



SENIOR VICE PRESIDENT —  
BUSINESS AND FINANCE

OFFICE OF THE PRESIDENT  
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Oakland, California 94607-5200

March 4, 2003

## JOG MEMBERS

### **RE: Possible new cycle for Corporate Financial and Account/Fund Profile Systems (CFS/CAF)**

The Office of the President (UCOP) Financial Management office in coordination with the campus Controllers is considering the implementation of a new file submission cycle during the annual closing period for the Corporate Financial System. Discussions have not yet concluded regarding whether adding another cycle will allow enough time to resolve the issues and provide the desired benefits. However, since this new cycle (currently being referred to as 'Worksheet') would be due to UCOP by July 24, 2003, we are providing advance notice now.

The purpose of this additional cycle is to give the Controllers' Offices an advance look at their financial data after it is loaded into the new [Consolidated Financial Reporting](#) (CFR) system and thereby avoid the need for correcting entries in the [Financial Journal Entry](#) (FJE) system. This issue will be discussed at the annual Fiscal Closing Meeting scheduled for March 11, 2003 at UCOP in Oakland. A final decision to require these files will be made by Financial Management after this meeting.

If implemented, all campuses will be required to submit the following files on or before the due date:

- FTPUSRc.PUT.CFSBAL.WSHyy
- FTPUSRc.PUT.CAFEXF.WSHyy

The file structures and data elements are identical with those currently being provided.

The window of opportunity to use this data is very small. Late file submission from any campus could eliminate the opportunity altogether. Campuses may choose to resubmit data from the 'preliminary' cycle, renamed to reflect the 'worksheet' cycle.

If you have questions regarding this new proposed cycle, please contact Robert Baum at (510) 987-0396 or [Robert.Baum@ucop.edu](mailto:Robert.Baum@ucop.edu).

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