

REGENTS' ITEM SUBMISSION SCHEDULE

Including OP Budget and Finance Review Due Dates

For Meetings through November 2002

UC campuses are held to a deadline for submitting project information to the Office of the President (see the column designated **DRAFT DOCUMENTATION DUE** below). The deliverables required for submission for each project are detailed below. Any deviation from this schedule could result in the postponement of a project to a later Regents' Meeting.

DRAFT DOCUMENTATION* TO DIRECTOR HOFFMAN INCLUDES:

- Draft Project Planning Guide (PPG), including Capital Improvement Budget (CIB), schedule, and environmental classification form
- Draft Regents Capital Improvement Program (CIP) Amendment Item
- Cost Plan Summary, including control quantities
- Statistics Sheet with suggested comparable projects
- Other scope back-up, such as assumptions about structure, skin, site, etc., which provide insight into the project budget

DRAFT DOCUMENTATION* TO MANAGER WINEGER INCLUDES:

- Draft Regents Finance item (if financing required) with appropriate financial backup/analyses, draw-schedule, campus calculation of Interest During Construction (IDC) (if prepared)

REGENTS' MEETING	DRAFT DOCUMENTATION DUE FROM CAMPUSES <i>(OP - L. Hoffman, G. Wineger)</i>	FINAL DOCUMENTATION DUE FROM CAMPUSES <i>(OP - J. Gardner)</i>	FINAL DOCUMENTATION DUE FROM L. HOFFMAN TO C&R <i>(J. GARDNER)</i>	PRESIDENT'S AGENDA MEETING	MAILING DAY
2002					
January 16-17 <i>UCLA</i>	Wednesday Nov 7	Nov 28 Wednesday	Dec 11 Tuesday	Dec 14 Friday	Jan 9 Wednesday
March 13-14 <i>UCSF</i>	Wednesday Jan 16	Feb 13 Wednesday	Feb 26 Tuesday	Mar 1 Friday	Mar 6 Wednesday
May 15-16 <i>UCLA</i>	Wednesday Mar 13	Apr 17 Wednesday	Apr 30 Tuesday	May 3 Friday	May 8 Wednesday
July 17-18 <i>UCSF</i>	Wednesday May 15	Jun 19 Wednesday	Jul 2 Tuesday	Jul 5 Friday	Jul 10 Wednesday
September 18-19 <i>UCSF</i>	Wednesday Jul 17	Aug 21 Wednesday	Sept 3 Tuesday	Sept 6 Thursday	Sept 11 Wednesday
November 13-14 <i>UCSF</i>	Wednesday Sept 18	Oct 16 Wednesday	Oct 29 Tuesday	Nov 1 Friday	Nov 6 Wednesday