

CORPORATE EQUIPMENT INVENTORY DATA ELEMENT EDITS

EFA100 File
(Revised November 30, 2010)

<u>Error Code</u>	<u>Data Element</u>	<u>Condition</u>	<u>Comment</u>
1	Acquisition Code	1. Must be valid code for OP	Valid codes are: 30-36, 38, 39, 41, 42, 45
1/4		2. Must be consistent with UC Title Flag	If Acq Code is 30 then UC Title Flag must be N(o) If Acq Code is 38 or 39 then UC Title Flag must be N(o) If Acq Code is 42 then UC Title Flag must be Y(es)
1/4		3. Must be consistent with UC Title Flag and Fund	If AcqCd is NOT 38 and Fund is 19900 then UC Title Flag must be Y(es)
1/6		4. Must be consistent with Fund	If Acq Code is 30 then Fund must NOT be 00 or 19 and should be a valid Federal fund
1/12		5. Must be consistent with Fund Source Code	If Acq Code is 30, 39 or 42 then Fund Source Code must NOT be A or B
1/4/6		6. Must be consistent with Fund and TitleFlag	
2	Location Code	1. Must be valid code	Valid codes are: 01-10
3	Property Number	1. Must be 9 digits and may not be blank	
3/3		2. Must be unique within the UC Location and UC Sublocation.	
4	UC Title Flag	1. Must be valid code	Valid codes are: Y and N
5	Custody Code	1. Must be 4 digits and may not be blank	Must be valid in campus EFA200 file
6	Fund Number - Original	1. Must be uppercase alphanumeric only.	For newly acquired items, It should be a valid number in campus Account Fund Profile
6/7		2. Must be the original Fund Number beginning fiscal year 1998	If Fund is 00 or 19 then Receival Date must be prior to 07/1998
6/12		3. Must be consistent with Fund Source Code	If Fund is 19900 then Fund Src Code must be A If Fund is 19 then Fund Src Code must be B

Note : New file must be resubmitted should any of this error occur.

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7	Received Date	1. Must be 6 character numeric.	Date format must be mmccyy where mm is month cc is century and yy is year
8	Unit Value/Cost	1. Must be numeric and whole numbers 2. May not be blank 3. Must be greater than or equal to \$1500	Value may not be greater than 9,999,999,999 and must be right-justified and zero-filled. (Note that decimal was removed in 1999 file and minimum value was increased to \$1500).
9	Capital Asset Account Number	1. Must be 5 digits and may not be blank	Must be a valid CAAN in either the campus Plant Asset and/or Facilities files
10	Equipment Classification Code	1. Must not be blank if received after July 1991 and must be 5 digits if received after July 2000.	Should be a valid Code in the OP Material Mgmt Classification Code Index
10/ 13		2. For Equipment Code = 'F9999' then sublocation = '3'	Equipment Code 'F9999' is valid only for Medical Center (sublocation '3').
11	Loan Code	1. Must be a valid code or blank	Valid values are: A, B, J or K, and blank
12	Fund Source Code	1. Must be a valid value (See also Error Codes 1/12 and 6/12)	Valid values are: A, B, C, D, E and G
13	Location 2--Sub-Location	1. Must be value	Valid values are: 1, 2 and 3
14	Manufacturer Name	1. Must not be blank	For items received on and after July 1, 1998
7/15	Manufacturer Model	1. Must not be blank	For items received on and after July 1, 1998

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