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**FACILITIES MANAGERS  
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Dear Colleagues:

Effective Code Date for Projects

Attached is a copy of State Fire Marshal's (SFM) Informational Bulletin with newly-initiated policy on the effective code date for new and renovation projects for the University. The new policy is a result of recent meetings between the University and the SFM because of concerns about the inadequacy of a previous agreement established in 1989.

**Background**

The 1989 code date policy resulted from a joint meeting of UC, the SFM, and the Building Standards Commission. The effective code date established specifically for University projects was the date that the University approved the inclusion of a project into the Capital Improvement Program. However, the subsequent SFM's translation of this agreement published in an Informational Bulletin stated something different. It said that the effective code date was when plans for the proposed project were approved by The Regents and when preliminary plans were submitted to a regional SFM office. This confusion of both the agreement reached at the meeting and of University procedures led to many problems for both the University and for enforcing officials.

**New Policy**

The new policy is effective April 1, 1994. It says that the applicable edition of Title 24 (California Building Standards Code) to be applied to plan review of new and remodel building projects is *the edition in effect when Preliminary Drawings (design development drawings and specifications) are first submitted to the appropriate SFM regional office*. The definition of "Preliminary Drawings" is taken from the State Administrative Manual and corresponds to the University's and industry's use of the term "design development drawings and specifications". Also, CCR, Title 24 (the California Building Standards Code) means all ten parts of Title 24 (e.g., Part 2, the California Building Code, Part 9, the California Fire Code, etc.).

The date of this first submittal will be the *official "date of record"* for a project. The edition of Title 24 in effect on that date will apply for the duration of the project. A project is formally logged in upon receipt and this log-in date becomes the date of record. In the event a campus does not submit

Preliminary Drawings (design development drawings and specifications) to a SFM regional office prior to submission of Construction Documents (working drawings and specifications), then the edition of Title 24 in effect on the date of receipt of the Construction Documents by the SFM regional office will apply.

Please keep this document as reference if the issue arises in your dealings with the SFM, and distribute the new policy to your staff. If you have questions about this, please call me at (510) 987-9132.

Sincerely,



C. Ronald Hicks  
Acting Manager  
Facilities Management and Construction

Encl

cc: Assistant Vice President Bocchicchio  
Director Aull  
Director Kast  
Director Mathews  
Acting Manager Belk  
Acting Director Zimmermann  
Coordinator Knox  
Manager Smith  
Manager Ross  
State Fire Marshal Coleman  
Deputy Director Seits  
Exec. Director Conrad, Building Standards Commission  
Deputy Director Ferrin, Facilities Development Division, OSHPD

# INFORMATIONAL BULLETIN



OPS 89-5  
(Revised 3/94)

## **The Edition of CCR, Title 24 (California Building Standards Code) Applicable to the Plan Review of Building Projects for the University of California**

Effective April 1, 1994, the edition of CCR, Title 24 (the California Building Standards Code) to be applied in the plan review of new and remodel building projects for the University of California will be the edition in effect at the time of the first submittal of Preliminary Drawings (design development drawings and specifications) - as defined in the State Administrative Manual (SAM), Section 1451.3 - to the appropriate CSFM regional office.

The SAM definition is:

**The Preliminary Drawings shall include accurate floor plans, all building elevations, all significant building cross sections, all basic dimensions, and such descriptive details as developed to ensure the complete coordination of all building components. The site, utility and landscape plans are likewise developed to ensure the coordination of all site elements.**

The date of receipt of this first submittal will be the official "date of record" for the project. The edition of CCR, Title 24 (California Building Standards Code) in effect on that date will be applied for the duration of the project.

In the event Preliminary Drawings (design development drawings and specifications) are not submitted to the CSFM regional office prior to the submission of Construction Documents (working drawings and specifications), the edition of CCR, Title 24 (California Building Standards Code) in effect on the date of receipt of the Construction Documents by the CSFM region office will apply.