

3.2.2 Negative Declaration Format and Content

The required contents of a Negative Declaration circulated for public review are as follows (See *CEQA Guidelines Section 15071*): http://ceres.ca.gov/topic/env_law/ceqa/guidelines/art6.html

- A brief description of the project, including a commonly used name for the project, if any;
- The location of the project, preferably shown on a map, and the name of the project proponent;
- A proposed finding that the project will not have a significant effect on the environment;
- An attached copy of the Initial Study documenting reasons to support the finding; and
- Mitigation measures, if any, included in the project to avoid potentially significant effects. (See *UC CEQA Handbook Section 3.2.3* for Mitigated Negative Declarations)

University of California Negative Declarations include the information above, in the following format:

Project Description for Negative Declaration

The project description should describe the type of facility or project proposed. Refer to *UC CEQA Handbook Section 3.3.4* for a detailed discussion of information that is generally included in the project description. This information may be described very briefly in a project description for a Negative Declaration.

Project Location

The location of the project should be described and preferably shown on one or more maps that depict the project in relation to its regional, campus and site location.

Determination

The Determination section states that the proposed project would not have a significant effect on the environment. A list of supporting reasons should follow the determination, summarizing the Initial Study and indicating that all environmental issue areas have been considered, as described in the attached Initial Study.

Initial Study

A copy of the Initial Study should be attached to the Negative Declaration to document reasons for the determination of no significant effect.