

Agenda

- Process overview (partner with Communications)
- Electronic accessibility
- Research related projects
- Financial related projects
- Student related projects
- Questions?

Process Overview

Collaboration with Communications

Discovery

Discovery should define the problem and set the project up for success.

Make sure you document assumptions, define the project team and get to know the content you're working with.

What is success? Who are our audiences? Who will do the work?

Planning

Strategy and planning gives shape to the site.

Aim for a clear map of how the information should be organized and what types of content it should support. This will help define a realistic timeline.

Where will the site live? When and how will the project get done?

Build

Design, content and development often overlap. The wireframes become designs, the page tables fill up with real content and the code provides the long-term framework.

Communication is crucial to make sure everyone has what they need to stay on-track.

Launch

Make sure everyone's on board, alert any stakeholders whose workflows may be disrupted and make sure your launch plan is in place.

Once you're ready, it's time to go live.

Maintain

Launch is just the beginning: now it's time to learn to take care of the site, update content and keep improving it. This includes measuring success, keeping content up-to-date, repairing any lingering issues and responding to user feedback.

Agile Methodology - Scum

Customer Intake

Review

Add to Board

Process

Completion

- Customer Intake: in partnership with Communications represents Discovery and Planning phases
- **Review:** internally focused activity where project work is arranged into 2 week sprints
- Add to Board: when the work is properly organized, estimated, and sorted into user stories it is added to the Kanban Board
- Process: developers pull tickets at their discretion
- Completion: tickets must pass QA and customer review to be considered complete

Electronic accessibility

The University of California seeks to promote the sharing of best-practices and tools related to accessibility among the campuses, and build collaborative relationships with other institutions to provide electronic resources for all individuals particularly those with disabilities.

- Standards and best practices
- Tips for web developers and content contributors
- Video training available
- Launching tips for accessible surveys

http://www.ucop.edu/electronic-accessibility/index.html

