

# Price Proposal Form

## Cover Sheet and Instructions

APPROVED DOCUMENT – This document is approved by the Office of the President and Office of the General Counsel for use by the Facility and is available on computer diskette.

<b>PURPOSE OF DOCUMENT:</b>	Sets forth the basis of price proposals and contains blank spaces so all proposals will be submitted on identical form.		
<b>CROSS-REFERENCE TO FACILITIES MANUAL:</b>			
<b>CONTENTS:</b>	Price Proposal Form		
<b>FOR USE WITH:</b>	Design Build Contract Documents		
<b>COMPLETED BY:</b>	√	Filling in	Adding Text
<b>ITS USE IS:</b>	√	Required	Optional

**NOTE:** To use the electronic file of this document, you must go to the “Tools” pull down menu in Microsoft Word, select “Options,” select the “View” tab, and then put a check in the box “Hidden text.” Most instructions and alternate language is displayed in hidden text. Do not print the hidden text for the final document.

### Completion Instructions:

- Notes, suggested text, instructions and other information is formatted using the following methods:
  - Hidden text within brackets. Read the material within the brackets and take the appropriate action (usually inserting text or selecting from a choice of texts.) When printing this document, the default print property will not print the hidden text.
  - Coded instruction within brackets. **{This is an example of the format.}** The instructions and shading will disappear when the required information is typed.
  - Suggested text is shaded in gray without brackets (see Modifications and Additions below.)
- Daily Rate for Compensable Delay.** In Section 5.0 and Section 6.0, enter a number of days for the calculation of the daily rate of compensation for Compensable Delay for Phase 2 (shown as a “multiplier”) AND enter a separate number of days for calculation of the daily rate for Phase 3 (also shown as a “multiplier”); the Proposer fills in the amount of the daily rate of compensation. Each Facility is responsible for determining the multipliers that must be based on an analysis of the project type, scope, anticipated cost, and schedule. When determining the multiplier in Section 5.0 and Section 6.0, a rule of thumb would be to use a multiplier that would result in the daily rate of compensation for delay times the multiplier equal to approximately 5% of the estimated amounts for Phase 2 and Phase 3, respectively.

**Modifications and Additions:**

1. When addenda modifies this form, the Price Proposal Form must be reissued in its entirety, on paper of a different color. Note the revision or reissue date on each sheet of the revised Price Proposal Form.
2. Areas shaded in gray, without brackets, represent suggested text that may be modified by the Facility to meet the needs of the Project. **This is an example of the format.** Ensure that any modified or added text is consistent with the Contract Documents.
3. Areas not highlighted in gray, without brackets, shall not be altered without approval of the Office of the President.

**Comments:**

1. **Alternates.** If use of Alternates is desired, please consult with Office of the President.
2. **Unit Prices.** When unit prices are used (see [I]:5.4.24), complete the blank spaces in Article 5.0 for "Item," "Estimated Quantity and Units," "Specifications Section," and "Unit" (two places). The bidder fills in the blank spaces for the unit price in figures. Use the following sample text for guidance:

4.0 UNIT PRICES

The quantities set forth in the Unit Prices are estimates. University does not represent that the actual quantity of any Unit Price item will equal the Estimated Quantity stated below.

Unit Price for {Steel Piles}  
(Item)

{4500} {lineal feet} , as specified in {01025 and 02360}  
(Estimated Quantity) (Units) (Specifications Section)

\$    ,    .   per Unit

(Place unit price figures in appropriate boxes.)

(Repeat the above for each additional unit price.)

Project Name: { }

Project No.:

**PRICE PROPOSAL FORM**

**FOR:**

{NAME OF PROJECT}

UNIVERSITY OF CALIFORNIA

{FACILITY NAME}

{CITY}, {STATE}, {ZIP CODE}

{DATE}

**PROPOSAL TO:**

{NAME OF FACILITY OR FIRM RECEIVING PROPOSALS}

{ADDRESS}

{CITY}, {STATE} {ZIP CODE}

{TELEPHONE NUMBER}

**PROPOSAL FROM:**

\_\_\_\_\_  
(Name of Firm Submitting Proposal)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City, State, Zip Code)

\_\_\_\_\_  
(Telephone Number)

\_\_\_\_\_  
(Date Proposal Submitted)

Note: All portions of this Price Proposal Form must be completed and the Price Proposal Form must be signed before the Proposal is submitted. Failure to do so will result in the Proposal being rejected as nonresponsive.

1.0 PROPOSER'S REPRESENTATIONS

Proposer, represents that a) it has the appropriate active Contractor's license required by the State of California; b) it has carefully read and examined the Proposal Documents for the proposed Work on this Project; c) it has examined the site of the proposed Work and all Information Available to Prequalified Proposers; d) it has become familiar with all the conditions related to the proposed Work, including the availability of labor, materials, and equipment; e) that all information and submittals provided as part of the prequalification process are accurate and correct. Proposer hereby offers to furnish all labor, materials, equipment, tools, transportation, and services necessary to complete the proposed Work on this Project in accordance with the Contract Documents for the sums quoted. Proposer further agrees that it will not withdraw its Proposal within {90} days after the Proposal Deadline, and that, if it is selected as the apparent lowest responsive and responsible Proposer, that it will, within 10 days after receipt of notice of selection, sign and deliver to University the Agreement in triplicate and furnish to University all items required by the Proposal Documents. If awarded the Contract, Proposer agrees to complete the proposed Work within the number of days specified in the Agreement.

