



OFFICE OF THE SENIOR VICE PRESIDENT —
BUSINESS AND FINANCE

OFFICE OF THE PRESIDENT
Facilities Administration
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January 17, 2006

INVITATION TO CONSULTANT WORKSHOP

The University of California invites you to attend a consultant workshop to inform outside consultants on the nature and scope of work that is available in support of the University's capital and facilities programs. This information will include an explanation of the procedures that the University follows in selecting consultants and a forecast of business opportunities that may become available at various campuses.

We have scheduled consultant workshops for both northern and southern California during the month of February 2006. A workshop for northern California campuses will be conducted in Berkeley on February 14, 2006 and a workshop for southern California campuses will be conducted in Los Angeles on February 22, 2006. Please see the attached agenda for a list of workshop locations.

There will be a short presentation on the selection procedures applicable to the University including those utilized for consultant agreements less than \$100,000. Following this presentation, each campus will provide a summary of the projects it anticipates over the next year and the consultant opportunities that may arise.

In order to allow for networking by the consultants who attend, the presentations will be followed by breakout sessions where each campus will make the staff attending available for individual discussions with consultants.

The workshops represent an opportunity for the University to reach out to small business consultants to attract small, disadvantaged, women-owned, and disabled veteran enterprises; and in general, improve on a system wide basis our level of communication with the small business community.

We look forward to your participation in this event. If there are any questions or comments concerning this event, you may contact Dennis Kelleher at dennis.kelleher@ucop.edu.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael J. Bocchicchio".

Michael J. Bocchicchio, A.I.A.
Assistant Vice President
Facilities Administration

Agenda

- 8:45am Introduction – Office of the President
- 9:00am Presentation on consultant selection procedures – Office of the President
- 9:15am Campus Presentations

Northern campuses (February 14th):

- UC Berkeley
- UC Davis
- UC Merced
- UC San Francisco
- UC Santa Cruz

Southern campuses (February 22nd):

- UC Irvine
- UC Los Angeles
- UC Riverside
- UC San Diego
- UC Santa Barbara

- 10:00am Break-out sessions

Tuesday, February 14, 2006

Northern campuses (Davis, Berkeley, San Francisco, Merced, Santa Cruz)

University of California, Berkeley
Clark Kerr Campus Conference Center - Joseph Wood Krutch Theater
2601 Warring Street
Berkeley - <http://www.housing.berkeley.edu/conference/map.html>

Wednesday, February 22, 2006

Southern campuses (Santa Barbara, Los Angeles, Riverside, Irvine, San Diego)

University of California, Los Angeles
UCLA Covell Commons - Grand Horizon Room and Salons E-G
Los Angeles - http://www.ucla.edu/map/map_northwest.html