



VICE PRESIDENT—FINANCE

OFFICE OF THE PRESIDENT  
1111 Franklin Street, 10<sup>th</sup> Floor  
Oakland, California 94607-5200

***TRIP Withdrawal Request Form***

TRIP investments are subject to the **3 - year lock up period**. TRIP reinvested income and reinvested incremental annual distribution are not subject to the 3 - year lock up period.

TRIP Investment withdrawal requests should be submitted to UCOP Endowment & Investment Accounting (EIA) **90 - days** prior to the Date of Withdrawal after the 3-year lock up period expires. TRIP reinvested income and/or reinvested incremental annual distribution withdrawal requests should be submitted **45 - days** prior to the Date of Withdrawal .UCOP EIA will verify if the requested funds are available and notify Treasurer’s Office. *Note:* All withdrawal requests will be process as of Month end dates.

Please email the completed form to [eia-trip@ucop.edu](mailto:eia-trip@ucop.edu).

*Please complete the following information:*

Date of Withdrawal: \_\_\_\_\_

Location: \_\_\_\_\_

Amount: \_\_\_\_\_

Comments (if any):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Campus Approval:*

\_\_\_\_\_  
Vice Chancellor of Planning and Budget Signature

Date: \_\_\_\_\_

*To be completed by UCOP EIA:*

Form received by: \_\_\_\_\_

Date: \_\_\_\_\_

Verification of available funds: \_\_\_\_\_

Date: \_\_\_\_\_

Notification sent to Treasurer’s Office: \_\_\_\_\_

Date: \_\_\_\_\_

Processed request in EIAS:

Location E Journal ID: \_\_\_\_\_

Transaction Date: \_\_\_\_\_