Force. Major objectives in defining the framework are as follows:

- Define the components of Information Technology infrastructure that should be addressed on a systemwide basis. This may include campuswide and building-specific "physical" requirements related to maintaining network and Internet access and also other systems that serve as enabling infrastructure.

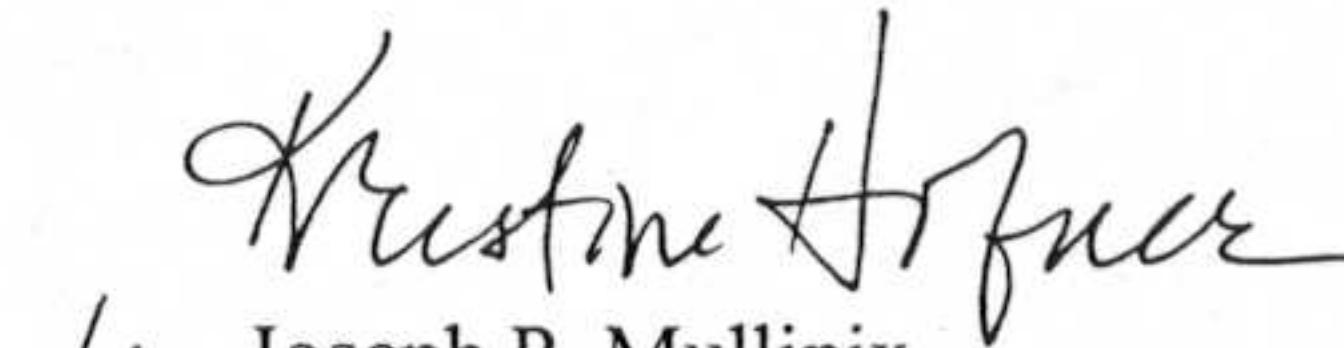
- Delineate standard definitions and quantitative measures to assess IT infrastructure needs and existing funding levels, providing a common vocabulary and consistent and comparative data among campuses.
- Provide a framework for projecting IT infrastructure needs and funding requirements that addresses development, maintenance, and renewal needs; identifies expansion needs related to enrollment growth; and provides for evaluation of potential new initiatives. The framework should address both operating budget and capital budget requirements.
- Provide a framework that is useful for planning at both the campus and systemwide levels and that can be easily updated.
- Review existing funding mechanisms at the both the campus and systemwide levels as appropriate, including potential reallocation strategies given the current budget climate. It should be recognized that it is unlikely that we will receive additional State resources for any new initiatives in the next several years.

We anticipate that the work of the Task Force can be completed within calendar year 2003. Thank you for agreeing to participate in this important effort.

Sincerely,



*for* Larry Hershman  
Vice President—Budget



*for* Joseph P. Mullinix  
Senior Vice President--  
Business and Finance

Enclosure

cc: Council of Vice Chancellors  
Council of Vice Chancellors—Administration  
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