

# Green Building/Clean Energy Steering Committee Overall Schedule

Prepared by: Michael Bade & Maric Munn with Karl Brown

updated 1/17/03

| Week of                                 | Working Committee  | Working Committee Tasks  | Steering Committee  | Steering Committee Actions/Decisions  | Notes |
|---|--|--|---|---|-------|
| 18-Dec-02                               | • Kickoff Conference Call                                  | • Draft agenda for Working Group and Steering Committee meetings.<br>• Draft background materials for steering committee meetings                      |   |   |       |
| 23-Dec-02                               | Holiday  | Holiday  | Holiday   | Holiday   |       |
| 30-Dec-02                               | Holiday  | Holiday  | Holiday   | Holiday   |       |
| 9-Jan-03                                | • Second Working Group Meeitng                             | • Finalize draft agenda for SC meetings<br>• Finalize background materials for 1st SC meeting<br>• Conceptualize and organize for feasibility studies. |   |   |       |
| 13 and 14 Jan-03                        |  |  | <b>First Steering Committee Meeting</b><br>- Review overall agenda/objectives <ul style="list-style-type: none"> <li>• Introductions</li> <li>• Process: Staff to develop analysis &amp; make recommendations for decisions and submittal to Regents in May</li> </ul> - Presentations by Working Committee <ol style="list-style-type: none"> <li>1) UC Project Development Process                             <ul style="list-style-type: none"> <li>• Sequence/Approvals Process</li> <li>• Budget Environment</li> <li>• Financing Environment</li> <li>• UC 5-year Capital Development Outlook</li> </ul> </li> <li>2) Energy Status Quo &amp; Outlook                             <ul style="list-style-type: none"> <li>• Clean Energy Issues</li> <li>• Energy efficiency (vs) renewables</li> </ul> </li> <li>4) Green Building Issues                             <ul style="list-style-type: none"> <li>• LEED 2.1? + Labs 21?</li> <li>• Develop UC rating system?</li> <li>• BAU (Business As Usual)</li> </ul> </li> <li>5) Review of WG plan for conducting Feasibility study and developing recommendations.</li> <li>6)Workplan and schedule for future Steering Committee meetings.Sustainable Design/Const/Operations Issues</li> </ol> | <b>Desired Outcomes:</b><br>-Understanding and agreement of charge and scope.<br>-Understanding of roles of Working Group and Steering Committee members.<br>-Clarity of schedule based on May Regents Meeting.<br>-Clarity and approval of additional resources, as needed.<br>-Approved workplan for Green Building and Clean Energy feasibility studies. |       |
| 22-Jan-03                               | • Working Group Conference Call - If needed                | Review Work-to-date of two feasibility studies.<br>Identify additional needed resources to complete study.   |   |   |       |
| 1/29/2003<br>10:00 am - 3:00 pm         | • Working Group Meeting<br>1111 Franklin St.<br>Room 12322 | • Preparation of material to be presented to 2nd SC meeting<br>• Prepare first drafts of recommendations for 2nd SC meeting                            |   |   |       |
| 2/3/2003<br>10:00 am - 3:00 pm<br>UCOP  |  |  | <b>Second Steering Committee Meeting</b><br>1) Review presentations and work-to-date of WG<br>2) Identify additional efforts needed to conduct study<br>3) Plan for Open Meeting with Students and Public   | <b>Desired Outcomes:</b><br>1) 50-60 percent completion of studies<br>2) Schedule and outline of Open meeting   |       |
| 2/13/2003<br>10:00 am - 3:00 pm<br>UCOP | Working Group meeting<br>1111Franklin St<br>Room 6113      | -Continuation of work on feasibility study and on recommendations.<br>-Preparation of material for Open meeting with students and public               |   |   |       |
| 17-Feb-03                               |  |  |   |   |       |
| 2/24/2003<br>10:00 - 3:00 pm<br>UCOP    |  |  | <b>Steering Committee Meet w/Student &amp; Public</b><br>1) Condensed presentation of charge and scope.<br>2) Review of findings and direction to date.<br>3) Open mike to take comments from students & public.<br>4) Schedule and plan to complete work.  | <b>Desired Outcomes:</b><br>1) Agreement with process and progress of study effort.<br>2) High quality, usable input from students and public<br>3)Coordinated Response heading toward submittal to Regents.  |       |

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|-----------|-------------------------------------|-------------------------|---|--------------------------------------|-------|
|           | Working Group meeting or Conf Call  |                         |   |                                      |       |
| 10-Mar-03 |                                     |                         |   |                                      |       |
| 17-Mar-03 |                                     |                         | <b>Fourth Steering Committee Meeting</b>            | <b>90% completion</b>                |       |
| 24-Mar-03 |                                     |                         |   |                                      |       |
| 31-Mar-03 |                                     |                         | Meeting or conference call as necessary to complete | 100% completion                      |       |
| 7-Apr-03  | Submittal of recommendations to B&G |                         |   |                                      |       |
| 14-Apr-03 |                                     |                         |   |                                      |       |
| 21-Apr-03 |                                     |                         |   |                                      |       |
| 28-Apr-03 |                                     |                         |   |                                      |       |
| 5-May-03  |                                     |                         |   |                                      |       |
| 12-May-03 |                                     |                         |   |                                      |       |
| 19-May-03 |                                     |                         | <b>Regents Meeting</b>                              |                                      |       |