



OFFICE OF THE SENIOR VICE PRESIDENT –
BUSINESS AND FINANCE

OFFICE OF THE PRESIDENT
1111 Franklin Street
Oakland, California 94607-5200

May 28, 2004

**CONTRACTS & GRANTS SYSTEM CONTACTS
IT LEADERSHIP COUNCIL MEMBERS**

Re: Changes to Sponsor Code Validation

Dear Colleagues:

As you may be aware, we will soon exhaust the possible combinations of four-digit sponsor codes. To allow us to continue creating new sponsor codes with a minimum of disruption, we are planning to keep the length of the sponsor code to four characters, but to start using codes consisting of both letters and numbers. While the type specification for this data element has always been alphanumeric, some of our programs only accepted numeric codes, and we expect that some of your systems may have similar validation restrictions, which would need to be removed.

The change to an alphanumeric sponsor code will be effective as of January 1, 2005.

The complete set of Corporate Contracts & Grants System specifications may be downloaded from our Web site at http://www.ucop.edu/irc/campus_specs/cgx. If you have any questions about these specifications, please contact Dominique Pfaff at (510) 987-0394 or dominique.pfaff@ucop.edu.

Sincerely,

Kristine Hafner
Associate Vice President
Information Resources and
Communications

cc: Director Mears, Research Administration Office
Coordinator Yoder, Research Administration Office
Director Collins, Information Resources and Communications
Manager Burgess, Information Resources and Communications
Programmer Analyst Pfaff, Information Resources and Communications