

NOTICE OF COMPLETION, UNIVERSITY OWNS LAND AND IMPROVEMENTS

WHEN RECORDED, MAIL TO:

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN that on the _____ day of _____, 20____, the Work on the Suite 300 Tenant Improvement Project was completed. The name of the owner is THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, hereinafter referred to as "The Regents." The address of The Regents is University of California, Office of the President, 1111 Franklin St. 6th Floor, Oakland, California, 94607-5200. The Regents is the owner in fee simple of the real property commonly known as: 1130 K Street, Sacramento, CA 95814 , CAAN: 9405, Sacramento, Sacramento County and of all improvements and buildings thereon including the above-named Project. The name of the original Contractor is: {Insert name of original Contractor}.

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA:

By: _____

I, _____, say that I am the _____ of the Office of the President of the University of California, and as such, make this verification on behalf of The Regents, a corporation; and that I have read the above Notice of Completion and know the contents thereof and that the facts stated therein are true. I declare under penalty of perjury that the foregoing is true and correct. Executed on _____, 2014 , at _____.

(Signature)

(Note: See attached optional Notary Acknowledgment)

Note: California Civil Code section 9208 provides that a Notice of Completion in the form required by Civil Code secs. 8100-8118, 8182 "shall be accepted by the recorder for recording and is deemed duly recorded without acknowledgment." Nevertheless, clerks in the county recorder's office may be unused to accepting any document without an acknowledgment, so it may be easier to have the document acknowledged, even though unnecessary.

STATE OF CALIFORNIA)

COUNTY OF _____)

On _____, before me, _____, Notary Public, personally appeared _____, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity on behalf of the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

IN WITNESS WHEREOF, my hand and official seal.

Signature

My Commission expires: _____

NOTICE OF COMPLETION, UNIVERSITY IS LESSEE

WHEN RECORDED, MAIL TO:

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN that on the _____ day of _____, 20____, the Work on the {Insert Project Name} Project was completed. The name of the lessee is THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, hereinafter referred to as "The Regents." The address of The Regents is University of California, Office of the President, 1111 Franklin St. 6th Floor, Oakland, California, 94607-5200. The Regents has the following interest in the real property upon which the above-named Work of improvement has been constructed: {e.g pursuant to a lease with e.g. State of California}. The location of the work of improvement is commonly known as: {Building name, if any}, {Building number i.e. CAAN}, {Names of streets abutting project, if any, and street address, if any}, {Facility name e.g. campus, laboratory, etc.}, {City in which project is located}, {County in which project is located}. The name of the original Contractor is: {Insert name of original Contractor}.

The name and address of all other persons and entities who hold an ownership interest in the real property are: {Insert name(s) and address(es) e.g., State of California}.

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA:

By: _____

I, _____, say that I am the _____ of the University of California {insert Facility} for the leased space at {insert address of the leased space} and as such, make this verification on behalf of The Regents, a corporation; and that I have read the above Notice of Completion and know the contents thereof and that the facts stated therein are true. I declare under penalty of perjury that the foregoing is true and correct. Executed on _____, 20____, at _____.

(Signature)

(Note: See attached optional Notary Acknowledgment)

Note: California Civil Code section 9208 provides that a Notice of Completion in the form required by Civil Code secs. 8100-8118, 8182 "shall be accepted by the recorder for recording and is deemed duly recorded without acknowledgment." Nevertheless, clerks in the county recorder's office may be unused to accepting any document without an acknowledgment, so it may be easier to have the document acknowledged, even though unnecessary.

STATE OF CALIFORNIA)

COUNTY OF _____)

On _____, before me, _____, Notary Public, personally appeared _____, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity on behalf of the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

IN WITNESS WHEREOF, my hand and official seal.

Signature

My Commission expires: _____

NOTICE OF COMPLETION, UNIVERSITY OWNS LAND BUT NOT IMPROVEMENTS

(Note: This situation is rare. Consult the Office of General Counsel for guidance.)

SAMPLE