2.0 ADDENDA

Proposer acknowledges that it is Proposer's responsibility to ascertain whether any Addenda have been issued and if so, to obtain copies of such Addenda from University's facility at the appropriate address stated on Page 1 of this Price Proposal Form. Proposer therefore agrees to be bound by all Addenda that have been issued for this Proposal.

3.0 LUMP SUM BASE PROPOSAL

\$ [ ] [ ] , [ ] [ ] [ ] , [ ] [ ] [ ] . [ ] [ ]

(Place figures in appropriate boxes.)

Proposer includes in the Lump Sum Base Proposal the following allowances;

#{AMOUNT IN FIGURES} for \_\_\_\_\_ (describe each allowance).

If Lump Sum Base Proposal exceeds the Maximum Acceptance Cost in Request For Proposal, Proposal will be determined to be nonresponsive.

4.0 UNIT PRICES

The quantities set forth in the Unit Prices are estimates. University does not represent that the actual quantity of any unit price item will equal the Estimated Quantity stated below. University will perform the extension of the Unit Price times the respective Estimated Quantity.

Unit Price for {DESCRIBE ITEM} as specified in Section {INSERT NUMBER e.g. 02000}

Estimated Quantity of units: {ESTIMATE QUANTITY}

\$ [ ] [ ] [ ] , [ ] [ ] [ ] . [ ] [ ] per {INSERT UNITS}

(Place unit price figures in appropriate boxes.)

**5.0 DAILY RATE OF COMPENSATION FOR COMPENSABLE DELAYS – Phase 2**

Proposer shall determine and provide in the space below, the daily rate of compensation for any compensable delay caused by University at any time during the performance of the Work for Phase 2:

\$   ,    .   X {NUMBER} Multiplier

(Place figures in appropriate boxes.)

University will perform the extension of the daily rate times the multiplier.

The daily rate shown above will be the total amount of Proposer entitlement for each day of compensable delay. The number of days of compensable delay shown as a "multiplier" above is not intended as an estimate of the number of days of compensable delay anticipated by the University. The University will pay the daily rate of compensation only for the actual number of days of compensable delay, as defined in the General Conditions; the actual number of days of compensable delay may be greater or lesser than the "multiplier" shown above.

**6.0 DAILY RATE OF COMPENSATION FOR COMPENSABLE DELAYS – Phase 3**

Proposer shall determine and provide in the space below, the daily rate of compensation for any compensable delay caused by University at any time during the performance of the Work for Phase 3:

\$   ,    .   X {NUMBER} Multiplier

(Place figures in appropriate boxes.)

University will perform the extension of the daily rate times the multiplier.

The daily rate shown above will be the total amount of Proposer entitlement for each day of compensable delay. The number of days of compensable delay shown as a "multiplier" above is not intended as an estimate of the number of days of compensable delay anticipated by the University. The University will pay the daily rate of compensation only for the actual number of days of compensable delay, as defined in the General Conditions; the actual number of days of compensable delay may be greater or lesser than the "multiplier" shown above.

**7.0 SELECTION OF APPARENT LOW PROPOSER**

The apparent low proposer will be determined in accordance with the evaluation process attached to the Request for Proposals.

**8.0 PROPOSER INFORMATION**TYPE OF ORGANIZATION:

\_\_\_\_\_  
(Corporation, Partnership, Individual, Joint Venture, etc.)

IF A CORPORATION, THE CORPORATION IS ORGANIZED UNDER THE LAWS OF:

THE STATE OF \_\_\_\_\_  
(State)

NAME OF PRESIDENT OF THE CORPORATION:

\_\_\_\_\_  
(Insert Name)

NAME OF SECRETARY OF THE CORPORATION:

\_\_\_\_\_  
(Insert Name)

IF A PARTNERSHIP, NAMES AND TITLES OF PERSONS SIGNING THE BID ON BEHALF OF PROPOSER AND ALL GENERAL PARTNERS:

PERSONS SIGNING THE BID ON BEHALF OF PROPOSER:

\_\_\_\_\_  
(Insert Name and Title)

GENERAL PARTNERS:

\_\_\_\_\_  
(Insert Names)

\_\_\_\_\_  
(Insert Names-continued)

CALIFORNIA CONTRACTORS LICENSE(S):

\_\_\_\_\_  
(Name of Licensee)

\_\_\_\_\_  
(Classification) (License Number) (Expiration Date)

(For Joint Venture, list Joint Venture's license and licenses for all Joint Venture partners.)

9.0 REQUIRED COMPLETED ATTACHMENTS

The following documents are submitted with and made a condition of this Proposal:

Project Name: { }

Project No.:

1. Proposal security in the form of \_\_\_\_\_  
(Bid Bond or Certified Check)

{

10.0 DECLARATION

I, \_\_\_\_\_ (Printed name), hereby declare that I am the  
(Title) of \_\_\_\_\_ (Name of Proposer) submitting this Price Proposal Form; that  
I am duly authorized to execute this Price Proposal Form on behalf of Proposer; and that all information set  
forth in this Price Proposal Form and all attachments hereto are, to the best of my knowledge, true, accurate,  
and complete as of its submission date.

I declare, under penalty of perjury, that the foregoing is true and correct and that this declaration was  
subscribed at: \_\_\_\_\_ (Location and city),  
County of \_\_\_\_\_, State of \_\_\_\_\_, on  
(Date).

\_\_\_\_\_  
(Signature)