2.3.14 Preparation of Regents’ Items


Action Section

When preparing an item which requires design approval, the President recommends action by the Committee on Grounds and Buildings. This is reflected in the action section of the item through the following language:

“The President recommends that, upon review and consideration of the environmental consequences of the proposed project as indicated in the attached (environmental document) the Committee on Grounds and Buildings:

1) **Certify** the EIR or **Adopt** the Negative Declaration,
2) **Adopt** the Mitigation Monitoring Program, Findings and Statement of Overriding Considerations (if applicable) and
3) **Approve** the design of the project.”

If the project requires site approval because the project site does not conform to the LRDP, the entire Board of Regents must take action (only they have the authority to amend an LRDP), rather than the Committee on Grounds and Buildings. The preamble to the actions should read:

“The President recommends that, upon review and consideration of the environmental consequences of the proposed project as indicated in the attached (environmental document) the Grounds and Building Committee recommends to The Regents that The Regents:

1) **Certify** the EIR or **Adopt** the Negative Declaration,
2) **Adopt** the Mitigation Monitoring Program, Findings and Statement of Overriding Considerations (if applicable),
3) **Approve** the site and **amend** the LRDP (from x land use designation to y land use designation) and
4) **Approve** the design of the project.”

Environmental Impact Summary Section

The Environmental Impact Summary section of the Background of the item should summarize the document preparation and public review process, any significant environmental consequences of the project and related mitigation measures, and summarize any comments received on the document. If an LRDP amendment is proposed, the rationale behind this change needs to be provided.

Findings Section

This section refers to the attached Findings.
Practical Considerations

The Regents convene six times per year. The EIR must be scheduled well in advance of The Regents’ meetings. All environmental documentation, must be completed and sent to the Office of the President in advance of the meeting so that they can be sent to The Regents. See UCOP Planning, Design and Construction’s Environmental Document Submission Information (http://www.ucop.edu/facil/pd/Submissions.htm) for details about how many copies of documents, and document due dates.