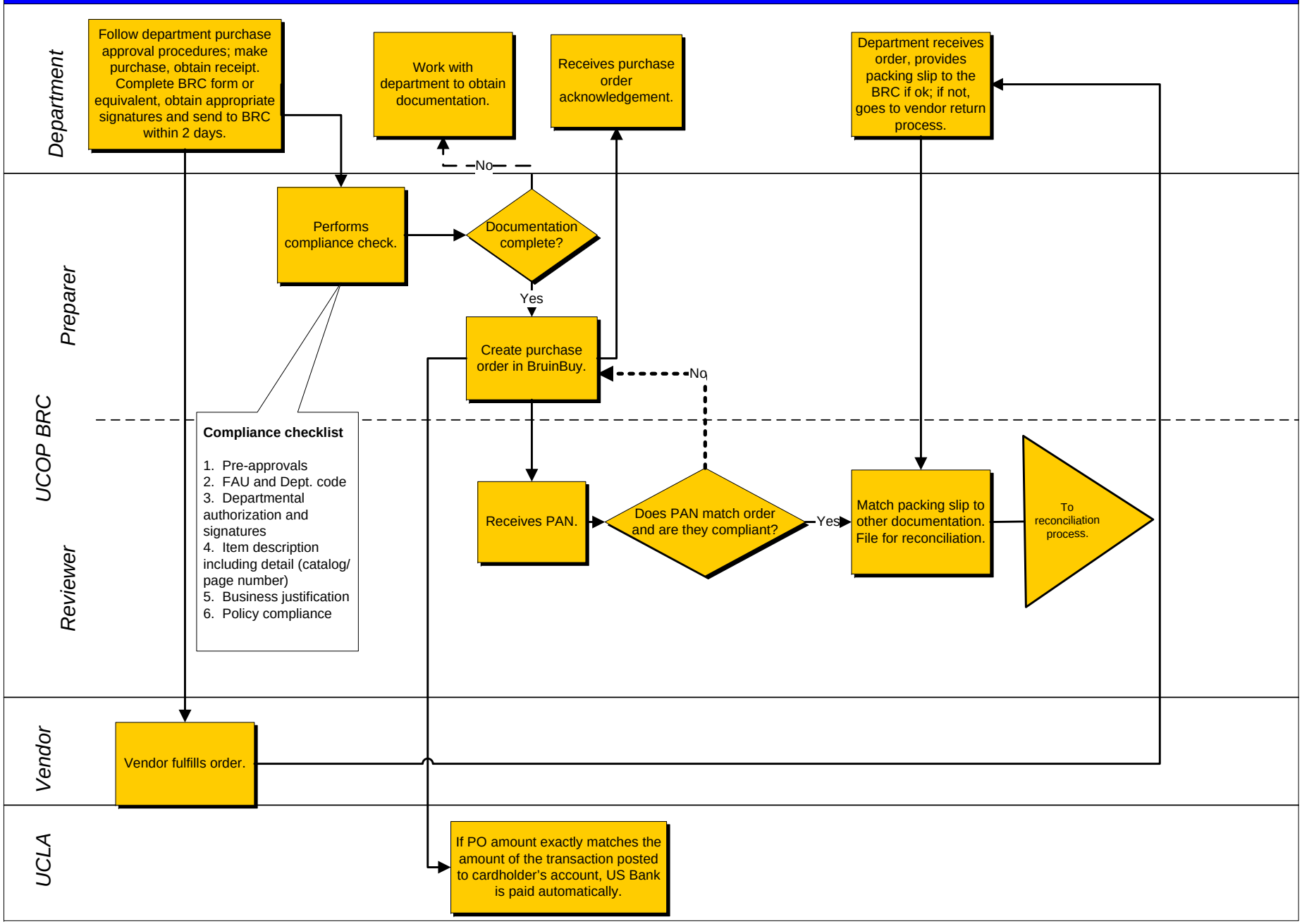PCard Process Map (PCard in Department)