

List of Drawings

Cover Sheet and Instructions

APPROVED DOCUMENT—This document is approved by the Office of the President and Office of the General Counsel for use by the Facility and is available on computer diskette (see Introduction to the Facilities Manual, “Approved Documents”).

PURPOSE OF DOCUMENT:	Provides a list of drawings used in the construction documents.					
CROSS-REFERENCES TO FACILITIES MANUAL (FM):	[I]:4.6.7					
CONTENTS:	List of Drawings form					
FOR USE WITH: (Not Applicable to Some Documents)	✓	Long Form (LF)		Short Form (SF)		Brief Form (BF)
COMPLETED BY:	✓	Filling In	✓	Adding Text		No Data Required
ITS USE IS:	✓	Required		Optional		

Completion Instructions:

1. Fill in the blank space for “Project No.”
2. The design professional usually prepares the List of Drawings with input from the Facility. All drawings contained in the construction documents must be listed. Drawings must be listed by category (using only the categories that apply) in the following order, with associated prefixes:

Drawing Categories (with Prefix in Parentheses):

Title Sheets (T)
 Civil Drawings (C)
 Landscape (L)
 Architectural (A)
 Structural (S)
 Mechanical (M)
 Plumbing (P)
 Electrical (E)
 Kitchen (K)
 Other Drawings (Provide prefix not previously used.)

3. Within each category, the drawings must be listed in numerical sequence. Each drawing must include its number, title, and issue date. If the dates of all drawings in one category are the same, a statement to that effect may be included (e.g., “All architectural drawings are dated June 15, 1994”). If the dates of all drawings in all categories are the same, a statement to that effect may be included (e.g., “All drawings are dated June 15, 1994”). Use the following sample text for guidance. Design professionals have different styles of naming drawings. The following is one style.

List of Drawings

LIST OF DRAWINGS

No.	Title	Date
Architectural		All architectural drawings are dated June 15, 1994.
A-1	Title Sheet	
A-2	Demolition Plan and Project Site Conditions	
A-3	Plaza Layout, Plot Plan	
A-4	Plaza Elevation and Details	
A-5	Second Basement, Material and Finish Schedule	
A-6	Second Basement, Floor Plan	
A-7	First Basement, Material and Finish Schedule	
A-8	First Basement, Floor Plan	
A-9	Plaza Level, Floor Plan and Mezzanine Plan	
Structural		
S-1	Foundation Details	April 12, 1994
S-2	Second Basement, Floor and Foundation Plan	April 20, 1994
S-3	First Basement, Framing Plan	April 3, 1994
S-4	Plaza Level, Framing Plan	April 20, 1994
S-5	Second Floor and Third Floor Plan	May 1, 1994
S-6	Penthouse, Floor Plan	April 14, 1994
Mechanical		All mechanical drawings are dated May 10, 1994.
M-1	Second Basement, Floor Plan	
M-2	First Basement, Floor Plan	
M-3	Plaza Level, Floor Plan	
M-4	Plaza Level, Mezzanine Plan	

List of Drawings

LIST OF DRAWINGS

No.	Title	Date
M-5	Second Floor, Plan	
M-6	Third Floor, Plan	
Plumbing		All plumbing drawings are dated June 4, 1994.
P-1	Second Basement, Floor Plan	
P-2	First Basement, Floor Plan	
P-3	Plaza Level, Mezzanine Plan	
P-4	Plaza Plan	
P-5	Second Floor, Plan and Pipe Branches Schedule	
P-6	Third Floor, Plan and Pipe Branches Schedule	
P-7	Penthouse, Floor and Main Roof Plan	
P-8	Roofs Over Penthouse and Shafts and Details	
Electrical		All electrical drawings are dated May 24, 1994.
E-1	Plot Plan, Electrical	
E-2	Plaza Plan, Lighting	
E-3	Second Basement Plan, Lighting	
E-4	Second Basement Plan, Power and Signal	
E-5	First Basement Plan, Lighting	
E-6	First Basement Plan, Power and Signal	

List of Drawings

Modifications and Additions:

(None)

Comments:

1. The University does not list the drawings in the Agreement; instead, the University includes the List of Drawings as a construction document. Make certain that all drawings are included in the List of Drawings and that all drawings listed there are included in the construction documents.

LIST OF DRAWINGS

{THE APPROPRIATE FORMAT FOR LISTING THE DRAWINGS MUST BE DEVELOPED AS REQUIRED FOR EACH PROJECT AND PLACED HERE FOR USE BY CONTRACTOR.}