

660-0 **Policy**

Members of the faculty are at times called on to serve the University in activities not directly related to their recognized University duties. Such services may be as a professional consultant, in administration, or teaching outside the member's regular department, school or college. Extra compensation for services not directly related to recognized University duties may be permitted only if relief from regular duties is not feasible and upon approval of the President or the President's authorized representative. When consultations or outside services interfere with recognized University duties, they may be undertaken only on the basis of a leave of absence, without University salary, for the period involved. In addition, honoraria for lectures and similar services may be permitted.

660-4 **Definition**

Additional compensation is any compensation, other than an administrative stipend, paid to an appointee by the University in excess of the appointee's full-time salary. The term additional compensation is not used in this Manual to refer to compensation for employment by any employer other than the University.

660-8 **Sources**

The following University activities may be sources of additional compensation:

- a. Summer Session teaching (see APM - 661).
- b. University Extension teaching (see APM - 662).
- c. University Extension correspondence courses (see APM - 663).
- d. Consultant services (see APM - 664).
- e. Reading manuscripts (see APM - 665).
- f. Lectures and similar services (see APM - 666).
- g. Extra-murally funded research (see APM - 667).

**660-16 Limitations**

- a. No member of the faculty on full-time appointment shall receive additional compensation from University sources for services directly related to the appointee's recognized duties during the academic year, that is, from the beginning of the Fall Semester (Quarter), as established in the University calendar, through the end of the Spring Semester (Quarter) (or, otherwise than during the vacation period for a fiscal-year appointee), except that honoraria for lectures and similar services may be permitted (see APM - 666).
- b. For additional employment performed during the period between the end of the Spring Semester (Quarter) and the beginning of the Fall Semester (Quarter) and the vacation period in the case of a fiscal-year appointee), no member of the faculty on full-time appointment shall receive compensation at a rate higher than the appointee's regular annual salary; and no contract between the University and an organization or individual shall include provision for a higher rate.

**660-24 Authority to Approve**

Additional compensation from University sources must be approved by the President or the President's authorized representative.